



January 13, 2025, 2:00 PM
City Council Chambers, 2nd Floor

City Council Minutes

District 1 Jim Gray	District 2 Tony Ortiz	District 3 Robert F. Stuart	Mayor Buddy Dyer	District 4 Patty Sheehan	District 5 Shan Rose	District 6 Bakari F. Burns
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(1) Opening

On Monday, January 13, 2025 the Orlando City Council met in regular session in City Council Chambers on the second floor of City Hall. Mayor Dyer introduced the invocation and pledge of allegiance.

Invocation

The invocation was delivered by Commissioner Bakari F. Burns.

Pledge of Allegiance

The pledge of allegiance was led by Commissioner Bakari F. Burns.

Call to Order

Mayor Dyer officially called the meeting to order at 2:06 P.M. City Clerk Stephanie Herdocia called the roll and announced there was a quorum with all members present.

Determination of Quorum

Present:

Mayor Dyer

Commissioner Jim Gray, District 1

Commissioner Tony Ortiz, District 2

Commissioner Robert F. Stuart, District 3

Commissioner Patty Sheehan, District 4

Interim Commissioner Shan Rose, District 5

Commissioner Bakari F. Burns, District 6

Deputy City Attorney Jody Litchford

City Clerk Stephanie Herdocia

Deputy City Clerk Ken Walsh

Police Officers David Evangelista, Milton Sumpter, and Manny Genao, Sergeants-at-Arms

Consideration of Minutes

Agenda Review and City Council Meeting — December 9, 2024

Commissioner Robert F. Stuart moved and Commissioner Patty Sheehan seconded a motion to waive the reading of the December 9, 2024, Agenda Review and City Council meeting minutes and accept the minutes as written, and the vote carried unanimously with minutes approved as written.

Mayor Dyer reminded everyone that last Thursday marked eight years since the community lost a true hero, Orlando Police Department (OPD) Lieutenant Deborah Clayton. Lieutenant Clayton worked tirelessly every day to make Orlando a better place to live, and she is deeply missed. The City strives to honor her memory annually.

He also noted that last Thursday was National Law Enforcement Appreciation Day, a time to recognize the bravery and commitment of Orlando Police Department (OPD) officers who risk their lives every time they put on the uniform to serve the community. The City expressed its gratitude for their service and thanked all OPD personnel for their dedication.

Awards/Presentations/Recognitions

- (1) **Recognizing** Laurie Botts, Real Estate Division Manager, Retirement Proclamation **ALL**

Mayor Dyer called on Michelle McCrimmon, Chief Financial Officer (CFO), to introduce Laurie Botts, Real Estate Division Manager, in recognition of Laurie's twenty-six years of dedicated service to the City of Orlando. Mayor Dyer proclaimed it "Laurie Botts Day" in the City of Orlando, presented Laurie with a retirement proclamation and took photos with Laurie, her family, friends, and City Staff.

- (2) **Proclaiming** The Mayor's 2025 Dr. Martin Luther King, Jr. Commission and Proclaiming January 12-20 as MLK Holiday Week **ALL**

Mayor Dyer called on Marcia Hope Goodwin, Chief Service Officer and Director of the Office of Community Affairs, to provide background information. Mrs. Goodwin presented the Mayor's Martin Luther King Jr.'s Commission, led by Chair Brandy Hand, and introduced members, commission sponsors, partners, and City Staff. Mayor Dyer then read the proclamation and proclaimed January 12 through January 20, 2025, as "Dr. Martin Luther King Jr. Holiday Week" in the City of Orlando, and group photos were taken. A copy of the presentation is attached as supplemental papers to these minutes.

(2) MAYOR'S UPDATE

Items of note

B-24 Selection Advisory Committee's Recommendation of NuRock Companies' Proposal for Development of Affordable Multifamily Rental Housing on City-Owned Real Property in the Callahan Neighborhood of the Parramore Community

Mayor Dyer noted that this item is a request to approve the Selection Advisory Committee's recommendation of the New Rock Company's proposal to develop 140 affordable apartment units in the Callahan neighborhood. The project would use the Accelerate Orlando funds, and the proposed apartments would be reserved for residents at or below 80% of the Area Median Income. Additionally, 10% of the units would be dedicated to permanent supportive housing.

C-14 Extension of the Florida Building Permit Fee Rebate for Certified Affordable Housing Projects Pilot Program

Mayor Dyer noted that this item is an extension of the City's pilot program that provides

building permit fee rebates for certified affordable housing projects. Since its inception, the City has issued rebates totaling \$782,000.00 for seven different developments. Additionally, the City is supporting the preservation of affordable housing by providing \$772,000.00 in Community Development Block Grant (CDBG) funds to Housing and Neighborhood Development Services (HANDS) to upgrade kitchens in 36 affordable apartment units. Additionally, the City is supporting Rebuilding Together Tampa Bay to provide roof replacements for 15 homeowners.

C-2 Meeting Minutes and Approving the Actions of the Development Review Committee (DRC) – December 12, 2024, Item: MPL2024-10074, Poitras Fire Station. The subject property is generally located north of Luminary Boulevard, east of Centerline Drive, and west of Narcoossee Road (PID: 30-24-36-7794-01-000) (±2.5 acres). Master Plan for a ±7,709 sq. ft. fire station in the Lake Nona Planned Development (PD).

Mayor Dyer highlighted the significance of this item, noting that the City likely acquired the land specifically for Fire Station 18. He emphasized the importance of approving its design and its value to the community.

(3) Consent Agenda

Interim Commissioner Shan Rose moved and Commissioner Patty Sheehan seconded a motion to approve the consent agenda, and vote carried unanimously that the consent agenda be approved as follows, noting that Commissioner Robert F. Stuart voted "no" on Case Number MPL2024-10071, Vista Park Phase 4S / S. Econlockhatchee Trail / ±46.0 acres, within Item C-4, Meeting Minutes and Approving the Actions of the Municipal Planning Board (MPB) — December 17, 2024, filed a form 8B Memorandum of Voting Conflict with the City Clerk's Office and abstained from voting on that item.

(A) Mayor

(1) **Confirming** Citizen Advisory Board Appointments/Reappointments

ALL

APPOINTMENTS:

Appearance Review Board

1. Damon Kolb* District 4, TE 12/31/2025 (Partial Term)

Building & Fire Codes Board of Appeal

1. Kelly McGillivray** TE 01/31/2027 (First Term)

Harry P. Leu Gardens Board of Trustees

1. William Scott Lloyd* District 4, TE 01/31/2027 (First Term)

Mennello Museum Board of Trustees

1. Vanessa Loomie* District 4, TE 01/31/2027 (First Term)

2. David Brotherton* District 4, TE 01/31/2027 (First Term)

Vehicle For Hire Appeal Board

1. Alfred Duffy** TE 11/31/2026 (First Term)

REAPPOINTMENTS:

Appearance Review Board

1. John Griffin** TE 12/31/2026 (Second Term)
2. Cecilia Maier* District 4, TE 12/31/2026 (Second Term)
3. Briana Johnson* District 4, TE 12/31/2026 (First Term)

Building & Fire Codes Board of Appeal

1. Wayne Allred* District 5, TE 01/31/2027 (Second Term)
2. Bobby Dewar** TE 01/31/2027 (Second Term)

Harry P. Leu Gardens Board of Trustees

1. Audrey Jones** TE 01/31/2027 (Second Term)
2. Gabrielle L. Russon* District 4, TE 01/31/2027 (Second Term)
3. Angela P. Territo* District 3, TE 01/31/2027 (Second Term)

Mennello Museum Board of Trustees

1. Nikki F. Barnes** TE 01/31/2027 (Second Term)
2. Jolie Spelman* District 4, TE 01/31/2027 (Second Term)
3. Mia Poinsette* District 3, TE 01/31/2027 (Second Term)

Vehicle For Hire Appeal Board

1. John M. Fantozzi* District 4, TE 11/31/2026 (Second Term)

Recommended Action: Confirming Citizen Advisory Board Appointments/Reappointments.

Confirmed, filed and documentary **#250113A01**.

- (2) **Approving** Employment Agreement — Rachel Robles, Digital Communications Specialist Trainee (C) **2**

The City desires to retain the services of a Digital Communications Specialist Trainee (C) (hereinafter "contractor"). The City agrees to employ the contractor, and the contractor agrees to be employed by the City as a Digital Communications Specialist (C) Trainee to Commissioner Tony Ortiz, District 2. The employment period will commence on or about January 13, 2025.

Recommended Action: Approving Employment Agreement for Rachel Robles, Digital Communications Specialist Trainee (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113A02**.

- (3) **Electing** Orlando Utilities Commission (OUC) Reappointment Roger E. Chapin **ALL**

The term of one of the seats on the Orlando Utilities Commission (OUC) expires on December 31, 2024. The City's Nominating Board met and submitted Mr. Roger E. Chapin's name to the OUC for consideration for reappointment to the Commission seat. At its meeting on December 10, 2024, the nominated Mr. Roger E. Chapin to continue to be a member of the OUC for the four-year term through December 31, 2028. Pursuant to the OUC Charter, the City Council shall elect or reject the Orlando Utilities Commission's (OUC) nominee.

Recommended Action: Electing Orlando Utilities Commission (OUC) Reappointment for Roger E. Chapin.

Elected, filed and documentary **#250113A03**.

(4) **Approving** Parramore Wi-Fi Planning

5

In 2021, the City of Orlando adopted its Future-Ready City Master Plan, which includes goals and strategies to bridge the digital divide. This includes making the Internet more accessible to all residents.

Per census data, nearly 50% of residents in the Parramore area lack quality internet access. To help address this challenge, the City of Orlando set aside some of its Accelerate Orlando funds to provide free public Wi-Fi in Parramore.

To fully design and construct this system, the Wi-Fi Access Point (AP) locations need to be mapped out. This includes identifying AP locations to equitably serve Parramore, analyzing different solutions to mount the Wi-Fi APs at each location (such as providing a table of connection in a park, mounting to a street light pole, or existing bus station), and engaging stakeholders such as the Orlando Utilities Commission (OUC) to determine if fiber is accessible or if 5G technology should be utilized to create the Wi-Fi at each location. If power is not easily accessible at a location, and a table of connection or other solar solution may be more feasible, solar access should also be part of this mapping exercise.

Under RFP22-0006-7 and RFP24-0014, the City of Orlando already has a planning firm and solar design expertise, respectively, under contract and available for this work. Normally, the task orders for these contracts would be approved by the Chief Procurement Officer, but since these fall under Accelerate Orlando, City Council should approve them prior to procurement issuing these task orders. This includes a \$98,462.36 task order for VHB under RFP22-0006-7 and a \$25,000.00 task order for 15 Lightyears under RFP24-0014 to assist City Staff in planning for the Parramore public Wi-Fi project.

Once the planning work is complete, City Staff will review options to fully design and build the project based on the Wi-Fi AP locations and seek future City Council approval for these efforts.

Recommended Action: Approving the use of Accelerate Orlando funds and authorizing the Chief Procurement Officer to execute a \$98,462.36 task order (under the contract for RFP22-0006-7) and a \$25,000.00 task order (under the contract for RFP24-0014) to allow VHB and 15 Lightyears to assist with planning efforts associated with Parramore public Wi-Fi.

Approved, filed and documentary **#250113A04**.

(5) **Accepting** Whole Kids and the Bee Cause Project Honey Bee Grant

ALL

The City of Orlando's Apiary Program supports ten beehives located at Fire Station 1, Fire Station 2, and the McQuigg Farm. Our Apiary Education Program teaches people of all ages about the science and art of beekeeping with hands-on learning and instruction. More than ten students from the Engelwood Kidz Zone and the Black Bee Honey youth employment program have successfully graduated from our beekeeping course. Funding from Whole Kids and The Bee Cause Project will support the installation of a new hive from a local beekeeper and will fund educational supplies.

Recommended Action: Accepting \$1,500.00 Honey Bee Grant from Whole Kids and The Bee Cause Project, and authorizing the Director of Sustainability, Resilience, and the Future-Ready City Initiative to execute the grant agreement and any amendments, extensions, and/or grantor-requested documentation, subject to review and approval by the City Attorney's Office.

Accepted, filed and documentary **#250113A05**.

(B) Business and Financial Services

- (1) **Approving** Advisory Committee Ranking and Authorization for the Chief Procurement Officer to Execute a Contract for Grounds Maintenance at The Grove Park with the Top-Ranked Firm Being Aero Groundtek, LLC, RFP24-0226 **ALL**

A Request for Proposals (RFP) was issued on July 15, 2024, to select a qualified firm to provide grounds maintenance services at The Grove Park. Nine responsive proposals were received and reviewed by an advisory committee comprised of the following individuals:

- Michael Tatum, Parks Contract Administrator, Chair
- Stephen Bailiff, Streets Right-Of-Way Supervisor
- Katherine Hall, Reforestation Manager
- Cheryl Pilkington, Parks/Grounds Maintenance Program Manager
- Michael G. Wilson, Recreation Program Manager

Based on the information presented in the proposals and the evaluation criteria set forth in the RFP, the shortlisted firms were ranked by the Advisory Committee in the following order:

Rank	Company Name	Location
1.	Aero Groundtek, LLC	Ocoee, FL
2.	Yellowstone Landscape Southeast, LLC	Winter Park, FL
3.	Rotolo Consultants, Inc.	Slidell, LA
4.	Direct Landscape Management, LLC	Ocoee, FL
5.	MKJK Splash Washing, Inc.	Deltona, FL

The initial contract term is three years, with an option to renew for two additional one-year terms. The estimated annual expenditure is \$238,184.58.

Aero Groundtek, LLC Minority Women Business Enterprise (M/WBE) Participation Plan totals 24% and is as follows:

Company		Percent
Faithworks Total Ground Maintenance, LLC	MBE	18%
Hogan Cleaning Services, LLC	WBE	6%

Recommended Action: Approving Advisory Committee Ranking and authorizing the Chief Procurement Officer to negotiate and execute a contract and subsequent renewals with the top-ranked firm for Grounds Maintenance at The Grove Park, with the top-ranked firm being Aero Groundtek, LLC, RFP24-0226, as indicated above. If negotiations are not successful with the top-ranked firm, approval and authorization for the Chief Procurement Officer to negotiate with the remaining firms in ranked order and execute a contract and subsequent renewals as indicated above, with the highest-ranked firm with whom agreement is reached. The final negotiated agreement will be subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B01**.

- (2) **Approving** Agreement with Anthony James Partners, LLC for Kia Center's Broadcast Control Room Feasibility Study, Construction Planning, Request for Proposal (RFP) Consultation, and Construction **5**

The Orlando Venues Division is requesting to purchase consulting services to create a feasibility study, concept refinement, construction planning, RFP consultation, and construction administration associated with the replacement of the end-of-life Kia Center's Broadcast Control Room Systems from Anthony James Partners, LLC of Richmond, Virginia, in the estimated amount of \$190,000.00.

Anthony James Partners, LLC (AJP) was selected through a negotiated procurement process given AJP's previous successful work on the feasibility/concept development of the Kia Center's In-Bowl Ribbon Boards, Vomitory and Auxiliary Displays, Operating Systems, Processing Controls, and the Center Hung Scoreboard. Along with their extensive expertise in these areas, the City believes they are uniquely qualified to deliver the necessary services for the Kia Center Broadcast Control Room Project.

The process, along with the lead time required for manufacturing, delivery, and installation, is being carefully timed to coincide with the start of the 2025-2026 National Basketball Association (NBA) season. To ensure this timeline is met, it is critical that AJP completes their work by early 2025, avoiding any potential impact on the upcoming season.

The Minority Women Business (MBE) Division has reviewed the subject procurement and has determined that there were no City-certified Minority Women Business Enterprise (M/WBE) firms to provide the subject goods services.

Recommended Action: Approving Agreement with Anthony James Partners, LLC for Kia Center's Broadcast Control Room Feasibility Study, Construction Planning, Request for Proposal (RFP) Consultation, and Construction Administration, N25-0159, and authorizing the Chief Procurement Officer to execute the agreement, in the estimated amount of \$190,000.00, as indicated above, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B02**.

- (3) **Approving** Amendment Three to Contract with Black and Veatch Corporation **6** for Engineering Services for Water Conserv II Water Reclamation Facility Preliminary Treatment System Improvements Project, RQS17-0403

A Request for Qualification Statements (RQS) was issued for professional engineering services for the Water Conserv II Water Reclamation Facility Preliminary Treatment System Improvements project, and on April 16, 2018, City Council approved the contract with Black and Veatch Corporation for the preliminary design phase services. On June 17, 2019, City Council approved Amendment One for final design services, and on February 22, 2021, City Council approved Amendment Two to provide construction phase services.

Public Works has successfully completed negotiations for Amendment Three with Black and Veatch Corporation and is now requesting approval of Amendment Three in the amount of \$199,569.70. This Amendment includes project management services, additional engineering services, and construction administration services as outlined in Black and Veatch Corporation's Exhibit 1 - Description of Scope of Services.

Black and Veatch Corporation's Minority Women Business Enterprise (M/WBE) Participation Plan for this Amendment totals 28.5% and is as follows:

Subcontractor		Percent
Electrical Design Associates, Inc.	MBE	28.51%

Black & Veatch Corporation demonstrates Good Faith Efforts.

Recommended Action: Approving and authorizing the Chief Procurement Officer to execute Amendment Three to Contract with Black and Veatch Corporation for Engineering Services for Water Conserv II Water Reclamation Facility Preliminary Treatment System Improvements Project, RQS17-0403, in the amount of \$199,569.70, as indicated above, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B03**.

(4) **Approving** Amendment to Contract with Daktronics, Inc. for Kia Center Control System Upgrade, S22-0074 **ALL**

On November 18, 2021, City Council approved a contract award to Daktronics, Inc. for a Kia Center Extended Service Agreement. On May 15, 2023, City Council approved Amendment One to provide and install additional equipment.

The Orlando Venues Department and the Procurement and Contracts Division are now requesting approval of Amendment Two to the contract with Daktronics, Inc. for one year of extended warranty services with 24-hour on-site response in accordance with current contract terms. The estimated expenditure is \$279,430.00.

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprise (M/WBE) firms to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

Recommended Action: Approving Amendment to Contract with Daktronics, Inc. for Kia Center Control System Upgrade, S22-0074, and authorizing the Chief Procurement Officer to execute the amendment as indicated above, in the estimated amount of \$279,430.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B04**.

(5) **Approving** Amendment to Contract with Dana Safety Supply, Inc. for Police Duty Gear, IFB24-0324 **ALL**

On July 15, 2024, City Council approved a contract award to Dana Safety Supply, Inc. for police duty gear. The Orlando Police Department (OPD) and Procurement and Contracts Division are now requesting approval of an amendment to the contract to add additional police duty gear items. Adding these items will streamline OPD's purchases from multiple suppliers to one supplier and obtain fixed pricing for the remainder of the contract term. The estimated annual expenditure will change from \$104,234.25 to \$294,072.35, for a difference of \$189,838.10.

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprise (M/WBE) firms to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

Recommended Action: Approving and authorizing the Chief Procurement Officer to execute Amendment to Contract with Dana Safety Supply, Inc. for Police Duty Gear, IFB24-0324, in the estimated annual amount of \$294,072.35, as indicated above, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary #250113B05.

- (6) **Approving** Amendment to Contract with Electric Power Systems International **ALL** (EPSI), Inc. for Electrical Testing and Preventative Maintenance, RFQ23-0233

Amendment to Contract with Electric Power Systems International (EPSI), Inc. for Electrical Testing and Preventative Maintenance, RFQ23-0233. On April 1, 2023, the Procurement and Contracts Division awarded a contract to EPSI for electrical testing and preventative maintenance. The estimated annual expenditure at that time was \$14,376.00. This contract is utilized to perform electrical testing, preventative maintenance, and repair services on medium- and low-voltage electrical equipment and components.

The Water Reclamation Division and the Procurement and Contracts Division are now requesting approval of an amendment to the contract with EPSI to increase the annual contract amount from \$14,376.00 to \$132,500.00, for a difference of \$118,124.00. Since the time of the initial contract award, the Water Reclamation Division has made significant investments in new equipment that requires more frequent and thorough maintenance, inspection, and testing to maintain optimal functionality and to protect the City's investments.

The Minority Business Enterprise (MBE) Division reviewed the subject procurement and has determined that there were no City-certified Minority Women Business Enterprise (M/WBE) firms that are able to provide the subject goods or services.

Recommended Action: Approving Amendment to Contract with Electric Power Systems International (EPSI), Inc. for Electrical Testing and Preventative Maintenance, RFQ23-0233, and authorizing the Chief Procurement Officer to execute an amendment in the estimated annual amount of \$132,500.00, as indicated above, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary #250113B06.

- (7) **Approving** Amendment to Contract with Inliner Solutions, LLC for Stormline **ALL** Rehabilitation Cleaning and Video Recording, IFB20-0398

On October 19, 2020, City Council approved the term contract for the Streets and Stormwater Division with Inliner Solutions, LLC, for the services of Stormline and Rehabilitation Cleaning and Video Recording for the initial estimated amount of \$800,000.00 per year. The current contract term is effective through October 21, 2025, with no renewal options. This term contract will be rebid in 2025.

The Streets and Stormwater Division and Contracts Division are now requesting approval of an amendment to increase the estimated annual expenditure to \$1,880,000.00, a difference of \$1,080,000.00 due to the increased number of projects that utilize the services included in this contract.

The Inliner Solutions, LLC Minority Women Business Enterprise (M/WBE) Participation Plan for this agreement totals 18.00% and is as follows:

Firm	M/WBE	Percent
Amazon Hose and Rubber Company	WBE	18%
Total WBE Participation		18%
Total M/WBE Participation		18%

Inliner Solutions, LLC's Good Faith Efforts are substantiated.

Recommended Action: Approving Amendment to Contract with Inliner Solutions, LLC for Stormline Rehabilitation Cleaning and Video Recording, IFB20-0398, and authorizing the Chief Procurement Officer to execute the amendment, as indicated above, in the estimated annual amount of \$1,880,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B07**.

- (8) **Approving** Amendment to Contract with Rush Truck Centers of Florida, Inc. **ALL**
for Sublet Vehicle Repair Sublet Vehicle Repair of Light and
Medium Duty Ford Trucks, IFB22-0123

On March 16, 2022, The Procurement and Contracts Division awarded a contract to Rush Truck Centers of Florida, Inc. for sublet vehicle repair of light and medium-duty Ford trucks. The estimated annual expenditure at that time was \$270,000.00.

The Fleet Management Division and the Procurement and Contracts Division are now requesting approval of an amendment to the contract to increase the annual contract amount from \$270,000.00 to \$763,000.00, for a difference of \$493,000.00. Since the time of the initial contract award, the Fleet Management Division has encountered lead times of more than three years for replacements of some severely aged vehicles/equipment. As a result, the Fleet Management Division needs to continue with repairs at a higher rate of repair cost and frequency than originally estimated to keep existing units on the road until the replacements are built and arrive from the manufacturers.

The Minority Business Enterprise (MBE) Division reviewed the subject procurement and has determined that there were no City-certified Minority Business Enterprise (M/WBE) firms that are able to provide the subject goods or services.

Recommended Action: Approving Amendment to Contract with Rush Truck Centers of Florida, Inc. for Sublet Vehicle Repair Sublet Vehicle Repair of Light and Medium Duty Ford Trucks, IFB22-0123, and authorizing the Chief Procurement Officer to execute an amendment in the estimated annual amount of \$763,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B08**.

- (9) **Approving** Amendment to Contract with UnitedHealthcare Services, Inc. for **ALL**
HealthPlan Administrative Services, RFP16-0077

On February 29, 2016, City Council approved a contract and subsequent renewals with UnitedHealthcare Services, Inc. for HealthPlan Administrative Services. The initial contract term was three years with options to renew for seven additional one-year terms. The Human Resources Department is requesting Council approval to amend the current contract with UnitedHealthcare Services, Inc. to comply with recent state government legislation and lock in Medical ASO renewal rates for two years.

In 2023, the Florida Prescription Drug Reform Act ("the Act") was signed into law. The Act directly impacts employers that sponsor self-insured group medical/prescription drug plans in various ways. Notable changes include requiring the Pharmacy Benefit Manager (PBM) to pass through 100% of manufacturer rebates.

In compliance with the Act, UnitedHealthcare has made some necessary changes to the fee schedule, adding PBM administrative fees to the plan fees, effective January 1, 2025. The following terms have been negotiated with UnitedHealthcare Services, Inc. and Optum Rx (PBM):

- Medical: The medical administrative fee will be guaranteed at \$36.51 per employee per month

for the plan year 2025 and \$37.24 per employee per month for the plan year 2026. The estimated impact of the medical ASO fees is approximately \$30,000.00 for Fiscal Year 2025 and \$40,000.00 for Fiscal Year 2026.

- PBM: The new PBM administrative fee will be guaranteed at \$13.00 per employee per month through 2025. The new pharmacy admin fee is projected to be \$640,000.00 for Fiscal Year 2025 and \$853,000.00 for Fiscal Year 2026. UnitedHealthcare will administer a pass-through Rx arrangement where the City will keep 100% of the rebates. The estimated impact of the enhanced pricing is expected to generate \$2,900,000.00 in additional rebates for the City in Fiscal Year 2025.

Based on the current medical insurance market, the City's Benefits Consultants, OneDigital, recommended we continue our arrangement with UnitedHealthcare at the specifications listed above.

Minority Women Business Enterprise (M/WBE) participation is not applicable as benefit contracts are exempt from M/WBE participation requirements per Orlando City Code (City Ordinance 57.15(5)).

Recommended Action: Approving Amendment to Contract with UnitedHealthcare Services, Inc. for HealthPlan Administrative Services, RFP16-0077, authorizing the Chief Procurement Officer to execute the amendment to the current contract with UnitedHealthcare Services, Inc. for HealthPlan Administrative Services, and authorizing the Chief Procurement Officer to sign related forms and documents as may be necessary to effectuate the amendment, as indicated above, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B09**.

- (10) **Approving** Anthony James Partners, LLC for the Kia Center Bowl Audio Feasibility Study, Construction Planning, RFP Consultation, and Construction Administration, N25-0158 **5**

The Orlando Venues Division is requesting to purchase consulting services to create a feasibility study, concept refinement, construction planning, Request for Proposal (RFP), and construction administration associated with the replacement of the end-of-life Kia Center's Bowl Audio System from Anthony James Partners, LLC of Richmond, Virginia, in the estimated amount of \$156,000.00.

Anthony James Partners, LLC (AJP) was selected through a negotiated procurement process given AJP's previous successful work on the feasibility/concept development of the Kia Center's In-Bowl Ribbon Boards, Vomitory and Auxiliary Displays, Operating Systems, Processing Controls, and the Center Hung Scoreboard. Along with their extensive expertise in these areas, the City believes they are uniquely qualified to deliver the necessary services for the Kia Center Bowl Audio Project.

The RFP process, along with the lead time required for manufacturing, delivery, and installation, is being carefully timed to coincide with the start of the 2025-2026 National Basketball Association (NBA) season. To ensure this timeline is met, it is critical that AJP completes their work by early 2025, avoiding any potential impact on the upcoming season.

The Minority Women Business (MWB) Division has reviewed the subject procurement and has determined that there were no City-certified Minority Women Business Enterprise (M/WBE) firms to provide the subject goods services.

Recommended Action: Approving Agreement with Anthony James Partners, LLC, for the Kia Center Bowl Audio Feasibility Study, Construction Planning, Request for Proposal (RFP) Consultation, and Construction Administration, N25-0158, and authorizing the Chief Procurement Officer to execute the agreement in the estimated amount of \$156,000.00, as indicated above, subject to review and

approval by the City Attorney's Office.

Approved, filed and documentary #250113B10.

(11) **Approving** Award of Contracts for Continuing Wastewater Engineering Services, RQS24-0501 **ALL**

A Request for Qualification Statements (RQS) for Continuing Professional Services for description was advertised and issued on August 19, 2024. Nineteen firms responded to this solicitation. The City's Consultants Qualifications Board certified all nineteen firms on October 22, 2024. On November 13, 2024, the Advisory Committee shortlisted eight firms and invited the shortlisted firms to present formal interviews.

On December 9, 2024, formal interviews were held that resulted in the Advisory Committee's ranking as follows:

Ranking	Firm	Location
1.	CPH Consulting, LLC	Sandford, FL
2.	Wright-Pierce, Inc.	Maitland, FL
3.	Brown and Caldwell	Maitland, FL
4.	Carollo Engineers, Inc.	Orlando, FL
5.	Wade Trim, Inc.	Orlando, FL
6.	AtkinsRalis USA, Inc.	Orlando, FL
7.	Hazen and Sawyer	Orlando, FL
8.	Burgess & Niple, Inc.	Orlando, FL

The Advisory Committee was comprised of the following individuals:

- Hector Sanchez, Project Manager (Chair)
- Charles Shultz, Wastewater Assistant Division Manager
- Daron Johnson, Wastewater Assistant Division Manager
- LaChisha Lewis, Compliance Investigator III
- David Breitrack, Wastewater Engineering and Mapping Manager

The Advisory Committee recommends awarding contracts to the top eight ranked firms. The initial contract term of the contracts will be for three years with an option to renew for two additional one-year terms, not to exceed a total of five years. Contracts will be used on an as-needed basis. Based on previous usage reports, it is estimated that total expenditures will not exceed \$1 million per year.

Each firm has committed to meeting the goals of the Minority Women Business Enterprise (M/WBE) program: Minority Business Enterprise (MBE) 18% and Women Business Enterprise (WBE) 6%.

Recommended Action: Approving Advisory Committee Ranking and authorizing the Chief Procurement Officer to negotiate and execute contracts and all subsequent renewals for Continuing Wastewater Engineering Services, RQS24-0501 Contracts with the eight top-ranked firms, CPH Consulting, LLC; Wright-Pierce, Inc.; Brown and Caldwell; Carollo Engineers, Inc.; Wade Trim, Inc.; AtkinsRealis USA, Inc.; Hazen and Sawyer; and Burgess & Niple, Inc., subject to the review and approval by the City Attorney's Office. Additionally, authorizing the Chief Procurement Officer to execute individual Services Authorizations for up to \$200,000.00 per request.

Approved, filed and documentary **#250113B11**.

(12) **Approving** Award to Accela for OpenCounter Business and Residential Portal Software, S15-0242 **ALL**

The Information Technology (IT) Department and the Procurement and Contracts Division are requesting approval to purchase OpenCounter Business/Residential Portal software from Accela of San Ramon, CA, in the amount of \$103,824.00.

This software was initially purchased in 2015 and has been in use by the City each year thereafter. Currently, due to increases, the annual renewal amount is \$103,824.00. The Information Technology Department and the Procurement and Contracts Division are requesting approval to continue to utilize the original sole source procurement with annual renewals in the estimated annual amount of \$103,824.00.

Accela is the sole authorized distributor of OpenCounter Business/Residential Portal software. The cloud-hosted software is an online portal that allows residents to have a single point of entry to research online permits for businesses, residents, and special event permit applications.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no certified firms to provide the subject goods or services.

Recommended Action: Approving Award to Accela for OpenCounter Business and Residential Portal Software, S15-0242, and authorizing the Chief Procurement Officer to enter into an agreement and subsequent renewals, as indicated above, in the estimated annual amount of \$103,824.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B12**.

(13) **Approving** Award to Osceola Technical College for Basic Recruit Training Program, S25-0125 **ALL**

The Orlando Police Department (OPD) and the Procurements and Contracts Division request approval to enter into a contract with Osceola Technical College (OTC) for education and training services, including basic training and academies, advanced specialized training, and continued professional education, to provide increased knowledge, skills, and standards at OPD, based on the requirements of the Florida Department of Law Enforcement (FDLE).

The annual expenditure is estimated to not exceed \$150,000.00.

P&P 2510.2 (4) - Section D - Exemptions from Competition - Subsection 2 - Goods and services exempt from the competitive solicitation process. c) Education and training services acquired from a nonprofit or educational institution.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no certified firms to provide the subject goods or services.

Recommended Action: Approving Award to Osceola Technical College (OTC) for Basic Recruit Training Program, S25-0125, and authorizing the Chief Procurement Officer to enter into a contract and subsequent renewals, as indicated above, in the not-to-exceed annual amount of \$150,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B13**.

(14) **Approving** Award to Seminole State College of Florida for Basic Recruit **ALL**

Training Program, S25-0126

The Orlando Police Department (OPD) Recruiting Unit and Procurements and Contracts Division request approval to enter into a contract with Seminole State College of Florida for education and training services, including basic training and academies, advanced specialized training, and continued professional education to provide contemporary programming to raise knowledge, skills, and standards at the OPD and based on the requirements of the Florida Department of Law Enforcement (FDLE).

The annual expenditure is estimated to not exceed \$150,000.00.

P&P 2510.2 (4) - Section D - Exemptions from Competition - Subsection 2 - Goods and services exempt from the competitive solicitation process. c) Education and training services acquired from a nonprofit or educational institution.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no certified firms to provide the subject goods or services.

Recommended Action: Approving Contract with Seminole State College of Florida, S25-0126, and authorizing the Chief Procurement Officer to enter into a contract and subsequent renewals, as indicated above, in the not-to-exceed annual amount of \$150,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B14**.

(15) **Approving** Award to Superior Waterway Services, Inc. for Lake Aeration Inspections, Maintenance, and Repairs, IFB24-0563 **ALL**

The following sealed bids were received in response to the subject solicitation:

Supplier	Bid Amount
Superior Waterway Services, Inc.	\$203,986.00
Environmental Management Acquisition, LLC	\$249,943.67

The Streets and Stormwater Division and the Procurement and Contracts Division have evaluated the bids and recommend award to the lowest, responsive, and responsible bidder, Superior Waterway Services, Inc. of Riviera Beach, FL, for lake aeration inspections, maintenance, and repairs.

The initial contract term is three years, with the option to renew for two additional one-year terms. Actual expenditures will vary as usage will be on an as-needed basis at the established unit prices and available funding. The estimated annual expenditure is \$120,000.00.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no City-certified firms to provide the subject goods or services.

Recommended Action: Approving Award to Superior Waterway Services, Inc. for Lake Aeration Inspections, Maintenance, and Repairs, IFB24-0563, and authorizing the Chief Procurement Officer to enter into a Contract and subsequent renewals, as indicated above, in the estimated annual amount of \$120,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B15**.

(16) **Approving** Award to Valencia College for Basic Recruit Training Program, S25-0124 **ALL**

The Orlando Police Department (OPD) and the Procurements and Contracts Division request approval to enter into a contract with Valencia College, Criminal Justice Institute (CJI) for education and training services, including basic training and academies, advanced specialized training, and continued professional education, to provide increased knowledge, skills, and standards at OPD, based on the requirements of the Florida Department of Law Enforcement (FDLE).

The annual expenditure is estimated to not exceed \$150,000.00.

P&P 2510.2 (4) - Section D - Exemptions from Competition - Subsection 2 - Goods and services exempt from the competitive solicitation process. c) Education and training services acquired from a nonprofit or educational institution.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no certified firms to provide the subject goods or services.

Recommended Action: Approving Contract with Valencia College, Criminal Justice Institute, S25-0124, and authorizing the Chief Procurement Officer to enter into a contract and subsequent renewals, as indicated above, in the not-to-exceed annual amount of \$150,000.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B16**.

(17) **Adopting** Declaration of Official Intent to Reimburse Capital Expenditures **ALL**
from Proceeds of Bonds Issued by the City of Orlando for Kia
Center Capital Improvements

On December 11, 2024, City Council approved the "Interlocal Funding Agreement between Orange County, Florida, and the City of Orlando, Florida, for Kia Center." The Board of County Commissioners approved the agreement on November 19, 2024. As a result, the City may issue bonds, notes, or other obligations (collectively, the "Bonds") to finance all or a portion of the costs of design, engineering, construction, and equipment for capital improvements to the Kia Center (the "Project").

Adoption of this Declaration of Official Intent will allow the City to reimburse itself from the proceeds of such future bonds for monies spent from legally available funds for the project. The Declaration applies to capital improvement expenses incurred beginning 60 days prior to the adoption of the Declaration as well as design and engineering costs incurred in preparation of the Project.

Adoption of this Declaration does not authorize the issuance of the Bonds or any new debt. City Staff expects to submit an agenda item to the City Council at a later date requesting authorization for the issuance of bonds to finance the project.

Recommended Action: Adopting the Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Bonds Issued by the City of Orlando for Kia Center Capital Improvements, and authorizing its execution by the Mayor and City Clerk, subject to review by the City Attorney's Office.

Adopted, filed and documentary **#250113B17**.

(18) **Adopting** Declaration of Official Intent to Reimburse Capital Expenditures **ALL**
from Proceeds of Bonds Issued by the City of Orlando for
Improvements to Camping World Stadium

On December 11, 2024, the City approved the "Interlocal Funding Agreement between Orange County, Florida, and the City of Orlando, Florida, for Camping World Stadium Improvements." The

Board of County Commissioners approved the agreement on November 19, 2024. As a result, the City may issue bonds, notes, or other obligations (collectively, the "Bonds") to finance all or a portion of the costs of design, engineering, construction, and equipment for improvements to Camping World Stadium (the "Project").

Adoption of this Declaration of Official Intent will allow the City to reimburse itself from the proceeds of such future bonds for monies spent from legally available funds for the project. The Declaration applies to capital improvement expenses incurred beginning 60 days prior to the adoption of the Declaration as well as design and engineering costs incurred in preparation of the Project.

Adoption of this Declaration does not authorize the issuance of the Bonds or any new debt. City Staff expects to submit an agenda item to the City Council at a later date requesting authorization for the issuance of bonds to finance the project.

Recommended Action: Adopting Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Bonds Issued by the City of Orlando for Improvements to Camping World Stadium, and authorizing its execution by the Mayor and City Clerk, subject to review by the City Attorney's Office.

Adopted, filed and documentary **#250113B18**.

(19) **For Information Only** Emergency Procurement with Cathcart Construction Company Florida, LLC for Lift Station 3, to Limit and Stop Sanitary Sewer Overflows from the Increased Water Volume, E25-0147 **ALL**

On Wednesday, October 9, 2024, Hurricane Milton caused significant damage throughout the City. High winds and heavy rains caused severe damage to structures, roads, sewer mains, wastewater facilities, lift stations, and flooding of City ponds, lakes, and retention areas.

Throughout the City's sanitary sewer collection system, multiple areas experienced intrusion and infiltration, with stormwater entering the sanitary lines. The Water Reclamation Division contracted with Cathcart Construction Company Florida, LLC, for a four-day exigency response effort to multiple locations to limit and stop sanitary sewer overflows from the increased water volume in the collections system and water treatment plants. Cathcart provided the necessary pumping to stop sanitary sewer overflows and restore service to customers.

Purchase Order #0000022605 was issued for this Emergency Procurement in the not-to-exceed amount of \$797,017.00. Per City of Orlando Code 7.309 (Emergency Procurement), the Chief Procurement Officer may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, or safety.

Any emergency procurement exceeding the award authority of the Chief Procurement Officer shall be submitted to City Council for information. City Minority Women Business Enterprise (M/WBE) requirements do not apply to Emergency Procurements.

Recommended Action: For information only.

For information only, filed and documentary **#250113B19**.

(20) **Approving** Federally Funded Subaward and Grant Agreement with Florida Division of Emergency Management for Hurricane Milton Response **ALL**

The US Federal Emergency Management Agency (FEMA), through the Florida Division of Emergency Management (FDEM), reimburses communities for certain expenses to respond to and

recover from major disasters. Hurricane Milton was declared a major disaster on October 12, 2024, by President Biden. FDEM has drafted a subaward agreement (Z4657) in order to allow for reimbursement of expenses.

Pursuant to page 2 and Exhibit B of the agreement, the following City Officials and City Staff will be designated to represent and act on behalf of the City in all matters pertaining to disaster assistance with respect to Hurricane Milton:

- Authorized Agent: Buddy Dyer, Mayor
- Representative of the Subrecipient/Primary Contact: Michelle McCrimmon, Chief Financial Officer
- Alternate Contact: Jose Fernandez, Deputy Chief Financial Officer
- Other-Finance Point of Contact: Ashley Ariaga, Assistant Controller
- Other-Risk Management-Insurance: Raymond Scullian, Risk Division Manager
- Other-Environment-Historic: Jeffrey Alan Morrison, Solid Waste Division Manager

Recommended Action: Approving and authorizing the Mayor to execute the Federally-Funded Subaward and Grant Agreement, including all necessary attachments and exhibits, with the State of Florida, subject to review and approval by the City Attorney's Office. Further, approving and authorizing the designations as set forth above and authorizing Chief Financial Officer (CFO) Michelle McCrimmon to make any future changes to designated persons, except for the authorized agent. Additionally, approving and authorizing the representative of the subrecipient/primary contact and alternate contact, or acting individually, to execute any amendments to the agreement and any other forms or documents necessary to seek reimbursement.

Approved, filed and documentary **#250113B20**.

(21) **Adopting** Initial Assessment Resolution Imposing and Levying Special **ALL**
Assessments on Specially Benefited Properties to Support the
Provision of Charity Healthcare

This resolution provides for the adoption of a non-ad valorem assessment within the City of Orlando's limits to support the past and current provision of charity health care in the City. Hospitals within the City limits provide millions of dollars of uncompensated charity care to indigent citizens of Orlando.

In order to assist providers with recoupment and further development of indigent care services, the State of Florida created a Low-Income Pool (LIP) program through its federal Medicaid waiver to allow providers access to funds to help support the costs of charity care.

The LIP is designed to match federal payments with non-federal shares, which are generated through IGTs or intergovernmental transfers. Cities, municipalities, and other governmental entities can raise, through assessments or other means, funds to transfer to the State of Florida to generate IGTs and thus increase the amount of money that can be released from the LIP.

This assessment on certain property within the City limits will be used to generate those IGTs.

The assessment is based on the net inpatient and outpatient revenues of the hospitals within the City limits.

The hospitals that are affected by this assessment fully support the assessment. The hospitals plan to remit the assessment contemporaneous with the adoption of the Final Assessment Resolution on January 27, 2025, so that the City of Orlando can transfer the amount to the State of Florida to satisfy the IGT requirement.

The City will not retain the assessments for any significant period of time, but the properties that are

being assessed will receive a direct and special benefit based on the greater access to the LIP or the avoided greater share of uncompensated care that hospitals would have to take on if LIP-eligible providers did not have this support.

Recommended Action: Adopting Initial Assessment Resolution Imposing and Levying Special Assessments on Specially Benefited Properties to Support the Provision of Charity Healthcare, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Adopted, filed and documentary **#250113B21**.

(22) **Approving** Pre-Construction Agreement with Kiewit Water Facilities Florida **ALL** Co., for Design Build Services for the Iron Bridge Regional Water Reclamation Facility Clarifier Mechanism Replacement Project, RFP24-0160

On June 10, 2024, the City Council approved the Advisory Committee's ranking and authorized the Chief Procurement Officer to negotiate with the top-ranked firm, Kiewit Water Facilities Florida Co., for design-build services for the Iron Bridge Regional Water Reclamation Facility Clarifier Mechanism Replacement project.

Negotiations for Pre-Construction Design Phase I of the Iron Bridge Regional Water Reclamation Facility Clarifier Mechanism Replacement project have now been successfully completed with Kiewit Water Facilities Florida Co. for an amount of \$937,740.00.

Kiewit Water Facilities Florida Co. has committed to achieving the City of Orlando's Minority Women Business Enterprise (M/WBE) goals of 18% Minority Business Enterprise (MBE) and 6% Women Business Enterprise (WBE) for the design and construction phases of the project.

Kiewit Water Facilities Florida Co.'s M/WBE Participation Plan for this agreement totals 7.03% and is as follows:

Firm	M/WBE	Percent
SGM Engineering, Inc.	MBE	4.17%
ECHOS UES	MBE	2.86%
Total MBE Participation		7.03%

Kiewit Water Facilities Florida Co. demonstrates Good Faith Efforts.

Recommended Action: Approving Pre-Construction Agreement with Kiewit Water Facilities Florida Co., for Design Build Services for the Iron Bridge Regional Water Reclamation Facility Clarifier Mechanism Replacement Project, RFP24-0160, and authorizing the Chief Procurement Officer to execute an agreement with, as indicated above, in the amount of \$937,740.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B22**.

(23) **Approving** Purchase of Response Management and Work Order Integration **ALL** Software from Daupler, Inc., S22-0306

The Solid Waste Division and the Procurement and Contracts Division are requesting approval to continue to utilize the sole source procurement of Response Management and Work Order Integration software from Daupler, Inc., of Overland Park, KS, in the estimated annual amount of

\$199,600.00.

This software was initially purchased in 2022 and has been in continuous use by the City. Currently, due to increased costs and expanded use, the annual renewal cost is \$199,600.00. Daupler, Inc. is the sole authorized distributor of the Response Management and Work Order Integration software. The software allows for after-hours, overflow, weekend, and holiday call answering service, as well as automatic creation of service requests (work orders) and 24/7 customer support.

The Minority Business Enterprise (MBE) Division has reviewed the subject procurement and has determined that there are no certified firms to provide the subject goods or services.

Recommended Action: Approving Purchase of Response Management and Work Order Integration Software from Daupler, Inc., S22-0306, and authorizing the Chief Procurement Officer to enter into an agreement and subsequent renewals, as indicated above, in the estimated annual amount of \$199,600.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B23**.

(24) **Approving** Selection Advisory Committee's Recommendation of NuRock Companies' Proposal for Development of Affordable Multifamily Rental Housing on City-Owned Real Property in the Callahan Neighborhood of the Parramore Community **5**

The City of Orlando is committed to ensuring that every person, regardless of economic status, has access to quality housing that is safe and affordable. Furthering this effort, on September 24, 2024, the City of Orlando issued a Notice of Invitation for Proposals (Solicitation) for the development of affordable, multifamily rental housing on a vacant, City-owned property totaling approximately 1.6 acres generally located in the Callahan Neighborhood, south of W. Jefferson Street, west of Benson Avenue, east of N. Orange Blossom Trail, and north of Polk Street. The goal of this project is to expand the City's housing inventory for residents at low-, very low-, and extremely low-income levels. It will also provide permanent supportive housing units, which combine affordable housing assistance with support services, to address the needs of those experiencing homelessness.

The requirements of the solicitation included that all units in the project must be affordable to those at or below 80% of Area Median Income (AMI), with at least 10% of the units, or five units, whichever is greater, required to be dedicated to Permanent Supportive Housing (PSH) at or below 30% AMI. PSH would be referred by the lead agency of the Continuum of Care, the Homeless Services Network (HSN). Further, the project must be affordable for a minimum of 20 years or as dictated by applicable funding sources, whichever is longer.

It is anticipated that the successful proposer will apply to Orange County for Community Development Block Grant Disaster Recovery (CDBG-DR) funding. Additional sources of anticipated financing include 4.0% low-income housing tax credits (LIHTC) as well as tax-exempt bonds.

Proposals were due on October 24, 2024, and the Real Estate Management Division received five responsive proposals prior to the 3:00 p.m. deadline from the following entities:

1.	Blue Sky Communities, LLC
2.	Green Mills Group
3.	Housing Trust Group (HTG)
4.	Orlando Neighborhood Improvement Corporation (ONIC)
5.	The NuRock Companies (NuRock)

A seven-member selection committee (Committee) was established to review proposals, consisting of Oren Henry, Stephanie Neves (Housing and Community Development), Laura Carroll (Real Estate Management), Brooke Bonnett, Tim McClendon (Economic Development), Jose Fernandez (Office of Business and Financial Services), and Deborah Girard (Chief Administrator's Office).

The committee discussed the proposals at its first meeting on November 8, 2024, and voted to invite all respondents to make presentations before the committee. Presentations were held on November 12, 2024. A committee deliberation meeting was held on November 22, 2024. After some deliberation, the committee voted to recommend NuRock to construct the project.

NuRock's project proposes 140 affordable units, 7 to 5 floors (maximum height of 73 ft.), with the highest point along Orange Blossom Trail. Additionally, the project proposes a parking garage maximizing density along the rear and active ground floor amenities. The project will be designed to meet the Florida Green Building Coalition Green High-Rise Residential Building Standards that include, but are not limited to, Energy Star appliances and materials, a minimum SEER of 16 for air conditioning, adaptive lights, low-flow water fixtures, and programmable thermostats. The project also includes impact-resistant windows along with concrete construction to assist in resiliency and noise mitigation.

The new 140 multifamily units will be comprised of (24) 1-bedroom/1-bathroom units, (74) 2-bedroom/2-bathroom units and forty-two 3-bedroom/2-bathroom units. Average square footage will be 650, 850, and 1,025 for one-, two-, and three-bedroom units, respectively. All proposed multifamily units will be restricted to persons making between 30% and 80% of the Area Median Income, with a total of 14 units restricted to 30% AMI and dedicated to Permanent Supportive Housing (PSH).

The committee recommends proceeding with the proposal from NuRock and is seeking authorization for staff to negotiate the agreements necessary for the development of the project, which will be presented to City Council for approval at a later date.

Recommended Action: Approving the committee's recommendation to accept NuRock's proposal, and authorizing City Staff to negotiate the terms of the transfer agreement and any other agreements necessary for the development of the project, including, but not limited to, a funding agreement and developer's agreement. Following negotiations, the agreement(s) will be presented to City Council for final approval. If the agreement(s) with NuRock cannot be reached within a reasonable amount of time, authorizing the Mayor to reconvene the Committee for the purpose of recommending another proposer to City Council.

Approved, filed and documentary **#250113B24**.

(25) **Approving** Use of General Services Administration Contract with MBF **ALL**
Industries for an Explosive Ordinance Disposal Command Center
Vehicle, C25-0117

The Fleet Management Division and the Procurement and Contracts Division are requesting approval to utilize General Services Administration (GSA) Contract GS-30F-0022S with MBF Industries, of Sanford, FL, for the purchase of one Explosive Ordinance Disposal (EOD) Command Center Vehicle, mounted on a 2026 Freightliner M2-106 chassis cab, in the total amount of \$749,987.00.

This EOD vehicle is an upgraded replacement, which will replace an EOD vehicle currently in service with the Orlando Fire Department (OFD).

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprise (M/WBE) firms to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are

able to provide the subject goods or services.

Recommended Action: Approving and authorizing the Chief Procurement Officer to utilize the General Services Administration Contract with MBF Industries for an Explosive Ordinance Disposal Command Center Vehicle, C25-0117, as indicated above, in the amount of \$749,987.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B25**.

(26) **Approving** Use of Florida Sheriffs Association Contract with Caterpillar, Inc. **ALL**
for the Purchase of One Caterpillar Loader, C25-0153

The Fleet Management Division and the Procurement and Contracts Division are requesting approval to utilize Florida Sheriffs Association Contract #FSA23-VEH21.0 with Caterpillar, Inc., of Deerfield, IL, for the purchase of one Caterpillar 450 Backhoe Loader, in the total amount of \$192,933.00.

This one Caterpillar loader will replace one like-kind Caterpillar loader, currently in service with the Water Reclamation Division, which is scheduled for replacement.

Caterpillar, Inc.'s sole authorized dealer for North and Central Florida is Ring Power Corporation of St. Augustine, Florida. This purchase will be made utilizing the services of the authorized dealer, Ring Power Corporation.

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprise (M/WBE) firms to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

Recommended Action: Approving and authorizing the Chief Procurement Officer to utilize the Florida Sheriffs Association Contract with Caterpillar, Inc. for the Purchase of One Caterpillar Loader, C25-0153, through its authorized distributor Ring Power Corporation, as indicated above, in the amount of \$192,933.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B26**.

(27) **Approving** Use of Sourcewell Contract with Acela, Inc. for a High Water **ALL**
Rescue Truck, C25-0138

The Fleet Management Division and the Procurement and Contracts Division are requesting approval to utilize Sourcewell Contract #032824-CER with Acela, Inc. of Bozeman, MT, for the purchase of one 2025 Acela Monterra 6x6 High Water Rescue Truck in the amount of \$332,452.00.

This truck will be an additional unit for the Orlando Police Department (OPD).

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprise (M/WBE) firms to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

Recommended Action: Approving and authorizing the Chief Procurement Officer to utilize the Sourcewell Contract with Acela, Inc. for a High Water Rescue Truck, C25-0138, as indicated above, in the amount of \$332,452.00, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B27**.

(28) **Approving** Use of Sourcewell Contract with Environmental Products of Florida Corporation for an Elgin Street Sweeper, C25-0115 **ALL**

The Fleet Management Division and the Procurement and Contracts Division are requesting approval to utilize Sourcewell Contract #093021-ELG with Environmental Products of Florida Corporation, of Apopka, FL, for the purchase of one 2025 Elgin Broom Bear Street Sweeper in the total amount of \$391,948.15.

This street sweeper will be an addition to the Streets and Stormwater Division fleet.

Approval is also requested for a three-year maintenance agreement for the sweeper to be negotiated separately with Environmental Products of Florida Corporation in the total amount of \$51,120.00.

The City does not utilize other agencies' contracts when there are opportunities for City-certified Minority Women Business Enterprises (M/WBEs) to participate. The M/WBE Office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

Recommended Action: Approving and authorizing the Chief Procurement Officer to utilize the Sourcewell Contract with Environmental Products of Florida Corporation for an Elgin Street Sweeper, C25-0115, as indicated above, in the amount of \$443,068.15, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B28**.

(29) **Approving** Release of Right-Of-Way (ROW) Reservation at 4621 and 4639 S. Kirkman Road **5**

A right-of-way reservation agreement was executed by the City of Orlando in 1995 whereby the City reserved the western 25 feet of the properties at 4621 and 4639 S. Kirkman Road for future potential right-of-way acquisition. The City's transportation department has determined that no future right-of-way will be needed at this location and has therefore agreed to release the reservation.

Recommended Action: Approving Release of Right-of-Way (ROW) Reservation at 4621 and 4639 S. Kirkman Road, and authorizing the Mayor or Mayor ProTem and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113B29**.

(C) Economic Development

(1) **Accepting** Meeting Minutes and Approving the Actions of the Board of Zoning Adjustment (BZA) — December 17, 2024 **4**

Accepting Board of Zoning Adjustment (BZA) Recommendation of Approval and Granting Final City Approval:

Case No.	Name/Address/Location	Description	District
VAR2024-10041	1810 Nebraska Street (± 0.2 acres) (south side of Nebraska Street, between Bodell Lane and Granville Lane, across from Leu Gardens)	A. Variance of 8.2 ft. to allow a 200 sq. ft. 2-story addition to be 16.8 ft. from the south rear lot line, where a minimum 25 ft. setback is required, and B. Variance of 0.2 ft. to allow said	4

	2-story addition to be 4.8 ft. from the west side lot line, where a minimum 5 ft. setback is required.	
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Recommended Action: Accepting Meeting Minutes and Approving the Actions of the Board of Zoning Adjustment (BZA) for the meeting of December 17, 2024.

Accepted, filed and documentary #250113C01.

(2) **Accepting** Meeting Minutes and Approving the Actions of the Development Review Committee (DRC) — December 12, 2024 **1**

Accepting the Development Review Committee (DRC) Recommendation of Approval as Final Action

Case No.	Name/Address/Acreage	Description	District
MPL2024-10066	Lake Nona Reclaimed Water Storage and Repump Facility – The subject property is generally located southeast of SR 417, west of Narcoossee Road, and north of Nemours Parkway (PID: 31-24-19-0000-00-037) (±3.0 acres)	Master Plan for a reclaimed water storage and repump facility in the Lake Nona Planned Development (PD).	1
MPL2024-10073	Zoom Express Carwash on Beth Road – The subject property is addressed as 6015 Beth Road and is generally located south of New Hope Road, east of Boggy Creek Road, and north of Beth Road (PID: 34-24-30-6060-03-000) (±1.37 acres)	Specific Parcel Master Plan (SPMP) request for development of a ±4,596 sq. ft. carwash.	1
MPL2024-10074	Poitras Fire Station – The subject property is generally located north of Luminary Boulevard, east of Centerline Drive, and west of Narcoossee Road (PID: 30-24-36-7794-01-000) (±2.5 acres)	Master Plan for a ±7,709 sq. ft. fire station in the Lake Nona Planned Development (PD).	1
MPL2024-10072 & SUB2024-10084	Laureate Park Parcel N-1, Phase 1 – The subject property is generally located west of Centerline Drive and north of Osceola County (PID: 31-24-31-0000-00-001) (±62.8 acres)	1. Specific Parcel Master Plan (SPMP) request for development of 152 single-family dwelling units. 2. Preliminary Plat for the overall development.	1

Recommended Action: Accepting Meeting Minutes and Approving the Actions of the Development Review Committee (DRC) for the Meeting of December 12, 2024.

Accepted, filed and documentary #250113C02.

(3) **Accepting** Meeting Minutes and Approving the Actions of the Historic Preservation Board (HPB) — December 4, 2024 **4**

Accepting Historic Preservation Board (HPB) Recommendation of Approval and Granting Final City Approval:

Case No.	Name/Address/Location	Description	District
HPB2024-10279	622 Bourne Place Applicant: Brian Callaghan, 2302 Mercator Drive, Orlando, FL 32801	Major Certificate of Appropriateness request to construct a rear one-story addition of 973 sq. ft.	4
HPB2024-10307	529 Highland Avenue Applicant: Andrew Nutt, 4515 Leola Lane, Orlando, FL 32812	Major Certificate of Appropriateness request to construct a first-floor primary suite adding 667 sq. ft., remodel the front façade, and adjust the front parking area.	4
HPB2024-10313	7 Celia Lane Applicant: Rick Flores, P.O. Box 770753, Orlando, FL 32877	Major Certificate of Appropriateness request to construct a 480 sq. ft rear addition in line with the south wall of the structure.	4

Recommended Action: Accepting Meeting Minutes and Approving the Actions of the Historic Preservation Board for the Meeting of December 4, 2024.

Accepted, filed and documentary #250113C03.

(4) **Accepting** Meeting Minutes and Approving the Actions of the Municipal Planning Board (MPB) — December 17, 2024 **1,2,5**

Accepting Municipal Planning Board (MPB) Recommendation of Approval and Directing Staff to Process Ordinances:

Case No.	Name/Address/Acreage	Description	District
ZON2024-10017	Life Storage Silver Star / 4066 Silver Star Road / ±1.1 acres	Rezoning from Residential Medium Intensity Development District (R-3B/W) to General Industrial District (I-G/W).	5

Accepting Municipal Planning Board (MPB) Recommendation of Approval and Granting Final City Approval:

Case No.	Name/Address/Acreage	Description	District
MPL2024-10069	Sunbridge Residential Development Neighborhood 6 / 8300 Monument Pkwy. / ±155.5 acres	Master Plan for a 4-phased development of 526 single-family units.	1
MPL2024-10071	Vista Park Phase 4S / S. Econlockhatchee Trail / ±46.0 acres	Specific Parcel Master Plan for 139 single-family homes or townhomes (Phase 4S), potential commercial or office uses in the Town Center portion and further extension of S. Econlockhatchee Trail	1
MPL2024-10062	Orlando Executive Airport Hangars / 400 Herndon Avenue / ±33.5 acres	Master Plan approval for phased construction of six hangars and	2

Recommended Action: Accepting Meeting Minutes and Approving the Actions of the Municipal Planning Board (MPB) for the Meeting of December 17, 2024.

Accepted, filed and documentary **#250113C04**.

- (5) **Approving** A final minor subdivision plat titled DePauw Replat, SUB2023-10062 **3**

A request for final approval of a minor plat titled DePauw Replat. The applicant proposes to plat four lots for residential development.

The subject property is located at 2310 DePauw Avenue, on the west side of DePauw Avenue, between W. Orlando Street and W. Princeton Street, within the College Park Neighborhood. The property is approximately 0.35 acres (SUB2023-10062).

Recommended Action: Approving a final minor subdivision plat subject to satisfactory review by City Staff and authorizing the signature of the Mayor or Mayor Pro Tem, Planning Official, City Engineer, City Surveyor, and City Clerk.

Approved, filed and documentary **#250113C05**.

- (6) **Approving** A final minor subdivision plat titled Montgomery and Montgomery, SUB2024-10016 **4**

A request for final approval of a minor plat titled Montgomery and Montgomery. The applicant proposes to plat two lots for tandem development.

The subject property is located at 1700 Virginia Drive (located on the southeast corner of Virginia Drive and Altaloma Avenue, west of Morris Avenue) within the Colonialtown North Neighborhood. The property is approximately 0.22 acres (SUB2024-10016).

Recommended Action: Approving a final minor subdivision plat subject to satisfactory review by City Staff and authorizing the signature of the Mayor or Mayor Pro Tem, Planning Official, City Engineer, City Surveyor, and City Clerk.

Approved, filed and documentary **#250113C06**.

- (7) **Approving** A final minor subdivision plat titled Pinewood Reserve Phase 1A, SUB2024-10001 **1**

A request for final approval of a minor plat titled Pinewood Reserve Phase 1A. The applicant proposes to replace four lots to correct the as-built condition in the cul-de-sac.

The subject property is located at the cul-de-sac of Wooden Pine Drive, north/northwest of Sapling Sprout Drive, and south of Wood Pine Drive, within the Beltway Commerce Center Neighborhood. The property is approximately 1.10 acres (SUB2024-10001).

Recommended Action: Approving a final minor subdivision plat subject to satisfactory review by City Staff and authorizing the signature of the Mayor or Mayor Pro Tem, Planning Official, City Engineer, City Surveyor, and City Clerk.

Approved, filed and documentary **#250113C07**.

- (8) **Approving** Amendment One to Agreement Regarding Orange Avenue **4**

Corridor Improvements

On April 24, 2024, the City of Orlando and Downtown South Neighborhood Improvement District (DSNID) entered into the agreement, which outlines the financial arrangement and responsibilities between the City and DSNID for landscaping enhancements within the district on South Orange Avenue. As a result of additional maintenance of traffic services requested by the Florida Department of Transportation (FDOT), additional project costs of \$4,128.88 have been added to the landscaping contract, and the amendment includes the additional costs into the funding to be provided from the DSNID to the City under the agreement.

Recommended Action: Approving Amendment One to Agreement Regarding Orange Avenue Corridor Improvements, and authorizing the Mayor and City Clerk to execute the Amendment, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary #250113C08.

(9) **Adopting** Community Contribution Tax Credit (CCTC) Program Resolution **ALL**
Habitat for Humanity Greater Orlando and Osceola County, Inc.

Habitat Orlando and Osceola County is a charitable, non-profit, community-based development organization whose mission includes the provision and preservation of affordable homeownership opportunities for low-income or very low-income households. Habitat's 10-unit, single-family, owner-occupied dwelling project is located in the City of Orlando at the following locations.

1040 W. Anderson Street
1010 Randall Street
1012 Randall Street
1016 Randall Street
1039 Colyer Street
1035 Colyer Street
1028 W. Jefferson Street
2221 W. Jackson Street
1049 W. Anderson Street

Florida Commerce administers the Community Contribution Tax Credit (CCTC) Program. The CCTC Program is designed to encourage Florida businesses to donate to eligible community development and housing projects for low-income persons. Qualified sponsors may receive donations from any corporation paying Florida Corporate Income Tax, Sales Tax, or Insurance Premium Tax. In return for donating cash, property, or goods to an eligible sponsor, a donor is eligible to receive a tax credit equal to 50% of the value of the donation. The maximum credit provided to a single corporation is \$200,000.00 per tax year.

In order to become an eligible sponsor, an organization must be approved by Florida Commerce and provide, along with other required documentation, a resolution from the local government stating that the project is consistent with local plans and regulations.

Via the resolution, City Staff requests approval from the Orlando City Council to approve a resolution supporting Habitat Orlando and Osceola County's efforts to become a qualified sponsor under the Community Contribution Tax Credit program and to acknowledge that the mission of its project is consistent with local plans and regulations, pursuant to Section 220.183, Florida Statutes.

However, in order to receive the benefits of the Community Contribution Tax Credit Program, Habitat Orlando and Osceola County must build 10 affordable new homes for low-income or very low-income

households in the City of Orlando.

Recommended Action: Adopting the resolution supporting Habitat Orlando and Osceola County, Inc. and recommend sponsorship under the Community Contribution Tax Credit Program, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute on behalf of the City, subject to final review and approval by the City Attorney's Office.

Adopted, filed and documentary **#250113C09**.

(10) **Approving** Employment Agreement Renewal — Madison Rosenberg, Permit **ALL**
Technician I (C)

The Permitting Services Division is responsible for ensuring that development occurs in compliance with life safety, building code, and municipal code standards. The Permitting Services Division is requesting to enter into an agreement with Madison Rosenberg as a Permit Technician I (C) (full-time contract). Ms. Rosenberg is responsible for processing and issuing permit applications under the direction of the Customer Service Supervisor. This position is included in the Fiscal Year 2024-2025 and Fiscal Year 2025-2026 budgets as a full-time, contract position. This agreement is for a one-year period, beginning on or about January 29, 2025, and ending on or about January 28, 2026.

Recommended Action: Approving Employment Agreement Renewal for Madison Rosenberg, Permit Technician I (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113C10**.

(11) **Approving** Employment Agreement Renewal — Mya Vinson, Permit **ALL**
Technician I (C)

The Permitting Services Division is responsible for ensuring that development occurs in compliance with life safety, building code, and municipal code standards. The Permitting Services Division is requesting to enter into an agreement with Mya Vinson as a Permit Technician I (full-time contract). Ms. Vinson is responsible for processing and issuing permit applications under the direction of the Customer Service Supervisor. This position is included in the Fiscal Year 2024-2025 and Fiscal Year 2025-2026 budgets as a full-time, contract position. This agreement is for a one-year period, beginning on or about January 29, 2025, and ending on or about January 28, 2026.

Recommended Action: Approving Employment Agreement Renewal for Mya Vinson, Permit Technician I (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113C11**.

(12) **Approving** Employment Agreement Renewal — Rodger Winders, **ALL**
Construction Inspector II Mechanical (C)

The Permitting Services Division is responsible for ensuring that development occurs in compliance with life safety, building code, and municipal code standards. The Permitting Services Division is requesting the approval of Mr. Rodger Winders' contract to fill the Construction Inspector II Mechanical (C) Contract position. Mr. Winders performs building field inspections to ensure new construction or renovations of structures are in compliance with all national, state, and local codes. This position is included in the Fiscal Year 2024-2025 and Fiscal Year 2025-2026 budgets as a full-time contract position. This agreement is for one year, beginning on or about February 5, 2025, and ending on or about February 4, 2026.

Recommended Action: Approving Employment Agreement Renewal for Rodger Winders,

Construction Inspector II Mechanical (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113C12**.

(13) **Approving** Employment Agreement Renewal — Tulili Ekeroma, Permit Technician I (C) **ALL**

The Permitting Services Division is responsible for ensuring that development occurs in compliance with life safety, building code, and municipal code standards. The Permitting Services Division is requesting to enter into an agreement with Tulili Ekeroma as a Permit Technician I (C) (full-time contract). Ms. Ekeroma is responsible for processing and issuing permit applications under the direction of the Customer Service Supervisor. This position is included in the Fiscal Year 2024-2025 and Fiscal Year 2025-2026 budgets as a full-time, contract position. This agreement is for a one-year period, beginning on or about January 29, 2025, and ending on or about January 28, 2026.

Recommended Action: Approving Employment Agreement Renewal for Tulili Ekeroma, Permit Technician I (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113C13**.

(14) **Approving** Extension of the Florida Building Permit Fee Rebate for Certified Affordable Housing Projects Pilot Program **ALL**

The Building Permit Fee Rebate for Certified Affordable Housing Projects Program was approved as a pilot program in March 2022 to rebate/reduce building permit fees when a project meets affordable housing standards. The pilot program is funded through the Florida Building Code Fund balance. Each project shall be certified as affordable by the City's Housing and Community Development Department and must commit at least 20% of the units to affordable housing. Single-family homes receiving assistance through the City's Housing Rehabilitation Program also qualify for the program. The pilot program is currently scheduled to sunset in February 2025.

Since the pilot program's approval, the City has issued rebates for seven developments, totaling \$782,695.99. These developments have created 1,005 affordable housing units. City Staff is recommending extending the pilot program to the end of Fiscal Year 2026 or until identified building fund revenues have been expended, whichever occurs first.

Recommended Action: Approving Extension of the Florida Building Permit Fee Rebate for Certified Affordable Housing Projects Pilot Program

Approved, filed and documentary **#250113C14**.

(15) **Approving** First Amendment to the School Concurrency Mitigation Agreement for Nona South Townhomes (MPL2021-10024 and ZON2020-10020 Beth Road) Planned Development (PD) **1**

This first amendment to the School Concurrency Mitigation Agreement for the Nona South Townhomes project is to extend the payment schedule as stated in Section 9 of the agreement for an additional 180 days, as approved by the School Board. After approval and execution by the City, it will be recorded in the Orange County public records by the school board.

Recommended Action: Approving the first amendment to the School Concurrency Mitigation Agreement for Nona South Townhomes, and authorizing the Mayor and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary #250113C15.

- (16) **Approving** Initiation of an Amendment to the Growth Management Plan (GMP) to Update the Wastewater and Capital Improvements Elements **ALL**

City Staff is requesting approval to initiate a Growth Management Plan (GMP) amendment to update the Wastewater and Capital Improvement Elements in accordance with the new state requirements outlined in Sections 163.3177 (3)(a)4.b and 163.3177 (6)(c)3 of the Florida Statutes.

The update aims to achieve the following objectives:

1. Identify all the projects necessary to achieve the pollutant load reductions in the Capital Improvements Element (CIE) Fund Schedule table.
2. Amend Policy 2.1.3 of the Wastewater Element to evaluate the feasibility of providing sanitary sewer services within a 10-year planning timeframe. This may involve adding a corresponding map that highlights the areas and timeline or introducing a new policy if necessary.

Once initiated, the City Planning Division will prepare a City Staff report and schedule the case for the Municipal Planning Board's (MPB) consideration and the subsequent City Council approval.

Recommended Action: Approving City Staff to initiate the Growth Management Plan (GMP) amendment for inclusion in the 2025 Summer Cycle of GMP amendments or as an out-of-cycle amendment, if permissible.

Approved, filed and documentary #250113C16.

- (17) **Accepting** Petition for Voluntary Annexation — 1010 Arthur Avenue (ANX2024-10011) **3**

The applicant has requested the voluntary annexation of 1010 Arthur Avenue, generally located south of Arthur Avenue, east of Edgewater Drive, and north of Webster Street, consisting of ±0.32 acres. The Orange County Future Land Use (FLU) designation for this property is Commercial with a zoning designation of C-1. The applicant has also requested a City FLU designation of Mixed Use Corridor - Medium Intensity/Resource Protection (MUC-MED/RES-PRO) and an initial zoning of Medium Intensity Mixed-Use Corridor/Wekiva/Resource Protection/Appearance Review (MU-1/W/RP/AR).

The site currently holds one building with an existing office use. The property requires a connection to the City's wastewater system. The subject property is contiguous to the City limits. If annexed, the property will not create an enclave.

Recommended Action: Accepting Petition for Voluntary Annexation — 1010 Arthur Avenue (ANX2024-10011), directing the City Attorney's Office to prepare an annexation ordinance for consideration by City Council, and authorizing City Staff to initiate a Growth Management Plan (GMP) amendment and initial zoning for the subject property.

Accepted, filed and documentary #250113C17.

- (18) **Approving** Deleted **ALL**
Seventh Amendment to Small Business Façade, Site Improvement, and Adaptive Reuse Program (FSARP).

- (19) **Approving** Trademark License Agreement and Coordinating Program **ALL**

Membership Agreement between the City of Orlando and the
National Main Street Center

In 2007, City Council approved the establishment of the Orlando Main Streets Program to revitalize Orlando's neighborhood business districts. On October 8, 2018, the Orlando City Council adopted an amended resolution that supersedes and replaces the 2007 resolution to include the establishment of the Orlando Market Street program. Main Street America is a national program that operates under the National Main Street Center.

The program assists business districts with developing the necessary market niche and creating a cohesive visual identity unique to the district. The Main Street approach gradually builds on existing resources and fosters improved leadership and support on behalf of the business district for the long term. All coordinating programs in the United States are required to have a licensing agreement with the Center in order to continue their respective programs. This agreement provides standards and criteria for coordinating programs, protects the trademark and branding of the Main Street America name, and provides Orlando Main Streets with support, training, and benefits. This agreement is for a one-year term expiring December 31, 2025.

Recommended Action: Approving Trademark License Agreement and Coordinating Program Membership Agreement between the City of Orlando and the National Main Street Center, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113C19**.

(D) Families, Parks and Recreation

(1) **Approving** Employment Agreement — Rosa Escobar Ramos, Youth Employment Coordinator (C) **2**

One of the programs operated by the Families, Parks and Recreation Department (FPR) is the Youth Workforce Initiative, which includes workforce training, jobs, and case management services for youth ages 15 to 25.

Per the employment agreement, Ms. Rosa Escobar Ramos will be contracted to coordinate this work through the remainder of the Fiscal Year 2024-2025.

In her capacity as Youth Employment Coordinator, Ms. Rosa Escobar Ramos will perform administrative work coordinating the Youth Workforce Initiative by connecting youth ages 15 through 25 to meaningful work experiences and career exploration opportunities and providing employability skills training and support. The program aims to change the trajectory of the economic success of our youth by facilitating a smooth transition from school to the workforce.

This position is fully funded via a grant received by the Orlando After-School All-Stars (ASAS).

Recommended Action: Approving Employment Agreement for Rosa Escobar Ramos, Youth Employment Coordinator (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113D01**.

(2) **Approving** Employment Agreement — Shawn LeTang, Lead Student Advocate (C) **3**

On February 19, 2024, City Council approved the acceptance of a sub-grant from the Orlando Community & Youth Trust, Inc., in the amount of \$750,000.00 from the Florida Department of

Children and Family Services (DCF). The purpose of the grant is to expand My Brother's Keeper (MBK) Orlando to Jones High School and Edgewater High School.

The funds are to be used to employ two My Brother's Keeper (MBK) Lead Student Advocates, one for each of the aforementioned schools. The Budget Review Committee (BRC) recommended the creation of these positions at its January 9, 2024, meeting, and City Council approved it at its January 22, 2024, City Council meeting.

By approving this agenda item, City Council will authorize the hiring of Mr. Shawn LeTang to serve as the My Brother's Keeper Lead Student Advocate at Edgewater High School. Mr. LeTang will work with twenty-five male students who have been referred by school administrators, with a focus on those who are at greatest risk of suspension or expulsion or who have low attendance.

In addition, as a Lead Student Advocate, Mr. LeTang will use the Kidz Zone data portal to track the services he provides and their impact, thus allowing management staff to monitor and ensure the quality and effectiveness of services. Mr. Shawn LeTang's contract will be effective from January 13, 2025, through September 30, 2025.

Recommended Action: Approving Employment Agreement for Shawn LeTang, Lead Student Advocate (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary #250113D02.

(3) **Authorizing** Deleted **2,5,6**
Grant to Central Florida Foundation (CFF) Legacy Trust for Orlando Children.

(E) Fire

(1) **Adopting** Comprehensive Emergency Management Plan (CEMP) 2024 Update **ALL**

The Comprehensive Emergency Management Plan (CEMP) is the master operations document for the City of Orlando in responding to all emergencies, as well as catastrophic, major, and minor disasters. The CEMP defines the responsibilities of all levels of federal and state government, as well as private, volunteer, and non-governmental organizations and municipalities that make up the City of Orlando Emergency Management Team. Chapter 252, Florida Statutes, authorizes municipalities to enact a CEMP. This is the 2024 update to the City's CEMP.

The CEMP establishes the framework for an effective system to ensure that the City's Emergency Management Team is able to mobilize as a unified emergency organization to safeguard the well-being of the City's residents and visitors. The CEMP unites the efforts of these groups under the Emergency Support Function (ESF) format with a designated lead agency for a comprehensive approach to mitigation, planning, response, and recovery from identified hazards. This organizational structure is compliant with the National Incident Management System (NIMS) and incorporates the principles set forth in the Incident Command System (ICS).

The CEMP is structured to parallel state and federal activities set forth in the "State of Florida Comprehensive Emergency Management Plan" and the "National Response Framework" and describes how state, federal, and other outside resources will be coordinated to supplement City resources and response.

Recommended Action: Adopting Comprehensive Emergency Management Plan (CEMP) 2024 Update, and authorizing execution of the Resolution by the Mayor and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Adopted, filed and documentary **#250113E01**.

(2) **Ratifying** Drone Replacement Program **ALL**

During the 2024 Florida Legislative Session, the Florida Department of Law Enforcement (FDLE) appropriated funds to implement a Drone Replacement Grant Program. This FDLE grant provides public safety agencies with the opportunity to obtain compliant drones through a buyback grant program. The grant requires that agencies relinquish non-compliant drones to the Florida Center for Cybersecurity at the University of South Florida for analysis of cybersecurity concerns.

Reimbursement amounts for relinquished non-compliant drones are based upon a pre-determined percentage of the original purchase price (drone only) based on the number of flight hours.

The Orlando Fire Department (OFD) requested the replacement of one Enterprise drone (\$3,350.00) and two Mavic Pro drones (\$1,159 each) for a total of \$5,668.00. The cost of replacement drones will be reimbursed up to \$25,000.00 per drone or up to \$75,000.00 for three drones surrendered.

Recommended Action: Ratifying the agreement with the Florida Department of Law Enforcement (FDLE) for the Drone Replacement Program, accepting an award of \$73,920.44, and authorizing the department Spector to sign any agreements, amendments, and other grantor-requested documents in relation to the Fiscal Year 2025 Drone Replacement Program grant.

Ratified, filed and documentary **#250113E02**.

(F) Housing

(1) **Approving** Employment Agreement Renewal — Elena Escovar, Planner III **ALL**

The Housing and Community Development Department is requesting to renew the employment agreement for Elena Escovar as a Planner III. Ms. Escovar will be responsible for providing support related to housing activities under our grant programs to ensure compliance with federal and state regulations and will work under the direction of the Housing Initiatives Manager. This position is included in the Fiscal Year 2024-2025 budget as a full-time, contract position. This agreement is for one year, beginning on or about February 1, 2025, and ending on January 31, 2026.

Recommended Action: Approving Employment Agreement Renewal for Elena Escovar, Planner III, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113F01**.

(2) **Approving** Fiscal Year 2024 Community Development Block Grant (CDBG) **6**
Funding Agreement between the City of Orlando and the Housing and Neighborhood Development Services (HANDS) of Central Florida, Inc.

On July 15, 2024, City Council approved, as part of the Fiscal Year 2023 Annual Action Plan, a request from Housing and Neighborhood Development Services of Central Florida, Inc. for Community Development Block Grant (CDBG) funding in the amount of five hundred twenty-two

thousand dollars (\$522,000.00).

Funds will be used to support interior rehabilitation, including the replacement of kitchen cabinets and countertops, plumbing fixtures, and bathroom vanities in thirty-six units located at Governor' Manor, a one hundred twenty-unit apartment complex located at 2861 LB McLeod Road Orlando, FL 32805.

Fiscal Year 2024 HUD CDBG funding was approved on July 15, 2024, as part of the Annual Action Plan and is incorporated in the Housing Fiscal Year 2025 Budget proposal.

Recommended Action: Approving Fiscal Year 2024 Community Development Block Grant (CDBG) Funding Agreement between the City of Orlando and the Housing and Neighborhood Development Services (HANDS) of Central Florida, Inc., authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the agreement in the amount of five hundred twenty-two thousand dollars (\$522,000.00) after reviewing the documents by the City Attorney's Office and Grants Development Supervisor, and authorizing the Mayor to satisfy the mortgage and release a restrictive covenant upon compliance with the terms of the Community Development Block Grant (CDBG) agreement and other loan documents.

Approved, filed and documentary **#250113F02**.

- (3) **Approving** Fiscal Year 2024 Community Development Block Grant (CDBG) **ALL** Funding Agreement between the City of Orlando and Housing and Rebuilding Together Tampa Bay, Inc.

On July 15, 2024, City Council approved, as part of the Fiscal Year 2024 Annual Action Plan, a request from Rebuilding Together Tampa Bay, Inc. for Community Development Block Grant (CDBG) funding in the amount of two hundred fifty thousand dollars (\$250,000.00). Funding will provide roof replacement for an estimated fifteen household units, keeping housing affordable by reducing maintenance costs and bringing homes up to safe, healthy, and livable conditions.

Fiscal Year 2024, the Housing and Urban Development (HUD) Community Development Block Grant funding was approved on July 15, 2024, as part of the Annual Action Plan and is incorporated in the Housing Fiscal Year 2025 Budget proposal.

Recommended Action: Approving Fiscal Year 2024 Community Development Block Grant (CDBG) Funding Agreement between the City of Orlando and Housing and Rebuilding Together Tampa Bay, Inc., authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the agreement in the amount of two hundred fifty thousand dollars (\$250,000.00) after reviewing the documents by the City Attorney's Office and Grants Development Supervisor, and authorizing the Mayor to satisfy the mortgage and release a restrictive covenant upon compliance with the terms of the Community Development Block Grant (CDBG) agreement and other loan documents.

Approved, filed and documentary **#250113F03**.

(G) Orlando Venues

- (1) **Approving** Employment Agreement — Aevan Luciano, Venues Information **ALL** Technology (IT) Project Manager II (C)

Orlando Venues is requesting a two-year contract for the employment of Aevan Luciano as Venues Information Technology (IT) Project Manager II (C) Project Manager. The employee will be responsible for overseeing and representing the City on the technology contracts and service providers of network systems, hardware, software, and other technology at the Kia Center, Camping World Stadium, Leu Gardens, and Mennello Museum. The position will also be responsible for

planning and implementing technology solutions to improve venue operational efficiency and enhance user experience, troubleshooting, and resolving technology-related issues to ensure seamless operations.

Recommended Action: Approving Employment Agreement for Aevan Luciano, Venues Information Technology (IT) Project Manager II (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office

Approved, filed and documentary **#250113G01**.

(H) Police

(1) **Approving** Law Enforcement Trust Fund (LETf) \$10,000.00 — American Lung Association **ALL**

The American Lung Association has committed to funding research for prevention, diagnosis, interventions, treatment, and cures for all lung diseases, including asthma, COPD, COVID-19, influenza, lung cancer, pulmonary fibrosis, and tuberculosis. Funding is also included for work with preventing underage tobacco use and opioid misuse in the City of Orlando. The Chief of Police requests approval for a donation of \$10,000.00.

Recommended Action: Approving Law Enforcement Trust Fund (LETf) \$10,000.00 — American Lung Association with execution by the Chief of Police certifying the LETf expenditure complies with Florida Statute 932.7055.

Approved, filed and documentary **#250113H01**.

(2) **Approving** Law Enforcement Trust Fund (LETf) \$50,000.00 — First Orlando **ALL**

First Orlando has maintained a long partnership in funding and volunteer service with the Christian Service Center (CSC) and the Orlando Union Rescue Mission (OURM). They will fund increased involvement in volunteer programs relating to drug prevention, housing, job skill programs, and food provision at both organizations.

To assist in this effort, the Chief of Police requests approval to donate \$50,000.00 to First Orlando.

Recommended Action: Approving Law Enforcement Trust Fund (LETf) \$50,000.00 — First Orlando with execution by the Chief of Police certifying the LETf expenditure complies with Florida Statute 932.7055.

Approved, filed and documentary **#250113H02**.

(3) **Approving** Law Enforcement Trust Fund (LETf) \$4,500.00 — Fiscal Year 2025 National Latino Peace Officers Association (NLPOA) Annual Three Kings Event **ALL**

The Chief of Police requests approval for \$4,500.00 for the 2025 Three Kings Day Celebration, "La Celebracion de Los Tres Reyes Magos," which took place on Saturday, January 4, 2025, by the National Latino Peace Officers Association (NLPOA).

The NLPOA is committed to enabling the Orlando Police Department to build bonds and relationships with the community. The funds raised here are post-event and are utilized to purchase toys and games for the children and non-perishable food items that are donated to families. This event is always a great opportunity for the Orlando Police Department (OPD) to educate citizens on drug and crime prevention, demonstrate leadership, and promote community involvement.

Recommended Action: Approving Law Enforcement Trust Fund (LETf) \$4,500.00 — Fiscal Year 2025 National Latino Peace Officers Association (NLPOA) Annual Three Kings Event with execution by the Chief of Police certifying the LETf expenditure complies with Florida Statute 932.7055.

Approved, filed and documentary **#250113H03**.

(4) **Approving** Law Enforcement Trust Fund (LETf) \$5,000.00 — Rusty's **ALL**
Bicycle Recycle

The Chief of Police requests approval for a \$5,000.00 donation to Rusty's Bicycle Recycle. This 501(c)(3) organization has partnered with local charities to mentor youth who are experiencing the negative effects of at-risk behavior.

Youth in this program learn how to ride and repair their bikes with the primary focus of reducing criminal behavior. They learn skills and a creative form of recreation and are taught how to deal with stressful situations, among other things.

Recommended Action: Approving Law Enforcement Trust Fund (LETf) \$5,000.00 — Rusty's Bicycle Recycle with execution by the Chief of Police certifying the LETf expenditure complies with Florida Statute 932.7055.

Approved, filed and documentary **#250113H04**.

(5) **Accepting** Online Sting Operations Grant Program for Local Law **ALL**
Enforcement

Through the Florida Department of Law Enforcement (FDLE) and under Award Number OS012, the City of Orlando Police Department (OPD) has been awarded \$24,611.50. The funds will be used by our Digital Forensics Lab (DFL) for the purchase of equipment and software to conduct online sting operations targeting individuals committing Internet Crimes Against Children (ICAC).

Recommended Action: Accepting Online Sting Operations Grant Program for Local Law Enforcement by City Council and execution of the Award Agreement by the Chief of Police as stipulated by the Florida Department of Law Enforcement (FDLE), subject to review and approval by the City Attorney's Office and the Grants Development Supervisor, and authorizing the Department's grant managers or Department Director to execute any amendments, modifications, extensions, and other grantor-requested documentations, subject to review and approval by the City Attorney's Office.

Accepted, filed and documentary **#250113H05**.

(I) Public Works

(1) **Approving** Drainage Easement Agreement at Lake Nona West Retail **1**

LN West Retail Center, LLC, a Florida limited liability company (LN West), owns property located adjacent to Lake Nona Boulevard. In conjunction with its retail development on the property, LN West or its permitted assignee has and/or will be installing certain drainage pipes and conveyance facilities for stormwater runoff (the "Facilities"), which are necessary to serve Lake Nona Boulevard and the future development of the adjacent property. The City has requested that LN West grant an easement for stormwater runoff from the Lake Nona Boulevard Right of Way, as well as for the City's emergency repair and maintenance of the Facilities. LN Retail is responsible for the customary maintenance and repair of the easement area and Facilities, and the City is granted the right to make emergency repairs and maintenance to the Facilities.

Recommended Action: Approving Drainage Easement Agreement at Lake Nona West Retail, and authorizing the Mayor and City Clerk to execute same for recording in the Orange County public records, subject to review and approval by the City Attorney's office.

Approved, filed and documentary **#250113I01.**

- (2) **Approving** Employment Agreement — Hector Hernandez, Construction Manager (C) **ALL**

The Capital Improvement Plan Division is responsible for providing project-related and construction management services for City infrastructure projects. All current full-time City Staff members are fully committed to projects already under construction. Upcoming construction projects will require additional staffing for construction managers on a short-term basis.

Currently, there are three contract construction manager positions with a contract duration of one or two years. This position is included and funded in the Fiscal Year 2024-2025 through Fiscal Year 2026-2027 budgets as a full-time contract position. The agreement with Mr. Hernandez is structured for two years, beginning on January 13, 2025, and ending on January 12, 2027.

Recommended Action: Approving Employment Agreement for Hector Hernandez, Construction Manager (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113I02.**

- (3) **Approving** Employment Agreement — Randall "RJ" Littlefield, Construction Manager (C) **ALL**

The Capital Improvement Plan Division is responsible for providing project-related and construction management services for City infrastructure projects. All current full-time City Staff members are fully committed to projects already under construction. Upcoming construction projects will require additional staffing for construction managers on a short-term basis.

Currently, there are three contract construction manager positions with a contract duration of one or two years. This position is included and funded in the Fiscal Year 2024-2025 through Fiscal Year 2026-2027 budgets as a full-time contract position. The agreement with Mr. Littlefield is structured for two years, beginning on January 13, 2025, and ending on January 12, 2027.

Recommended Action: Approving Employment Agreement for Randall "RJ" Littlefield, Construction Manager (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113I03.**

- (4) **Approving** Employment Agreement — Merrill Markell, Construction Manager (C) **ALL**

The Capital Improvement Plan Division is responsible for providing project-related and construction management services for City infrastructure projects. All current full-time City Staff members are fully committed to projects already under construction. Upcoming construction projects will require additional staffing for construction managers on a short-term basis.

Currently, there are three contract construction manager positions with a contract duration of one or two years. This position is included and funded in the Fiscal Year 2024-2025 through Fiscal Year 2026-2027 budgets as a full-time contract position. The agreement with Mr. Markell is structured for two years, beginning on January 13, 2025, and ending on January 12, 2027.

Recommended Action: Approving Employment Agreement for Merrill Markell, Construction Manager (C), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, after review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113104.**

(5) **Accepting** Environmental Protection Agency (EPA) Nonpoint Source Implementation Grant **ALL**

The City of Orlando's Water Reclamation Division has been awarded a \$30,000.00 federal Environmental Protection Agency (EPA) grant by the Florida Department of Environmental Protection (FDEP) for the Orlando Clean Water Education Initiative. The grant will fund interactive displays and educational materials for the Water Reclamation Education Center to teach students and other interested groups about water quality issues. The project will also include restoring outdoor educational gardens and an outdoor classroom area.

Recommended Action: Accepting \$30,000.00 Environmental Protection Agency (EPA) Nonpoint Source Implementation Grant, authorizing the mayor to execute the grant agreement, and authorizing the Director of Public Works to execute any no-cost amendments, extensions, and/or grantor-requested documentation, subject to review and approval by the City Attorney's Office.

Accepted, filed and documentary **#250113105.**

(6) **Approving** Restrictive Covenant for 400 W. Amelia Street **5**

The City parking garage located at 400 West Amelia Street is the site of an environmental remediation project being funded by the Florida Department of Environmental Protection (FDEP) under the Petroleum Restoration Program (PRP). On October 27, 1986, a Discharge Notification Form was filed with the Florida Department of Environmental Protection, documenting a release from an underground storage tank (UST) associated with the former Greyhound bus terminal that was located on this parcel. The UST was removed, and an excavation was completed to remove impacted soil. Remediation has been ongoing since 1990; however, impacted groundwater and soil still remains in this vicinity due to access limitations associated with the existing parking garage. In 2022, an interim restrictive covenant (RC) was placed on the property.

Additional activities for the final RC have been completed, and the closeout package for FDEP approval of the final restrictive covenant has been prepared. The RC will run with the land and will restrict groundwater use and exposure to soil. It is expected that this restriction can be removed in 5-10 years or at which time the parking garage is demolished to allow for new development in this area. At that time, additional sampling and/or remediation can be performed to allow for the removal of this restriction.

Recommended Action: Approving the Restrictive Covenant for 400 W. Amelia Street, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the Declaration of Restrictive Covenant, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113106.**

(7) **Approving** Wholesale Wastewater Rates Fiscal Year 2024-2025 **ALL**

The Water Reclamation Division has evaluated the wholesale wastewater rates for the Iron Bridge Regional and Water Conserv II Water Reclamation Facilities (WRF) in accordance with the contractual agreements related to the wholesale wastewater customers. As a result of these analyses, rate adjustments are recommended as shown below:

Current and Proposed Fiscal Years	Current Fiscal Year 2024 Rates	Proposed Fiscal Year 20245 Rates
Wholesale Wastewater Rates (per thousand gallons)		
Iron Bridge Regional WRF: Winter Park, Maitland, Casselberry, Seminole County and Orange County	\$1.75	\$1.91
Water Conserv II WRF:		
Winter Park (Asbury Park)	\$2.98	\$3.31
Orange County	\$3.44	\$3.63

Orange County is no longer sending flow to the Water Conserv II WRF on a regular basis but has retained a connection for emergency purposes. The rate shown above is for emergency service on a temporary basis.

The above rates have been reviewed and approved by the Water Reclamation Division.

Recommended Action: Approving Wholesale Wastewater Rates for Fiscal Year 2024-2025 to be effective October 1, 2024.

Approved, filed and documentary **#250113I07**.

(J) Transportation

- (1) **Approving** Amended and Restated Agreement between the City of Orlando 1 and Eagle FL Properties, LLC, McCoy Acquisitions, LLC, Relating to the Construction of the McCoy Road Extension and a Master Stormwater System

Eagle FL Properties, LLC ("Eagle") and McCoy Acquisitions, LLC, collectively own approximately fifty-one acres of property on the east side of Narcoossee Road, north of the Beachline Expressway and south of Lee Vista Boulevard, "Eagle Property." The City of Orlando owns and maintains Narcoossee Road adjacent to the Eagle Property. Eagle and the City of Orlando have determined that the Eagle Property, Narcoossee Road, and other properties in the area would benefit from Eagle's construction of a new Master Stormwater System (MSS) primarily consisting of a +/- 11-acre stormwater pond. Construction of the MSS will alleviate flooding in the area, ensure that Narcoossee Road remains functional during flooding events, and facilitate development.

Eagle proposes to build an extension to McCoy Road in conjunction with the construction of the MSS and the development of the Eagle Property. Under the terms of the agreement, the City of Orlando will purchase stormwater capacity in the MSS for \$867,000.00, sufficient to serve a six-lane cross-section of Narcoossee Road, which is currently four lanes. The City of Orlando would also allow Eagle to incorporate a portion of the City's stormwater pond currently serving Narcoossee Road into the MSS and to exchange a portion of the pond for a drainage easement over the entire MSS. In addition, the City of Orlando will establish transportation impact fee credits for Eagle's use based on a portion of the cost to construct the McCoy Road extension. This transportation impact fee credit under this agreement shall not exceed \$4,916,365.00.

Recommended Action: Approving Amended and Restated Agreement between the City of Orlando and Eagle FL Properties, LLC, McCoy Acquisitions, LLC, Relating to the Construction of the McCoy Road Extension and a Master Stormwater System, and authorizing the Mayor or Mayor Pro Tem to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113J01**.

- (2) **Approving** Landscape Construction and Maintenance Memorandum of Agreement (MOA) between the City of Orlando and the Florida Department of Transportation (FDOT) at 125 E. Colonial Drive **3**

Florida League of Cities, Inc. is redeveloping property located at 125 E. Colonial Drive. In conjunction with the property development, certain streetscape and sidewalk improvements are being installed within the Florida Department of Transportation (FDOT) right-of-way.

As FDOT will not enter into agreements with private entities to install/maintain improvements within a state road right of way, FDOT requires that the City enter into an agreement; concurrently, the City enters into an agreement with the property owner, whereby the owner will assume all obligations related to installation/maintenance of the improvements.

This agenda item is for the agreement between the City of Orlando and the Florida Department of Transportation (FDOT).

Recommended Action: Approving Landscape Construction and Maintenance Memorandum of Agreement (MOA) between the City of Orlando and the Florida Department of Transportation (FDOT) at 125 E. Colonial Drive, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113J02**.

- (3) **Approving** Maintenance Agreement between the City of Orlando and the Florida League of Cities, Inc. at 125 E. Colonial Drive **3**

Florida League of Cities, Inc. is redeveloping property located at 125 E. Colonial Drive. In conjunction with the property development, certain streetscape and sidewalk improvements are being installed within the Florida Department of Transportation (FDOT) right of way.

FDOT requires that the City enter into an agreement relating to the installation/maintenance of the improvements; concurrently, the City also enters into an agreement with the owner. This agenda item is for the City-owner agreement. The related City FDOT agreement is also on this council agenda.

This agreement between the City of Orlando and the property owner is standard for improvement of properties fronting FDOT roadways where the streetscape and sidewalk improvements are above FDOT standards.

Recommended Action: Approving Maintenance Agreement between the City of Orlando and the Florida League of Cities, Inc. at 125 E. Colonial Drive, and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113J03**.

- (4) **Approving** Partial Release of Conservation Easement on Eagle FL Properties **1**

Eagle FL Properties, LLC (Eagle) is the owner of +/- 0.66 acres of wetland (Wetland 20) subject to a conservation easement in favor of the City of Orlando. This Partial Release of Conservation Easement is being made as Permit 20988-40 issued by the St. John's Water Management District allowed for certain adverse impacts to certain wetlands, including Wetland 20, but required Eagle to purchase 9.40 mitigation bank credits, which Eagle has done.

Recommended Action: Approving Partial Release of Conservation Easement on Eagle FL Properties, and authorizing the Mayor or Mayor Pro Tem to execute the same, subject to review and

approval by the City Attorney's Office.

Approved, filed and documentary **#250113J04**.

(5) **Approving** Special Event Permits for Parks and Outdoor Public Assemblies **3,4,6**
SPEC5234386: 'Orlando Magic 5k & Kids' Run Presented by AdventHealth,' 400 W. Church St. plus surrounding area, Sat., 2/1/2025. Alcohol, vending, amplified sound between 7:00 a.m. & 9:30 a.m. Road Closure: Church St. between Terry Ave./Hughey Ave., Division St. between South St./Central Blvd., Glen Lane between Central Blvd./Church St.

SPEC9391540: "Faded Kingdom," Baldwin Park Village, Sat., 2/1/2025. Alcohol, vending, amplified sound between 12:00 a.m. & 4:00 p.m. Road Closure: New Broad St. between Prospect Ave./Welham St.

SPEC7937460: "Walk a Mile in Her Shoes 2025," Orange County Courthouse Steps and surrounding area, Thur., 2/6/2025. Vending, amplified sound between 3:00 p.m. & 7:30 p.m. Road Closure: Left Emergency Lane Orange Ave. between Anderson St./E. Livingston St. to the courthouse.

SPEC8155652: "Novice Regatta & Beyond," Bill Frederick Park at Turkey Lake, Sat., 2/8/2025. Vending, amplified sound between 7:00 a.m. & 4:00 p.m.

SPEC4923405: "Paws in the Park 2025," Lake Eola Park Northeast Lawn, Sat., 2/8/2025. Alcohol, vending, temporary structure, amplified sound between 10:00 a.m. & 4:00 p.m. Road Closure: Eola Dr. North & South between Robinson Ave./Washington St.

SPEC0021027: "LOL5K 2025," Harbor Park and Lake Baldwin trails, Sat., 2/8/2025. Vending, amplified sound between 8:00 a.m. & 10:30 a.m.

SPEC9202935: "Indie Folkfest 2025," 900 E. Princeton St., Sat., 2/15/2025. Alcohol, vending, temporary structure, amplified sound between 12:00 p.m. & 5:00 p.m.

SPEC2182476: "CUPID'S UNLIE RUN," 9 W. Washington St. and surrounding area, Sat., 2/22/2025. Alcohol, amplified sound between 11:00 a.m. & 4:00 p.m. Street Closure: 9 W. Washington St. to N. Rosalind Ave.

SPEC0225731: "Wine Wars," Lake Eola Park East Lawn and Eola House, Sat., 2/22/2025. Alcohol, vending, temporary structure, amplified sound between 4:00 p.m. & 8:00 p.m.

Recommended Action: Approving Special Event Permits for Parks and Outdoor Public Assemblies.

Approved, filed and documentary **#250113J05**.

(K) Other

(1) **Approving** Potable Water, Reclaim Water, and Sanitary Sewer Easement **ALL**
Orlando Utilities Commission (OUC) St. Cloud Operations and Maintenance Facility Tohopekaliga Water Authority (TOHO)

Tohopekaliga Water Authority (TOHO) is the potable water, reclaim water, and sanitary sewer provider for the City of St. Cloud. TOHO will be serving the new Orlando Utilities Commission (OUC) St. Cloud Operations and Maintenance Facility. Orlando Utilities Commission and the City will need to grant an easement on the property at no cost to TOHO so that they may own and maintain their

facilities serving Orlando Utilities Commission.

The TOHO easement will be located west of Hickory Tree Road and south of East Irlo Bronson Memorial Highway (US 192).

Recommended Action: Approving the Potable Water, Reclaim Water, and Sanitary Sewer Easement OUC's St. Cloud Operations and Maintenance Facility Tohopekaliga Water Authority (TOHO), and authorizing the Mayor or Mayor Pro Tem and City Clerk to execute the same, subject to review and approval by the City Attorney's Office.

Approved, filed and documentary **#250113K01**.

(4) Community Redevelopment Agency (CRA)

No Agenda Items

At approximately 3:01 P.M., Mayor Dyer recessed the City Council meeting and convened the Neighborhood Improvement District (NID) Board of Directors meeting.

(5) Neighborhood Improvement District - Board of Directors

- (1) **Approving** Amendment One to Agreement Regarding Orange Avenue Corridor Improvements **4**

On April 24, 2024, the City of Orlando and the Downtown Neighborhood Improvement District (DNSID) entered into the agreement, which outlines the financial arrangement and responsibilities between the City and DSNID for landscaping enhancements within the district on South Orange Avenue. As a result of additional maintenance of traffic services requested by the Florida Department of Transportation (FDOT), additional project costs of \$4,128.88 have been added to the landscaping contract, and the amendment includes the additional costs into the funding to be provided from the DNSID to the City under the agreement.

Recommended Action: Approving Amendment One to Agreement Regarding Orange Avenue Corridor Improvements, and authorizing the Chair of the Downtown Neighborhood Improvement District (DNSID) to execute the amendment, subject to review and approval by the City Attorney's Office.

Mayor Dyer called on Chief Urban Planner Martin Hudson to provide background information. Commissioner Patty Sheehan moved and Commissioner Robert F. Stuart seconded a motion to approve Amendment One to Agreement Regarding Orange Avenue Corridor Improvements between the City of Orlando and the Downtown South Neighborhood Improvement District (DSNID), and the Neighborhood Improvement District voted unanimously to approve Amendment One to Agreement Regarding Orange Avenue Corridor Improvements, filed and documentary **#250113501**.

At approximately 3:02 P.M., Mayor Dyer recessed the Neighborhood Improvement District (NID) Board of Directors meeting and reconvened the City Council meeting.

(6) OPEB Board of Trustees

No Agenda Items

(7) New Business/Hearings

No Agenda Items

(8) New Business

- (1) **Electing** Two Mayors Pro Tem for One Year Terms (January 2025 - December 2025) **ALL**

Per City of Orlando Executive Offices Policy Section 101.1: Organization and Policy, the City Council elects two of its members to serve as Mayor Pro Tem for one-year terms. In the event the Mayor is unable to do so, the Mayor Pro Tem shall act as presiding officer at any duly convened meeting of the City Council and shall sign ordinances or resolutions as then adopted.

Recommended Action: Electing two Mayors Pro Tem for one-year terms (January 2025 - December 2025).

Mayor Dyer opened the nominations for Mayor Pro-Tem #1. Commissioner Patty Sheehan moved to nominate Commissioner Bakari F. Burns as Mayor Pro Tem #1 and Commissioner Robert F. Stuart seconded the motion to elect Commissioner Bakari F. Burns as Mayor Pro Tem #1. Mayor Dyer closed the nominations, and City Council voted unanimously to elect Commissioner Bakari F. Burns as Mayor Pro Tem #1. Mayor Dyer opened the nominations for Mayor Pro Tem #2. Commissioner Patty Sheehan moved to nominate Commissioner Robert F. Stuart as Mayor Pro Tem #2 and Mayor Dyer seconded the motion to elect Commissioner Robert F. Stuart as Mayor Pro Tem #2. Mayor Dyer closed the nominations, and City Council voted unanimously to elect Commissioner Bakari F. Burns as Mayor Pro Tem #1. Filed and documentary **#250113801**.

(9) Hearings

No Agenda Items

(10) Hearings/Emergency Ordinances

No Agenda Items

(11) Hearings/Ordinances/1st Read

No Agenda Items

(12) Hearings/Ordinances/2nd Read

- (1) **Adopting** Ordinance No. 2024-52 Amendment to the City's Growth Management Plan (GMP) to Change the Property's Future Land Use Map Designation from Orange County's Institutional (INST) Designation to the City's Public-Recreational and Institutional (PUB-REC-INST) with Resource Protection Overlay (RES-PRO) and Establishing an Initial Zoning of Public Use (P) with Resource Protection (RP) Overlay (Stanton Energy Plant, GMP2024-10011; ZON2024-10009) (Economic Development) **1**

City Clerk Stephanie Herdocia presented Ordinance No. 2024-52. Commissioner Jim Gray moved and Commissioner Tony Ortiz seconded a motion that the ordinance be adopted on 2nd Reading. Mayor Dyer asked if there was any public comment on this item, and no one appeared to provide public comment. City Council voted unanimously to adopt the ordinance, filed and documentary **#250113201**.

- (2) **Adopting** Ordinance No. 2024-55 Creating the Orlando Sports and Entertainment Community Development District (SED CDD, Growth Management Plan (GMP) 2024-10022) (Economic Development) **5**

City Clerk Stephanie Herdocia presented Ordinance No. 2024-55. Interim Commissioner Shan Rose moved and Commissioner Robert F. Stuart seconded a motion that the ordinance be adopted on 2nd Reading. Mayor Dyer asked if there was any public comment on this item, and Samuel Chambers appeared to provide public comment. City Council voted unanimously to adopt the ordinance, filed and documentary **#2501131202**.

- (3) **Adopting** Ordinance No. 2024-56 Designating the Residential Medium Intensity and Conservation/Resource Protection Future Land Use Designations and Designating the R-3C/W and C/W/RP Zoning Districts for Property Generally Located North of Lake Fairview, East of N. Orange Blossom Trail, South of Lee Road, and West of Edgewater Drive (GMP2024-10018 and ZON2024-10016) (4765 Sandy Shores Growth Management Plan (GMP) and Zoning) (Economic Development) **3**

City Clerk Stephanie Herdocia presented Ordinance No. 2024-56. Commissioner Robert F. Stuart moved and Interim Commissioner Shan Rose seconded a motion that the ordinance be adopted on 2nd Reading. Mayor Dyer asked if there was any public comment on this item, and no one appeared to provide public comment. City Council voted unanimously to adopt the ordinance, filed and documentary **#2501131203**.

(13) Ordinances/1st Read

- (1) **Approving** Ordinance No. 2025-1 Changing the Future Land Use Designation from Urban Activity Center to Mixed Uses Corridor Medium Intensity for Property Generally Located between State Road 528 Beachline Expressway and Dowden Road and West of Randal Park (GMP2022-10034) Torrey Preserve Growth Management Plan (GMP) (Economic Development) **1**

City Clerk Stephanie Herdocia presented Ordinance No. 2025-1. Commissioner Jim Gray moved and Commissioner Tony Ortiz seconded a motion that the ordinance be approved on 1st Reading. Mayor Dyer asked if there was any public comment on this item, and no one appeared to provide public comment. City Council voted unanimously to approve the ordinance.

- (2) **Approving** Ordinance No. 2025-2 Annexing Property Generally Located South of Fairview Shores Drive, East of North Orange Blossom Trail, West of Edgewater Drive and North of Lake Fairview (ANX2024-10010) (1982 Fairview Shores Drive Annexation) (Economic Development) **3**

City Clerk Stephanie Herdocia presented Ordinance No. 2025-2. Commissioner Robert F. Stuart moved and Interim Commissioner Shan Rose seconded a motion that the ordinance be approved on 1st Reading. Mayor Dyer asked if there was any public comment on this item, and no one appeared to provide public comment. City Council voted unanimously to approve the ordinance.

(14) Ordinances/2nd Read

No Agenda Items

(15) Appeals

No Agenda Items

(16) Quasi-Judicial Hearings

(1) **Adopting** Recommended Order for QJ2024-006 (HPB2024-10168) — 108 **4**
Kennison Drive, Orlando, FL

QJ 2024-006, 108 Kennison Drive, Orlando, FL.

Petitioner: “Adversely affected person,” Kymberly Rodgers, 100 Kennison Drive, Orlando, FL.

Respondents: Applicants/Owners Timothy and Jennifer Keuvelaar and the City of Orlando, Florida.

Applicants/owners filed an application for a Major Certificate of Appropriateness with the City of Orlando in case number HPB2024-10168 to demolish the existing shed and construct a new two-story garage with an accessory dwelling unit above at 108 Kennison Drive, Orlando, FL, in the Lake Lawsons Historic District.

On October 2, 2024, the Historic Preservation Board (“HPB”) voted unanimously to recommend approval of the Applicants/Owners' Major Certificate of Appropriateness, subject to the conditions in the City Staff report, as detailed in the meeting minutes.

Following the October 2, 2024, HPB meeting, the Petitioner timely filed a request for a quasi-judicial hearing before a hearing officer to appeal the HPB's recommended approval in case number HPB2024-10168. A quasi-judicial hearing was held on December 9–10, 2024, during which the parties presented evidence and arguments before the hearing officer.

On December 30, 2024, the hearing officer issued the recommended order, recommending that the City Council approve and affirm the HPB's recommended approval of the applicant's application for a major certificate of appropriateness in Case No. HPB2024-10168 and deny the petitioner's petition in opposition in its entirety. On January 7, 2024, the Petitioner filed exceptions to the Recommended Order.

Recommended Action: Adopting Recommended Order for QJ2024-006 (HPB2024-10168) — 108 Kennison Drive, Orlando, FL (Item #4, Regular Agenda) of the October 2, 2024 Historic Preservation Board (HPB) meeting.

Mayor Dyer stated that this is a recommended order from a hearing officer in case number QJ2024-006, relating to the Historic Preservation Board's (HPB) recommended approval of a Major Certificate of Appropriateness to demolish the existing shed and

construct a new two-story garage with an Accessory Dwelling Unit (ADU) above at 108 Kennison Drive, Orlando, FL, within the Lake Lawsona Historic District. The Petitioner is Kymberly “Kym” Rodgers, owner of property located at 100 Kennison Drive, Orlando, FL.

Mayor Dyer called on City Planning Division Assistant Manager Timothy “Tim” McClendon, who presented on behalf of the City. A copy of the presentation is included as supplemental papers to these minutes.

Mayor Dyer stated that Section 2.209, Orlando City Code, provides that consideration of a Recommended Order is a quasi-judicial matter and must be based on, and limited to, the testimony and evidence in the record that was made and considered by the hearing officer. To avoid the introduction of new testimony and evidence and to ensure the integrity of this quasi-judicial process, City Council will not entertain comments from the public.

City Council will allow each party up to ten minutes for oral presentation or argument. Historically, the City has given each party five minutes. Neither staff nor parties may submit new evidence and must confine presentations to evidence made part of the record before the hearing officer. Additionally, other members of the public have also signed up to speak and will be heard during General Appearance, which will take place after the quasi-judicial hearing is over but cannot be heard during the quasi-judicial hearing.

Mayor Dyer called on the petitioner, Kymberly “Kym” Rodgers, who spoke and presented on her own behalf, followed by respondent Jennifer Keuvelaar, who spoke on behalf of herself and her spouse, Timothy Keuvelaar. A copy of the presentation is included as supplemental papers to these minutes.

The following submitted written comments/emails to the Clerk’s Office and are attached as supplemental papers to these minutes:

1. Kym (Kim) Rodgers
2. Jennifer and Timothy Keuvelaar
3. Ron and Julie Sweat
4. Sandy Strobel

Commissioner Patty Sheehan moved and Commissioner Robert F. Stuart seconded a motion that the Recommended Order for QJ2024-006 (HPB2024-10168) — 108 Kennison Drive, Orlando, FL, be adopted. City Council voted unanimously to adopt the Recommended Order, filed and documentary **#2501131601**.

(2) **Adopting** Recommended Order for QJ2024-005 (HPB2024-10228) — 611 **4**
E. Concord Street, Orlando, FL

QJ2024-005, 611 E. Concord Street, Orlando, FL.

Petitioners: Applicants/Owners, Mikhail Vaysberg and Holly Joffrion, 611 E. Concord Street, Orlando, FL.

Respondent: City of Orlando, FL.

The petitioners filed an application for an after-the-fact Minor Certificate of Appropriateness with the City of Orlando in case number HPB2024-10228 to replace three sets of upper balcony doors and one set of doors on the first floor of 611 E. Concord Street, Orlando, FL, within the Lake Eola

Heights Historic District.

The application was denied via the minor review procedure set forth in Section 65.471, City of Orlando City Code. After receipt of the denial, petitioners applied for a major review of the application before the City's Historic Preservation Board (HPB).

On October 2, 2024, the HPB held a public hearing on the application for a Major Certificate of Appropriateness and voted unanimously to recommend the denial of the applicant's application as submitted, with a modification to conditions 4 and 5 in the City's Staff report, as detailed in the meeting minutes.

Following the October 2, 2024, HPB meeting, the petitioners timely filed a request for a quasi-judicial hearing before a hearing officer to appeal the HPB's recommended denial of the application as submitted in case number HPB2024-10228. A quasi-judicial hearing was held on December 5, 2024, during which the parties presented evidence and arguments before the hearing officer.

On December 23, 2024, the hearing officer issued the recommended order, recommending City Council approve and affirm the HPB's recommended denial of the petitioners' application as submitted in Case No. HPB2024-10228 and deny the petitioners' petition in opposition in its entirety.

Recommended Action: Adopting Recommended Order, accepting the meeting minutes for HPB2024-10228 — 611 E. Concord Street, Orlando, FL (Item #1, Regular Agenda) of the October 2, 2024, Historic Preservation Board (HPB) meeting.

Mayor Dyer stated that this is a recommended order from a hearing officer in case QJ2024-005, relating to the Historic Preservation Board's (HPB) recommended denial of a Major Certificate of Appropriateness to replace three sets of upper balcony doors and one set of doors on the first floor of 611 E. Concord Street, Orlando, FL, within the Lake Eola Heights Historic District. The petitioners are the owners/applicants, Mikhail Vaysberg and Holly Joffrion, 611 E. Concord Street, Orlando, FL.

Mayor Dyer called on City Planning Division Assistant Manager Timothy "Tim" McClendon, who presented on behalf of the City. A copy of the presentation is included as supplemental papers to these minutes.

Mayor Dyer called on the petitioners Mikhail Vaysberg and Holly Joffrion, but they did not appear to speak.

Commissioner Patty Sheehan moved and Commissioner Bakari F. Burns seconded a motion that the Recommended Order for QJ2024-005 (HPB2024-10228) — 611 E. Concord Street, Orlando, FL, be adopted. City Council voted unanimously to adopt the Recommended Order, filed and documentary **#2501131602**.

(17) Unfinished Business

No Agenda Items

(18) For Information Only

- (1) **For Information Only** Meeting Minutes — Mayor Dyer and Commissioner Gray — **1**
November 19, 2024

For information only, filed and documentary #2501131801.

At approximately 3:41 P.M., the official business of the City of Orlando was concluded.

General Appearances

Mayor Dyer called for general appearances, and the following submitted a general appearance request form and appeared to provide public comments:

1. Ryan West - in-person, chose not to speak
2. Nina Kirchhoefer - in-person
3. Joseph Eddy - in-person, chose not to speak
4. Anthony Johnson - in-person
5. Andrea and Joshua Hand - in-person
6. Chelsea Cantilli - in-person
7. Octavian Cantilli - in-person
8. Agustin "Gus" Martinez - in-person
9. Trini Quiroz - in-person
10. Jacqueline Mestre - in-person, spoke on behalf of Germania "Hermania" Cortez
11. Ashley Hallenbeck - in-person

Adjourn

There being no further business to come before City Council on Monday, January 13, 2025, Mayor Buddy Dyer adjourned the meeting at 4:18 P.M.

Mayor Buddy Dyer

City Clerk Stephanie Herdocia

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, ROBERT F STUART, hereby disclose that on JAN 13, 20 25:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, CLINT BALE (SON-IN-LAW);
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Item C-4:
- MPL 2024-10071

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

JAN 13, 2025
Date Filed

Robert Stuart
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Request to Address City Council



Submitted on 8 January 2025, 7:37PM
Receipt number 1266
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025
What is the type of appearance? Public Hearing Appearance Request
What is the type of agenda item?
Agenda item number
What is the type of hearing item? 12- Hearings/Ordinances 2nd Read
Hearing item number (2) Ordinance 2024-55
5:01 Budget Hearing item number
For the hearing item you selected, which topic would you like to speak to?
Discussion topic
I want to speak As an opponent (against)

Tell Us About Yourself

Your first name Samuel
Your last name Chambers
How is your name pronounced? SAM-YULE CHAYM-BURZ
Your home/business address 3333 Pelham Rd. Orlando, FL. 32803
Your phone number 4075381787
Your email address schambers206@gmail.com
Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 8 January 2025, 1:33PM
Receipt number 1264
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025
What is the type of appearance? Public Hearing Appearance Request
What is the type of agenda item?
Agenda item number
What is the type of hearing item? 16 - Quasi-Judicial Hearings
Hearing item number QJ2024-006
5:01 Budget Hearing item number
For the hearing item you selected, which topic would you like to speak to?
Discussion topic
I want to speak As an opponent (against)

Tell Us About Yourself

Your first name Kym
Your last name Rodgers
How is your name pronounced? Kim
Your home/business address 100 Kennison Drive
Your phone number 214-808-0827
Your email address kymrodgers@gmail.com
Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

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Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Tell Us About Your Request

What is the type of appearance?

- Consent Agenda Item Appearance Request
- Public Hearing Appearance Request
- General Appearance Request

Agenda items you will be addressing:

116-1

Discussion topic (if General Appearance):

RD for QJ 2024-10168

Council meeting date:

Jan 13th

I want to speak:

- As a proponent (in support)
- As an opponent (against)
- For information

Tell Us About Yourself

Your name:

J. and T. Keuveler

Your home/business address:

Orl FL

Your phone number

Your email address:

Check one:

- I will be speaking on my behalf.
- I will be speaking as a representative of another individual, firm, associate or business.

Name of person, business or association:

Address of person, business or association:

Phone number of person, business or association:

Certification

I agree to:

- State name and address when called upon (business or residential are acceptable)
- Direct all remarks to the Council, not any one member.
- Direct all discussions and questions to the presiding officer or request permission to address a member of Council.
- Limit comments to three minutes or as set by Council.
- Conduct myself using courteous, civil discourse.

By checking this box, I agree to the above.

I agree.

Your signature

Request to Address City Council



Submitted on 8 January 2025, 5:02PM
Receipt number 1265
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025
What is the type of appearance? Public Hearing Appearance Request
What is the type of agenda item?
Agenda item number
What is the type of hearing item? 16 - Quasi-Judicial Hearings
Hearing item number QJ2024-006 (HPB2024-10168)
5:01 Budget Hearing item number
For the hearing item you selected, which topic would you like to speak to?
Discussion topic
I want to speak As an opponent (against)

Tell Us About Yourself

Your first name Ryan
Your last name West
How is your name pronounced?
Your home/business address 1920 E Jefferson, Orlando, 32803
Your phone number 214-701-2058
Your email address RyanLWest@gmail.com
Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 9 January 2025, 10:05AM
Receipt number 1268
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025
What is the type of appearance? Public Hearing Appearance Request
What is the type of agenda item?
Agenda item number
What is the type of hearing item? 16 - Quasi-Judicial Hearings
Hearing item number QJ2024-006
5:01 Budget Hearing item number
For the hearing item you selected, which topic would you like to speak to?
Discussion topic
I want to speak As an opponent (against)

Tell Us About Yourself

Your first name Nina
Your last name Kirchhoefer
How is your name pronounced? Neena Kirch-hoffer
Your home/business address 11 S. Brown Ave, Orlando, FL 32801
Your phone number 407-230-4236
Your email address nkirchhoefer@gmail.com
Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 8 January 2025, 8:00PM
Receipt number 1267
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025
What is the type of appearance? Public Hearing Appearance Request
What is the type of agenda item?
Agenda item number
What is the type of hearing item? 16 - Quasi-Judicial Hearings
Hearing item number 1
5:01 Budget Hearing item number
For the hearing item you selected, which topic would you like to speak to?
Discussion topic
I want to speak As an opponent (against)

Tell Us About Yourself

Your first name Joseph
Your last name Eddy
How is your name pronounced? Eddie
Your home/business address 219 S Lawsons Blvd
Your phone number 617-822-7303
Your email address jfeddy@yahoo.com
Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Tell Us About Your Request

What is the type of appearance?

- Consent Agenda Item Appearance Request
- Public Hearing Appearance Request
- General Appearance Request

Agenda items you will be addressing:

WAVIA 1200 OBT / ^{APT} 518 OBT

Discussion topic (if General Appearance):

Council meeting date:

1-13-25

I want to speak:

- As a proponent (in support)
- As an opponent (against)
- For information

Tell Us About Yourself

Your name:

Anthony Johnson

Your home/business address:

1500 ROCKLAKE DR.

Your phone number

407 721 0567

Your email address:

N/A

Check one:

- I will be speaking on my behalf.
- I will be speaking as a representative of another individual, firm, associate or business.

Name of person, business or association:

ROCKLAKE LAKE ASSOCIATION

Address of person, business or association:

Phone number of person, business or association:

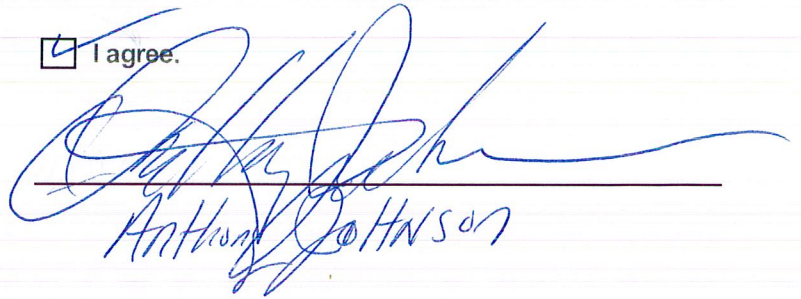
Certification

I agree to:

- State name and address when called upon (business or residential are acceptable).
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- Direct all discussions and questions to the presiding officer or request permission to address a member of Council.
- Limit comments to three minutes or as set by Council.
- Conduct myself using courteous, civil discourse.

By checking this box, I agree to the above. I agree.

Your signature



Anthony Johnson

Request to Address City Council



Submitted on 10 January 2025, 5:05PM
Receipt number 1269
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic The disapproval of the 300-bed homeless shelter approved by the Orlando city council in SODO on Kaley ST, and the devastating impact it will have on our neighborhood.

I want to speak

Tell Us About Yourself

Your first name Joshua and Andrea

Your last name Hand

How is your name pronounced? Joshua (as it sounds) Andrea (pronounced like 'Anne')

Your home/business address 61 W Harding St Orlando, FL 32806

Your phone number 6155216177

Your email address andreathomashand@gmail.com

Check one:

I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

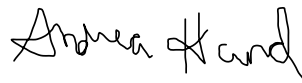
Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 12 January 2025, 7:42AM
Receipt number 1270
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic Proposed shelter on Kaley

I want to speak

Tell Us About Yourself

Your first name Chelsea

Your last name Cantilli

How is your name pronounced? CHEL-see Can-TILL-ee

Your home/business address 443 Page St.

Your phone number (407) 433-0076

Your email address thesevensages@gmail.com

Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 12 January 2025, 7:49AM
Receipt number 1271
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic Kaley Shelter

I want to speak

Tell Us About Yourself

Your first name Octavian

Your last name Cantilli

How is your name pronounced? Octavian Cantilli

Your home/business address 443 Page St Orlando FL 32806

Your phone number 2392733968

Your email address oc@octaviancantilli.com

Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 12 January 2025, 6:24PM
Receipt number 1272
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic Arresting the homeless

I want to speak

Tell Us About Yourself

Your first name Gus

Your last name Martinez

How is your name pronounced? Augustin Martinez

Your home/business address 6747 OMAN CT

Your phone number 4074704308

Your email address gusmartinezfl@gmail.com

Check one: I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Request to Address City Council



Submitted on 12 January 2025, 8:16PM
Receipt number 1273
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic Florida HB 1365 "Unauthorized Public Camping and Public Sleeping" enacted 06/09/2023

I want to speak

Tell Us About Yourself

Your first name Trini

Your last name Quiroz

How is your name pronounced? FIRST: like "mini", LAST: like Key-ros

Your home/business address 2000 Hillcrest St, Orlando

Your phone number 407 256 4306

Your email address trini2020@yahoo.com

Check one:

I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

If making a live comment during a virtual meeting, enter the name or phone number you will use to connect to the Zoom Webinar.

Submit Your Comments for the Record

My comments

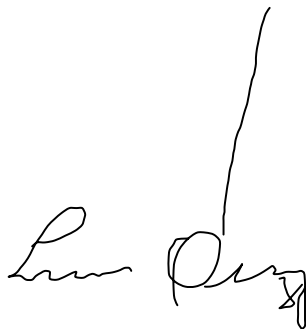
Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature

A handwritten signature in black ink, appearing to read "L. D. [unclear]". The signature is written in a cursive style with a long vertical stroke extending upwards from the middle of the name.

[Link to signature](#)

Request to Address City Council



Tell Us About Your Request

What is the type of appearance?

- Consent Agenda Item Appearance Request
- Public Hearing Appearance Request
- General Appearance Request

Agenda items you will be addressing:

Sacramento Mountain

Discussion topic (if General Appearance):

Assistant Commissioner
to speak for them

Council meeting date:

1 - 13 - 2022

I want to speak:

- As a proponent (in support)
- As an opponent (against)
- For information

Tell Us About Yourself

Your name:

Sacramento Mountain

Your home/business address:

Your phone number

Your email address:

Check one:

- I will be speaking on my behalf.
- I will be speaking as a representative of another individual, firm, associate or business.

Name of person, business or association:

Speak for Sacramento Mountain

Address of person, business or association:

N/A

Phone number of person, business or association:

Certification

I agree to:

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- Limit comments to three minutes or as set by Council.
- Conduct myself using courteous, civil discourse.

By checking this box, I agree to the above. I agree.

Your signature

Request to Address City Council



Submitted on 13 January 2025, 12:59AM
Receipt number 1274
Related form version 70

Tell Us About Your Request

Choose the Council meeting date January 13, 2025

What is the type of appearance? General Appearance Request

What is the type of agenda item?

Agenda item number

What is the type of hearing item?

Hearing item number

5:01 Budget Hearing item number

For the hearing item you selected, which topic would you like to speak to?

Discussion topic Bus stop removed that was convenient to a Senior Bldg on Hillcrest St that was located on E Colonial btwn Hampton and Hillside Ave.

I want to speak

Tell Us About Yourself

Your first name Germania

Your last name Cortez

How is your name pronounced? Herminia

Your home/business address 2000 Hillcrest St, Orlando FL 32803

Your phone number 917 698 2978

Your email address cminnie1937@gmail.com

Check one:

I will be speaking on my behalf.

Name of person, business or association

Address

Phone number

How Will You Be Appearing?

Choose one:

I will make a live comment during the meeting.

Live appearance options

I will appear in-person in Council Chambers located on the 2nd floor of City Hall to make my live comments.

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Submit Your Comments for the Record

My comments

Upload a video or voice recording

Certification

By checking this box, I agree to the above.

I agree.

Your signature



[Link to signature](#)

Form name

Request to Address City Council

Laurie Botts
Accomplishments by District

District 1 – Commissioner Gray

- Narcoossee Road Expansion
- SE Government Center and Library Lease
- Original SE OPD Satellite office on Narcoossee Road
- Fire Stations at Poitras (18) and Story Park (19)
- Hero's Park and Poitras Park
- Disposition of 125 acres to Beezer (under contract)

District 2 – Commissioner Ortiz

- Roberto Clemente Senior Housing project
- Park of the Americas
- UCF Incubator space at Herndon lease
- Acquired land at Herndon for the Emergency Operations Center, OPD, City Clerk warehouse, Code Enforcement
- Commander Drive Park

District 3 – Commissioner Stuart

- Expansion of Dartmouth Park
- Humphries Avenue (Lake Baldwin Lane) acquisition
- Lake Druid Park acquisition from the Navy
- Lease of the old Chamber of Commerce for the Holocaust Center
- Acquired 3.5 acres of land at Loch Haven (Orlando Cultural Park) from the Federal Government via a federal law passed by Congress in 2001
- Acquired the land at Loch Haven and lease to the Orlando Ballet
- Acquired land at the Packing District for the Grove Park, 4Roots Farm and relocation of the tennis facility
- Trotters Park leases and redevelopment
- Lake Fairview Boat Houses for Edgewater and Orlando Rowing Club
- Restaurant Leases – Russell's on Lake Ivanhoe and the Tap Room at Dubsdread

District 4 – Commissioner Sheehan

- Acquired land to expand Lake Eola park on the east side and the SW corner
- Constitution Green park
- Expansion of Crystal Lake Drive
- Cherry Tree Park and Kittinger Park
- Acquisition of the Pulse site
- Lease for Lake Beauty Park with Orlando Health
- SODO Police Substation
- Acquisition of the Plaza Live Theatre

Request to Address City Council



Tell Us About Your Request

What is the type of appearance?

- Consent Agenda Item Appearance Request
- Public Hearing Appearance Request
- General Appearance Request

Agenda items you will be addressing:

Bumby road closure
for events

Discussion topic (if General Appearance):

Council meeting date:

Jan 13, 2025

I want to speak:

- As a proponent (in support)
- As an opponent (against)
- For information

Tell Us About Yourself

Your name:

Ashley Hallonbeck

Your home/business address:

1205 Chelsea Pl Orlando FL 32803

Your phone number

336 971 0294

Your email address:

ashley@ashleyasdfgh.com

Check one:

- I will be speaking on my behalf.
- I will be speaking as a representative of another individual, firm, associate or business.

Name of person, business or association:

Address of person, business or association:

Phone number of person, business or association:

Certification

I agree to:

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- Limit comments to three minutes or as set by Council.
- Conduct myself using courteous, civil discourse.

By checking this box, I agree to the above. I agree.

Your signature



Staff Report to the
Historic Preservation Board
October 2, 2024

HPB2024-10168

108 KENNISON DRIVE LAKE LAWSONA HISTORIC DISTRICT



Location Map

 Subject Location

Summary

<p>Applicant Timothy Keuvelaar 108 Kennison Drive Orlando, FL 32801</p> <p>Owner Timothy Keuvelaar 108 Kennison Drive Orlando, FL 32801</p> <p>Project Planner Jennifer Fritz-Hunter, AIA Historic Preservation Officer, Planner III</p> <p>Updated: September 25, 2024</p>	<p>Property Location: 108 Kennison Drive, Lake Lawsona Historic District, Commissioner District 4.</p> <p>Applicant's Request: Major Certificate of Appropriateness request to construct a garage with ADU above and a variance to the rear yard setback of 9.1 ft.</p> <p>Staff's Recommendation: Approval of the request, subject to the conditions in this report.</p>	<p>Public Comment Courtesy notices were mailed to property owners within 300 ft. of the subject property the week of September 16, 2024 and a placard advertising the HPB meeting was posted at the subject property. As of the published date of this report, staff has received no comment from the public concerning this request.</p>
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HISTORIC AND SITE BACKGROUND

- The house is a Contributing structure in the Lake Lawsona Historic District (1994)
- The lot is zoned R-2A/T/HP/AN and is a typical rectangular shape with an area of 0.17 acres.
- The lot is located on the west side of Kennison Drive between E Pine Street and E Church Street.
- The primary structure was built circa 1925.
- The style is listed as “Bungalow” in the Florida Master Site File
- Previous Certificates of Appropriateness:
 - Driveway (2022), roof (2020), driveway (2018)
 - Previously reviewed at the August 2024 meeting for a garage and ADU.

PROJECT OVERVIEW

Major Certificate of Appropriateness to demolish an existing shed and construct a garage with an ADU above. Adding 1040 sq ft to the gross sq ft of the property and 520 sq ft of livable sq ft. This proposal is slightly smaller than the previous submittal. Staff looked at a one story garage with adjacent living space in the backyard and this layout pushed the site over the max. allowable ISR. So the owner and architect tweaked the 2 story structure to address as many of the concerns from last review as possible.

FLORIDA MASTER SITE FILE INFORMATION



The site was surveyed in 1990. The survey states that the year built is circa 1930 and that the area of significance is for architecture. The style is listed as “bungalow”. Bungalow is not a recognized architectural style but rather a house type. A better interpretation of the style would be craftsman. The distinctive features of a craftsman are found in the exposed rafter tails in the soffit, chamfered porch columns with brick bases, and decorative purlins on the front gable.

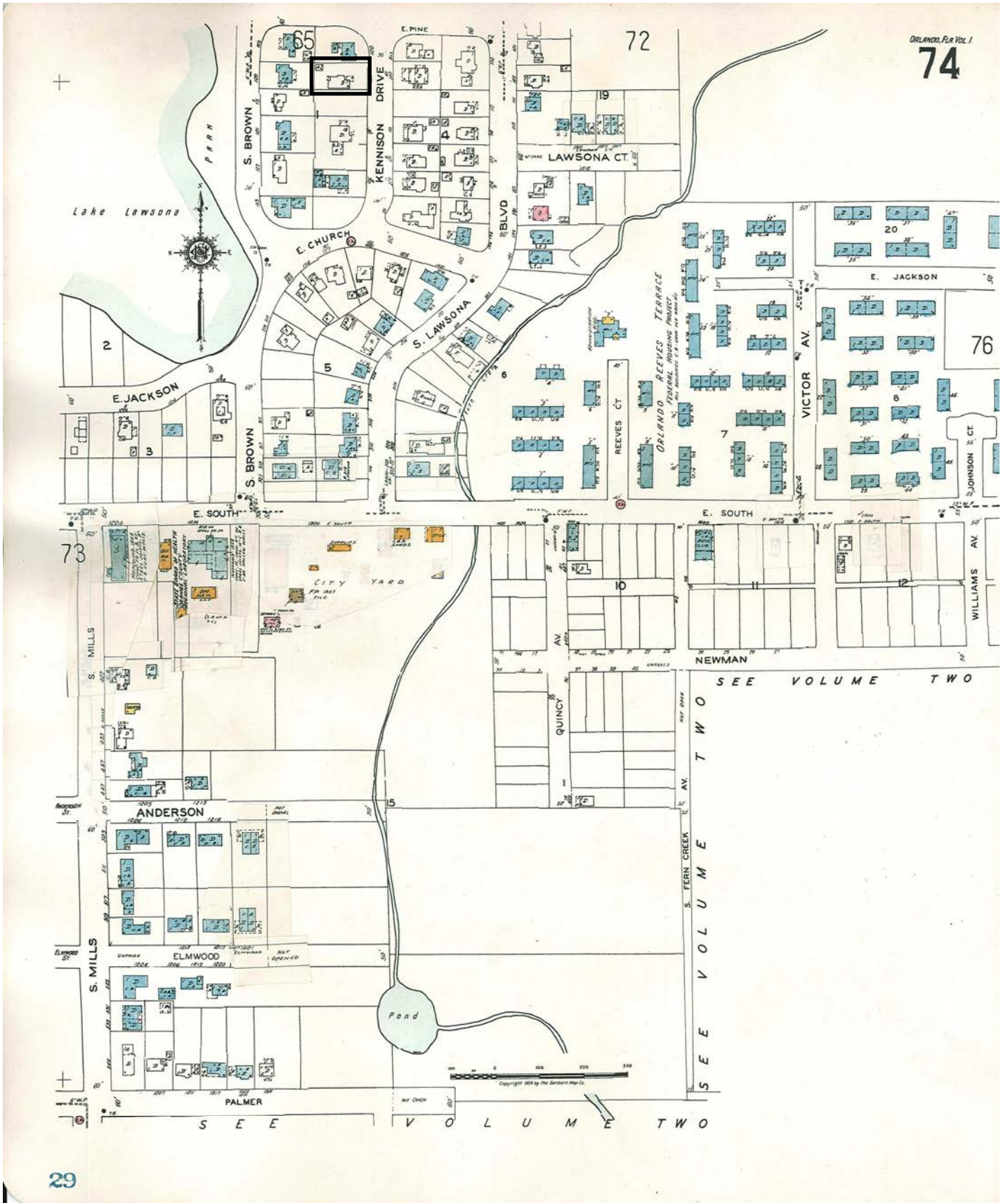
City Directory of 1925/1926 list Christopher N and Ida B Graebner as the owner/occupant. He was a salesman for Yowell-Drew Department Store. The address is not listed in the 1924 City Directory.

CONDITIONS OF APPROVAL

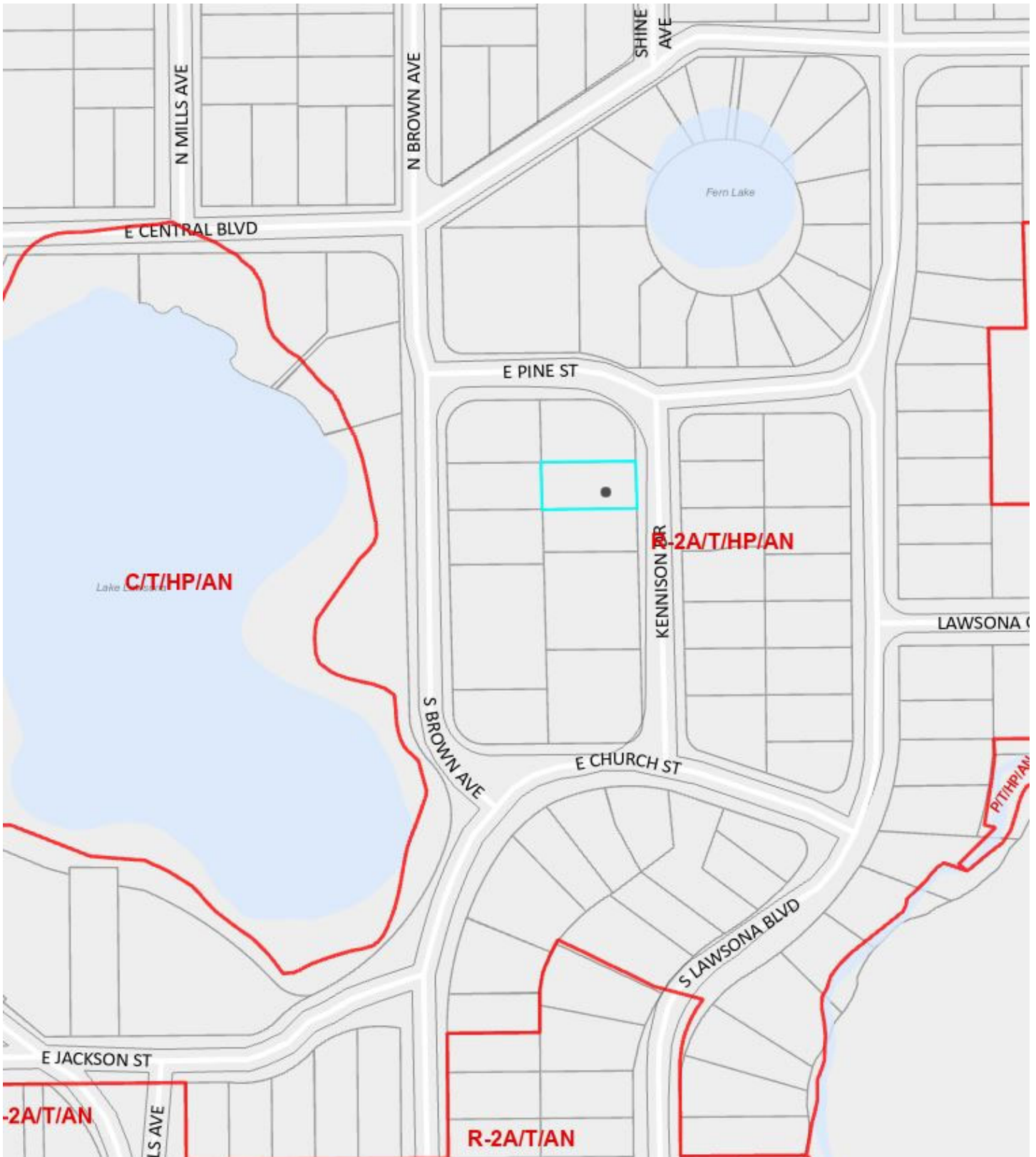
Subject to the following conditions, the proposal is consistent with the requirements for approval contained in Sections 62.201 and 62.705 of the Land Development Code (LDC).

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. The HPB approves a variance of 9.1 ft to allow the rear setback to be a minimum of 5.9 ft. instead of the required 15 ft.
5. All visible windows shall have dimensional exterior and interior muntins to simulate historic wood, double hung, divided light windows.
6. Windows shall be inset to be similar to historic wood windows.
7. Window and door trim details shall match between the house and garage.
8. All window and door specifications shall be submitted to staff for minor review. Vinyl windows are typically not appropriate for use in the historic districts where visible to the street.
9. The roof soffit and fascia shall match the existing house with exposed rafter tails, purlins, etc.
10. Final site plan does not exceed the max. ISR allowed.
11. All site engineering regulations are followed.
12. Any windows that face west on the second floor shall be obscure or translucent glass for privacy.

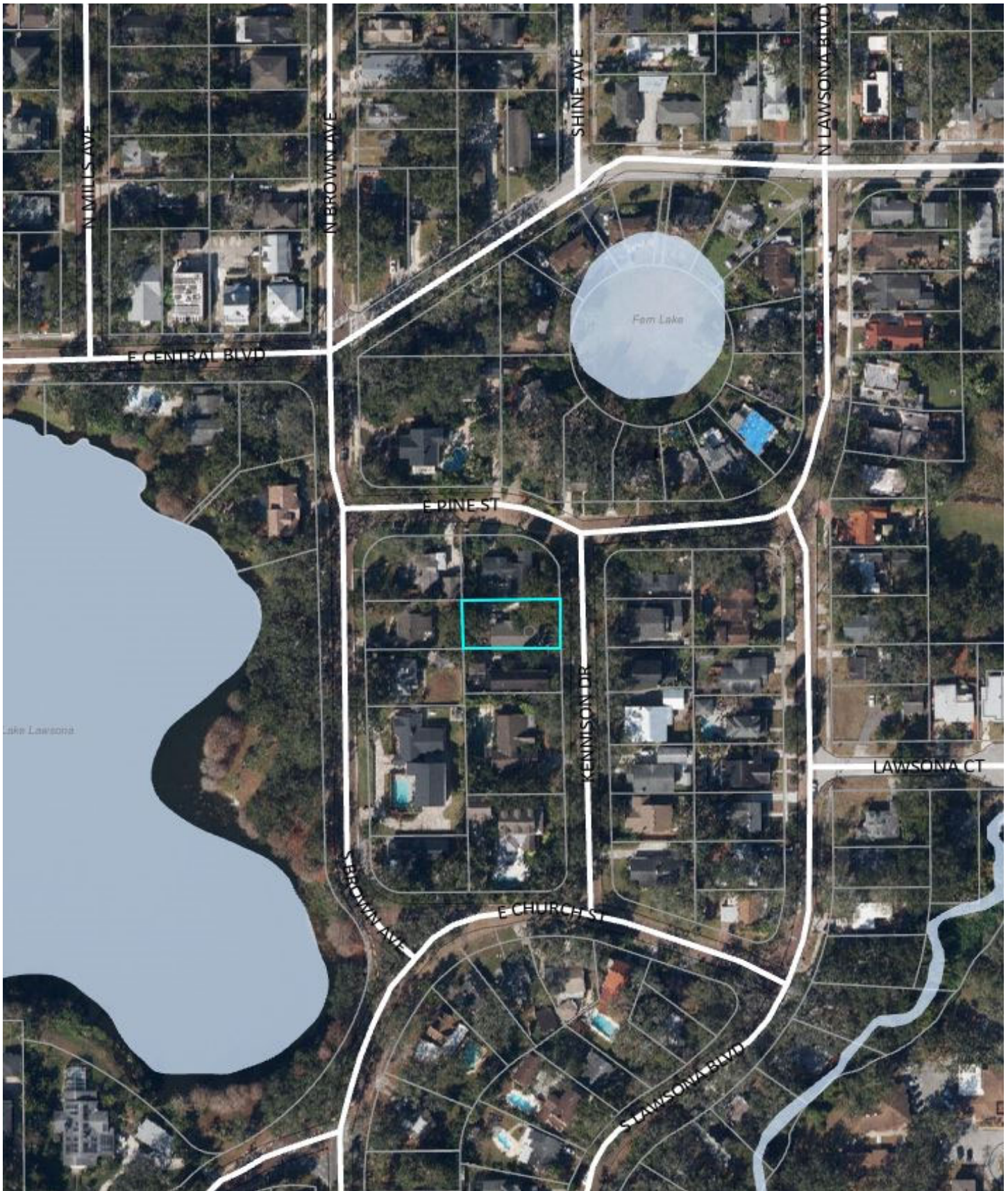
SANBORN INSURANCE MAP CIRCA 1956



SURROUNDING ZONING MAP



AERIAL VIEWS



EXISTING SITE PHOTOS- SUBJECT PROPERTY



View from the public right of way

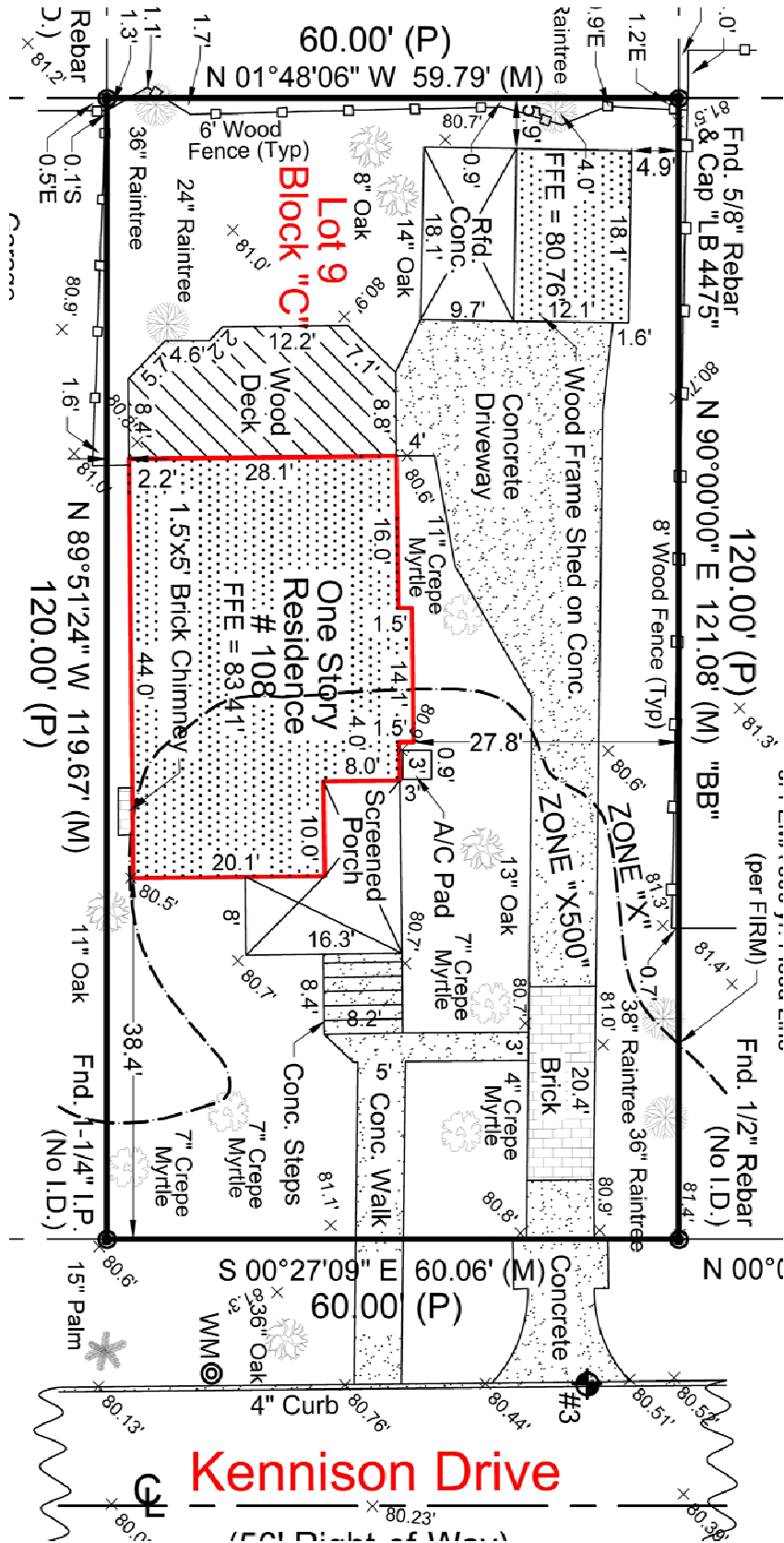


Looking down the driveway

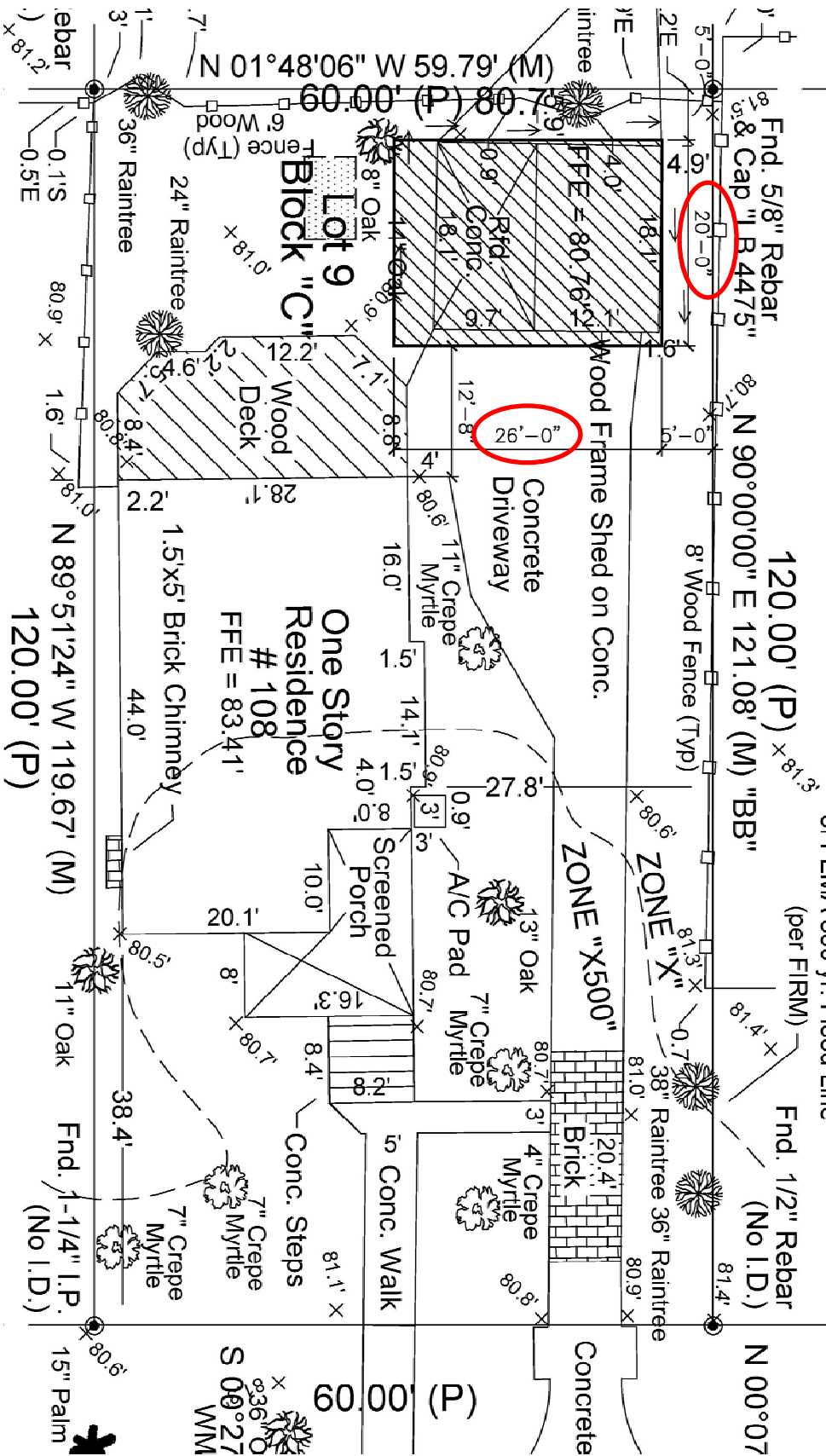


Existing shed

EXISTING SURVEY

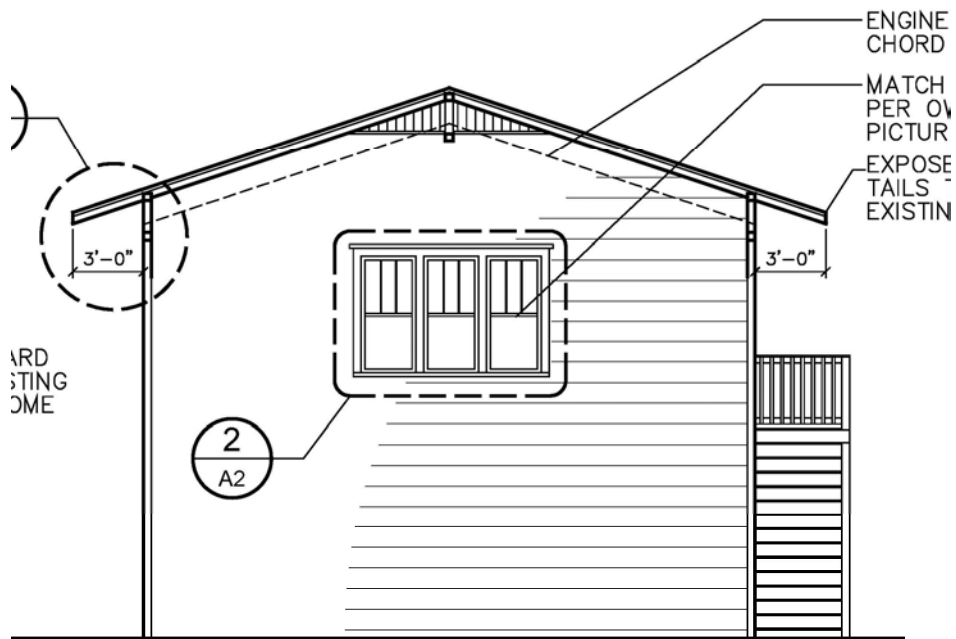
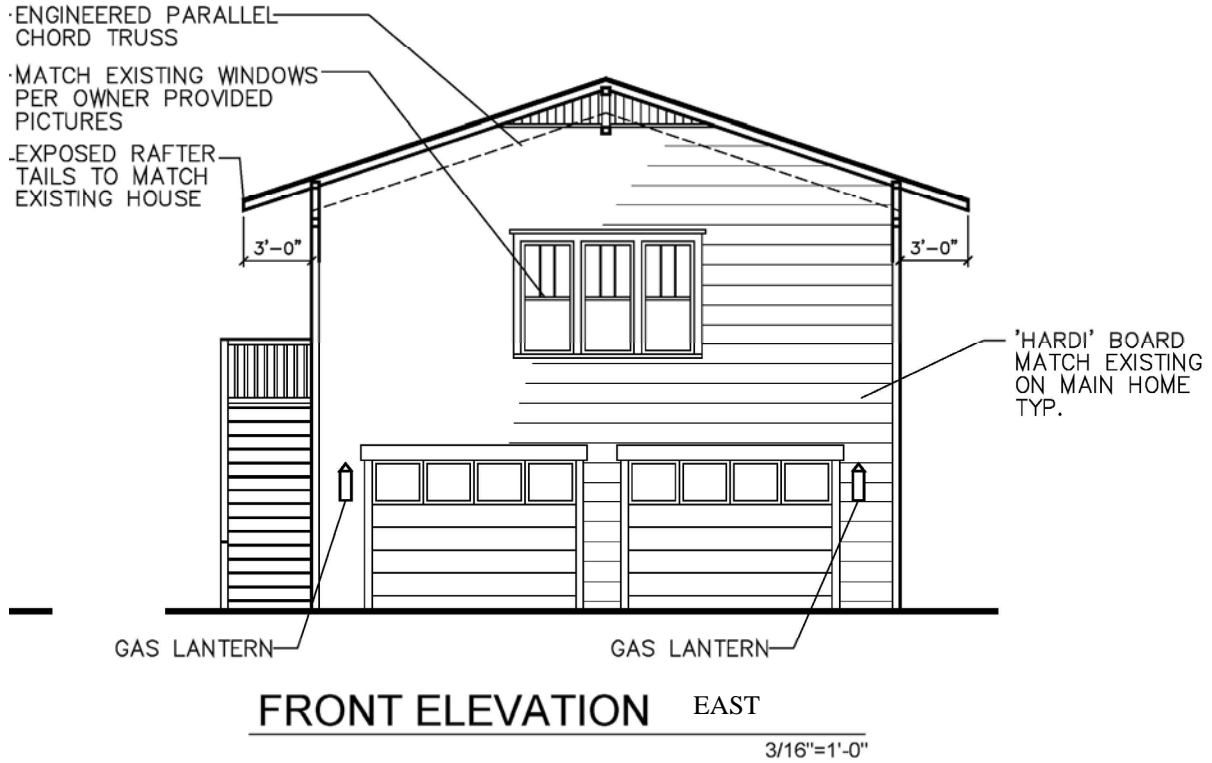


PROPOSED SITE PLAN



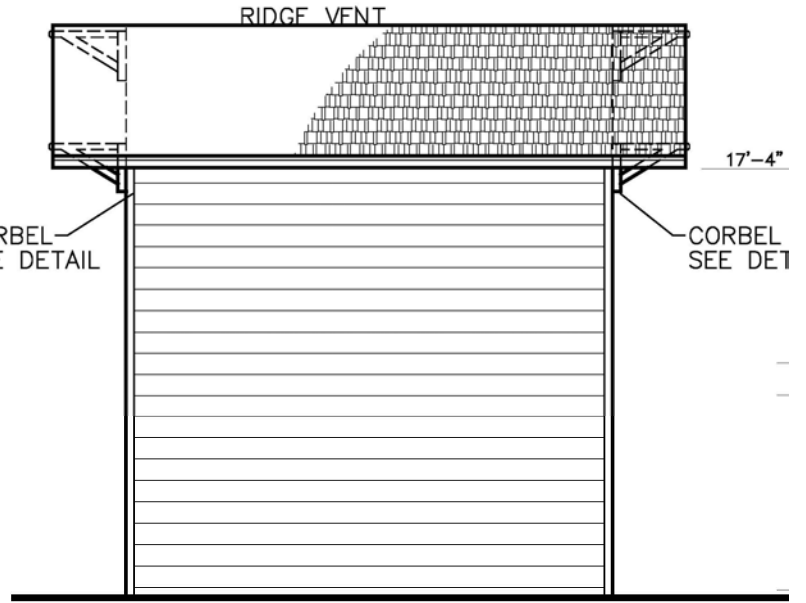
New garage will be the same distance from the rear property line as the existing structure. A variance of 9.1' will be required once the structure is 2 story. The new structure will need to be 12'-8" from the main house.

PROPOSED ELEVATIONS OF GARAGE

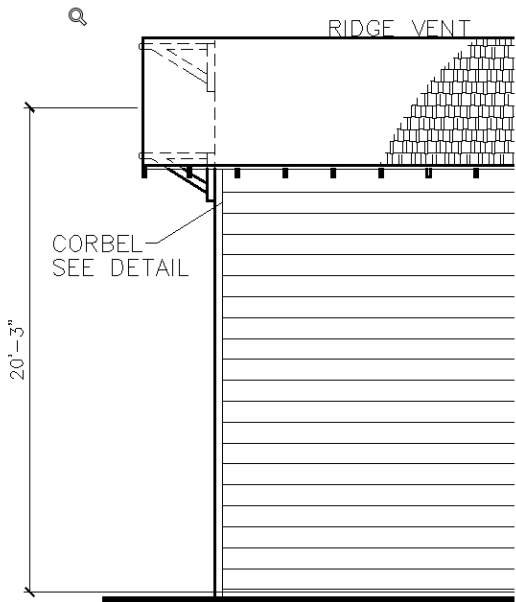


Rear Elevation: West

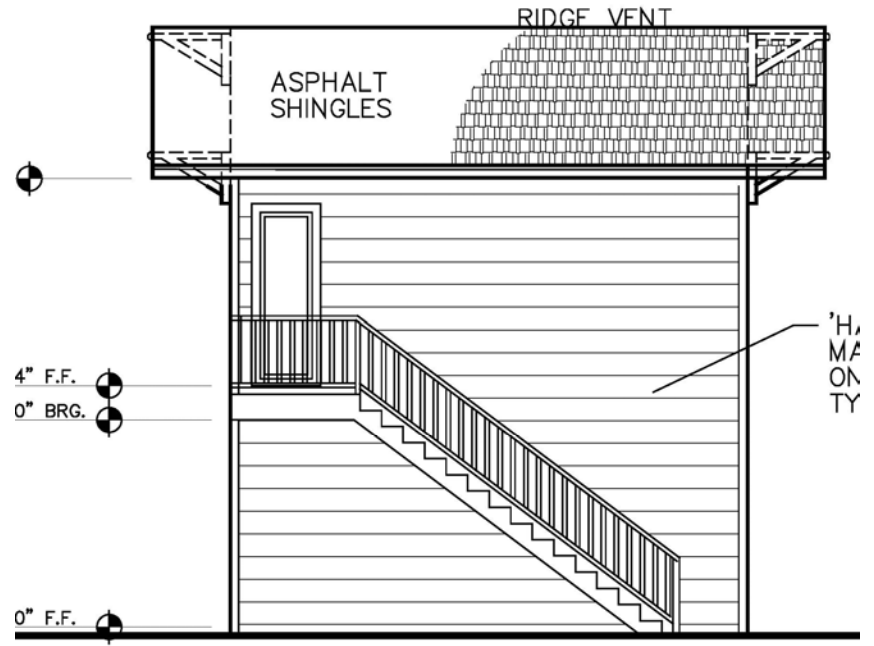
PROPOSED SIDE ELEVATIONS OF GARAGE



North Elevation



Proposed Height of Garage



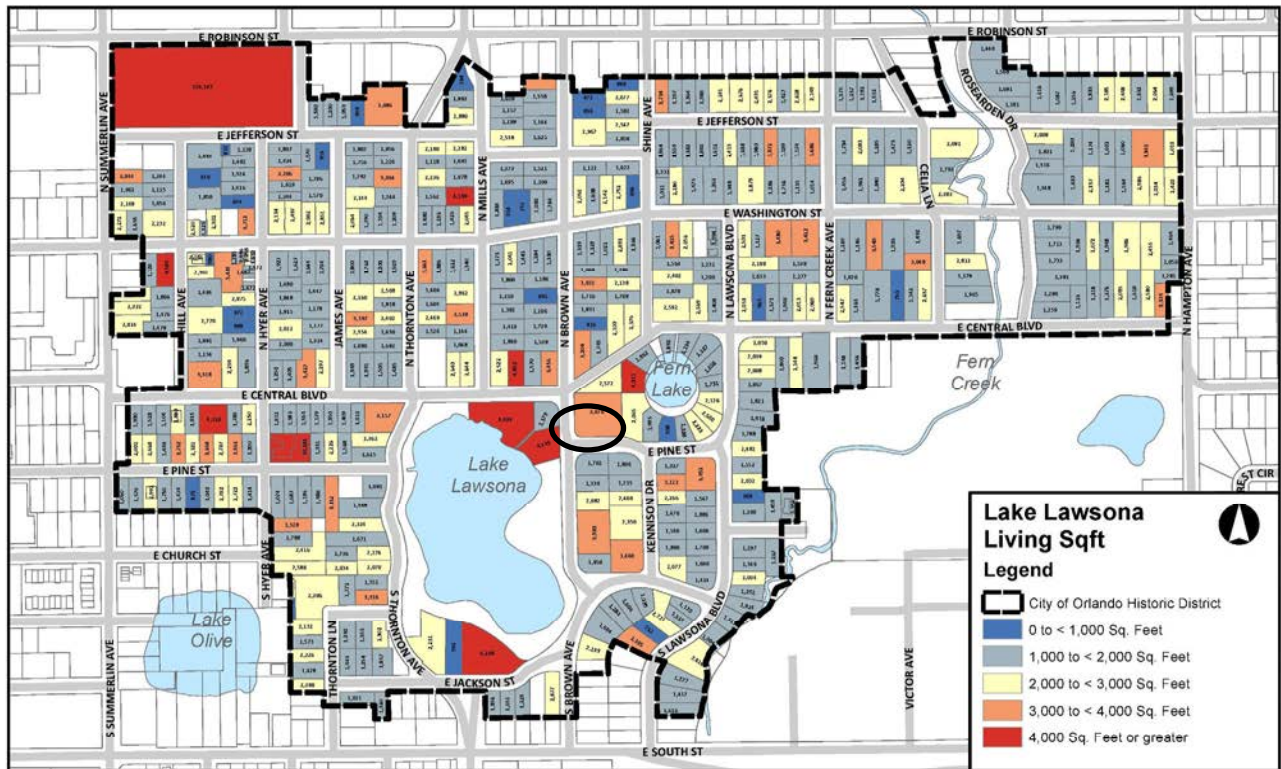
South Elevation

ADDITIONAL INFORMATION



Proposed Garage doors

LIVING SQUARE FOOTAGE COMPARISON

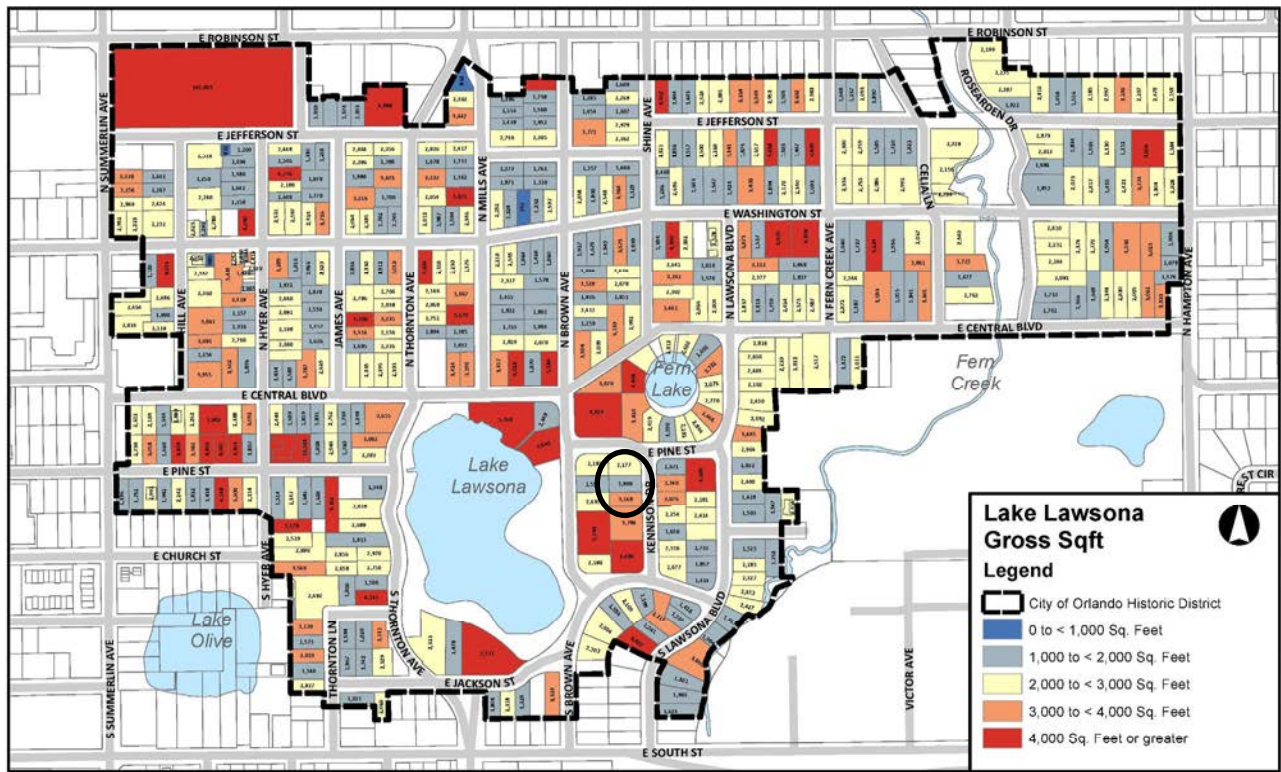


City of Orlando February, 2014

Analysis:

- Per the Property Appraiser, the house currently has 1215 sqft. of living space.
- The addition of the second floor living space above the garage will add 520 sqft for a total proposed living square footage of 1735 sqft.
- The color indicator will stay GREY, which is consistent with the size of the surrounding properties.
- Proposed FAR is .24

GROSS SQUARE FOOTAGE COMPARISON

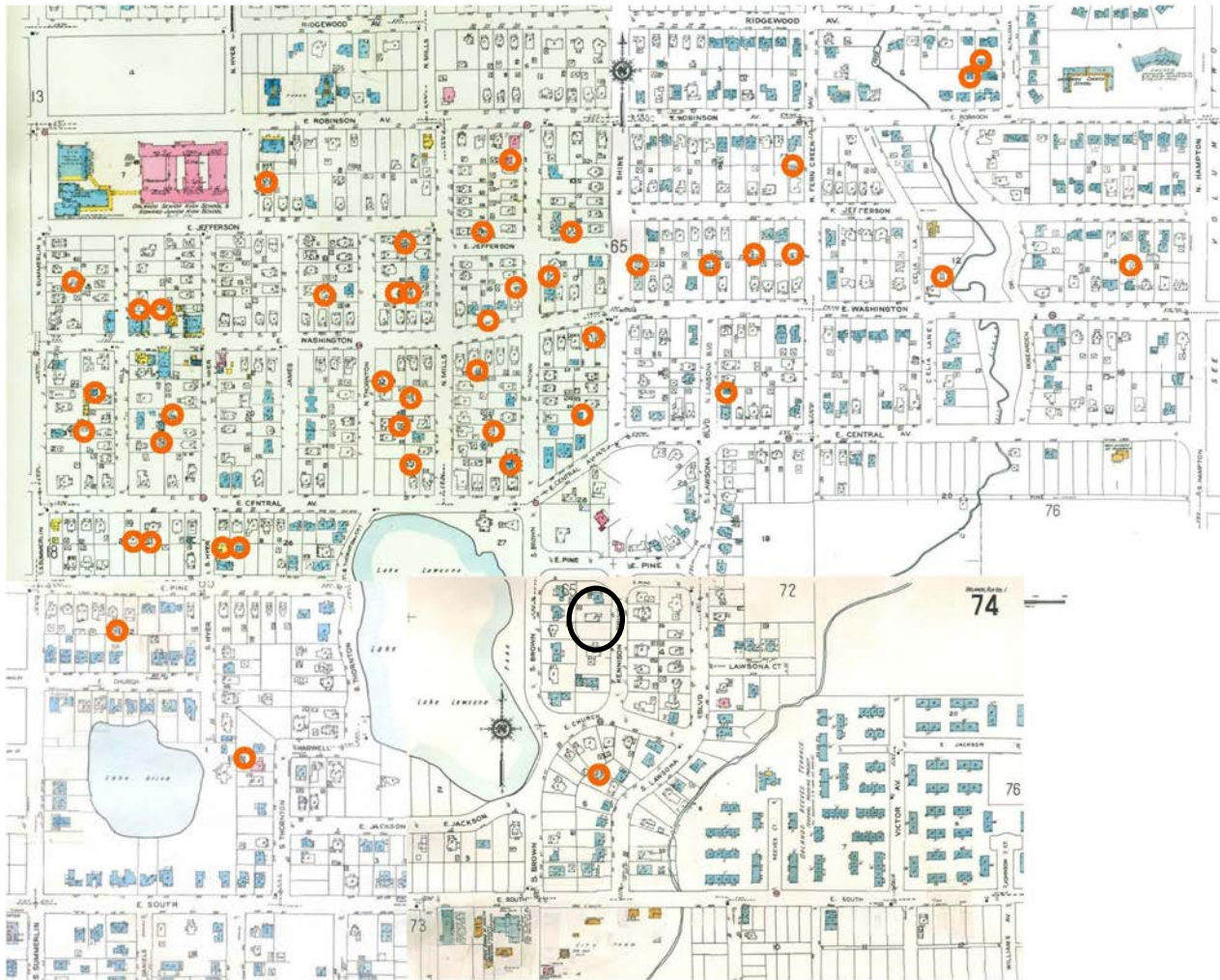


City of Orlando February, 2014

Analysis:

- According to the Property Appraiser, the site currently has 1809 sqft of gross square footage, which compares to the GREY colored properties.
- Removing the existing shed and lean-to extension removes 378 sq ft.
- The new garage and ADU adds 1040 sq ft bringing the lot to a total 2471 sqft of gross footage.
- This would compare to the YELLOW colored properties.
- This property would have a gross square footage similar to those structures with similar lot sizes.

HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

STAFF ANALYSIS

SECRETARY OF THE INTERIOR'S "STANDARDS FOR REHABILITATION"

Considering an application for a Certificate of Appropriateness, the Historic Preservation Board shall adhere to and seek compatibility of structures in the district in terms of size, texture, scale and site plan, and in so doing, the following U.S. Secretary of the Interior's "Standards for Rehabilitation" found in **Section 62.201** of the City's Land Development Code, shall be considered by the Board in passing upon such applications:

1. Every reasonable effort shall be made to provide a compatible use for a property which requires minimal alteration of the building, structure, or site and its environment, or to use a property for its originally intended purpose.
The property will remain in residential use.
2. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features shall be avoided when possible.
The existing shed is not historic or distinctive.
3. All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier appearance shall be discouraged.
Standard Not Applicable.
4. Changes which may have taken place in the course of time are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
Standard Not Applicable.
5. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure, or site shall be treated with sensitivity.
The shed is not an example of skilled craftsmanship.
6. Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material shall match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features shall be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.
Standard Not Applicable.
7. The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that could damage the historic building materials shall be discouraged.
Standard Not Applicable.
8. Every reasonable effort shall be made to protect and preserve archeological resources affected by, or adjacent to any project.
There are no known archaeological resources on site.
9. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural or cultural materials, and such design is compatible with the size, scale, color, material, and character of the property, neighborhood or immediate environment.
Standard Not Applicable.
10. Contemporary design for new construction shall not be discouraged when such new construction is compatible with the size, scale, color, material, and character of the property, neighborhood or immediate environment.
The design of the new garage and ADU are compatible with the size, scale, color, material, and character of the property, neighborhood and immediate environment.
11. Wherever possible, new additions or alterations to structures shall be done in such a manner that if such additions or alterations were removed in the future, the essential form and integrity of the structure would be unimpaired.
Standard Not Applicable.

ADDITIONAL STANDARDS

Staff has applied the following Sections of the Land Development Code to analyze Case HPB2024-10168.

Section 62.706 New Construction

The criteria in Section 62.706 are used to evaluate new construction:

Height: The maximum height of new buildings shall be the same as permitted in the zoning district.

The height of the proposed garage is 20'-8".

Scale and Massing: In areas zoned for residential use, the scale and massing of new structures and their architectural elements shall be similar to the contributing structures in the HP Overlay district. Any new structure which exceeds 50 linear feet along any street frontage shall minimize the facade's mass by adding projections and recesses to make the structure similar in scale to contributing structures in the HP Overlay district.

The scale of the proposed garage is in keeping with the scale and massing of other new structures previously approved in the neighborhood.

Fenestration Patterns: Although they may appear in groupings, individual windows shall have a vertical emphasis similar to the windows found on contributing buildings in the HP Overlay district.

The visible window pattern is similar to the style of the house.

Setback: Minimum and maximum setbacks for new structures (including both principal and accessory structures) must conform to the minimum and maximum setback standards applicable to the underlying zoning district as provided in Chapter 58, except that a lesser or greater setback may be approved by certificate of appropriateness upon a finding that the lesser or greater setback is consistent with the prevailing pattern of contributing development in the vicinity of the proposed work and where a lesser setback would not result in buildings (whether principal or accessory) being within 10' of each other (without regard for whether or not the buildings are located on different lots), nor any building (whether principal or accessory) being within 5' of a lot line. In zoning districts with no maximum setback standard, setbacks must be no greater than the prevailing pattern of contributing development in the vicinity of the proposed work.

A variance request of 9'-2" ft is requested for the rear setback to be reduced to 5'-11" ft. This follows the placement of the existing shed and the historic pattern of development in the area.

Orientation: At least one public entrance of each new building shall be oriented towards the front lot line or street side lot line. The front door to a new building shall be articulated on the principal facade with covered porches, porticos, stoops, pediments, door surrounds or other architectural forms. The front and street side exterior walls of residential structures shall each contain a minimum of 15% of transparent or translucent materials on each story below the roof line. The house has a covered porch and entrance door facing the street.

The principal façade of the garage will contain two doors for vehicle entry.

Materials: The materials and textures on new structures shall be similar to the materials and textures of contributing structures in the HP Overlay district.

The proposed materials are similar to the existing house (clapboard with wood trim).

Roof Shapes: Roof shapes, pitches and materials on new buildings shall be similar to the roof shapes, pitches and materials of contributing buildings in the HP Overlay district.

The proposed roof will be similar to the existing house with exposed rafter tails, gable vents and purlins.

Rhythm of Solids and Voids: New structures shall be designed and positioned on their lots in such a way so that they reflect the regular pattern of structures and open space along the block face.

The proposed location of the garage will replace the existing shed so there will not be a void created, but a solid maintained.

Style: New construction may be influenced by, but not duplicate, historic styles. If an historic style influences new construction, that style must already exist or have existed in Orlando. Contemporary design shall be permitted provided that it meets the requirements of this section.

The proposed style of the garage complements the existing house.

Awnings. Awning shapes, proportions, design, color, lettering, and hardware must be in character with the style of the building. Awnings must reflect the architectural forms of the door and window openings of the building to which they are attached. The minimum height of awnings on non-residential buildings must be 8' from the lowest point to the sidewalk and may not extend more than 6' from the face of the structure. The highest point of a first floor awning on a non-residential building may not be higher than the midpoint of the space between the second story window sills and the top of the first floor storefront window or transom.

No awnings are proposed.

Marquees. The design, materials, color, lettering, and hardware of a marquee must reflect the style of the building. The highest point of a marquee or its superstructure may not be higher than the midpoint of the space between the second story window sills and the top of the first floor storefront window or transom. Marquees on non-residential buildings must span the entire facade or entrance. Only one marquee is allowed on each facade. Minimum height of a marquee on a non-residential building must be 8' from the lowest point to the sidewalk.

No marquees are proposed.

Signs. In addition to the general sign regulations of Chapter 64, signs must be in character with the new structure. In the Downtown Facade Design Guideline Area (as defined in section 62.503), signs must also comply with the applicable standards of the "Facade Design Guidelines" prepared for the City of Orlando Downtown Retail District by Boyle Engineering Corporation.

No signs proposed.

Site improvements. Chain link fences visible from a public right-of-way or park are prohibited.

No Fences have been proposed.

Tandem Single Family Developments. Tandem Single Family Developments is prohibited.

Standard not applicable.

Summary of Staff Analysis

Based on the above analysis and subject to the conditions listed on page 3, staff recommends Approval of the request for a Major Certificate of Appropriateness to demolish the existing shed and construct a new garage with an ADU on the second floor.

Sec. 65.134. - Powers of the Board.



The powers of the Historic Preservation Board shall include the making of studies, surveys, researches, relevant to the built environment of the City of Orlando; educational programs for the public relevant to the history of the built environment of the City; the publication of studies, researches, surveys, brochures and other publications material relevant to the history and architecture of the City of Orlando; the recognition of the significance of buildings and areas by means of plaques and signs; review of projects, historic districts and sites identified under criteria established pursuant to this Chapter; the direction of historic preservation staff within the codes of the City of Orlando and appended Rules of Procedures for same.

(Ord. of 9-16-1991, Doc. #25102)

Sec. 62.706. - Standards for New Construction.



d. **Setbacks.** Minimum and maximum setbacks for new structures (including both principal and accessory structures) must conform to the minimum and maximum setback standards applicable to the underlying zoning district as provided in [Chapter 58](#), except that a lesser or greater setback may be approved by certificate of appropriateness upon a finding that the lesser or greater setback is **consistent with the prevailing pattern of contributing development in the vicinity of the proposed work** and where a lesser setback would not result in buildings (whether principal or accessory) being within 10' of each other (without regard for whether or not the buildings are located on different lots), nor any building (whether principal or accessory) being within 5' of a lot line. In zoning districts with no maximum setback standard, setbacks must be no greater than the prevailing pattern of contributing development in the vicinity of the proposed work.

Sec. 65.471. - Procedure for Issuance of Certificate of Appropriateness; Application; Review; Hearing; Criteria; Approval/Denial; 180-Day Waiting Period; Appeal.



Application. Any person desiring to construct, alter, restore, relocate or demolish an Historic Landmark or a structure in an HP Overlay District must submit to the Historic Preservation Board a fully completed written application form requesting the issuance of a Certificate of Appropriateness. Application forms and summaries of deadlines and application procedures shall be maintained by the Historic Preservation Officer and shall be made available to the general public. It shall be the responsibility of the Historic Preservation Office to institute the applicable and appropriate review procedure. There are hereby established for all Orlando Historic Districts and Historic Landmarks two Certificate of Appropriateness review procedures.

Submittal Requirement. Submittals shall be as set forth in [Section 65.376 of this Code](#), including any other requirements as provided by the Appearance Review Officer.

Sec. 65.376. - General Requirements.



Along with the Administrative Variance application, **the applicant shall submit the following:**

An Accurate Up-to-Date Survey: As completed by a Florida Professional Surveyor and Mapper, in two copies. The survey must include all trees with a diameter at breast height of 10" or larger including the species.

A Site Plan: Showing the complete property, indicating the size of the existing and proposed buildings, spacing, all setbacks, individual parking spaces, access drives, existing trees to be retained or removed, and a floor plan of the proposed improvements.

Consent to Agents: If title to the property is not in the applicant's name and the property owner does not sign the application, one of the following must be submitted:

- (a) Document signifying the owner's approval or consent; or
- (b) Applicant's affidavit.

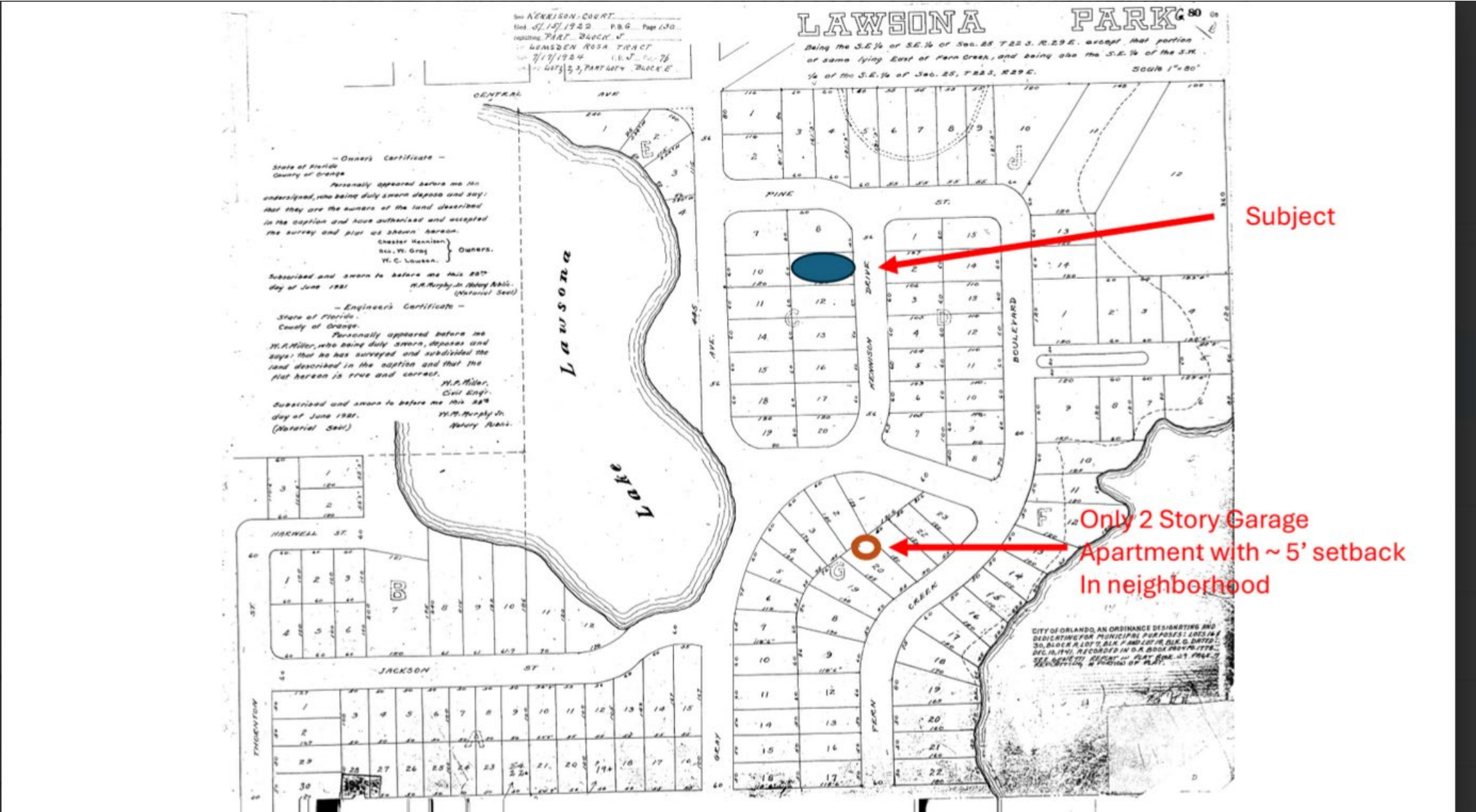
(Ord. of 9-16-1991, Doc. #25102; Ord. No. 2013-29, § 1, 6-3-2013, Doc. #1306031202; [Ord. No. 2020-13](#), § 2, 4-13-2020, Doc. #2004131205; [Ord. No. 2021-48](#), § 5, 8-23-2021, Doc. #2108231203)

Lawsona Park Subdivision Overlay On Lake Lawsona Historic District from p.15 of Staff Report

2 story Accessory
Structures within
5 ft of rear
property line.



Lawsona Park subdivision 1924 Plat Map



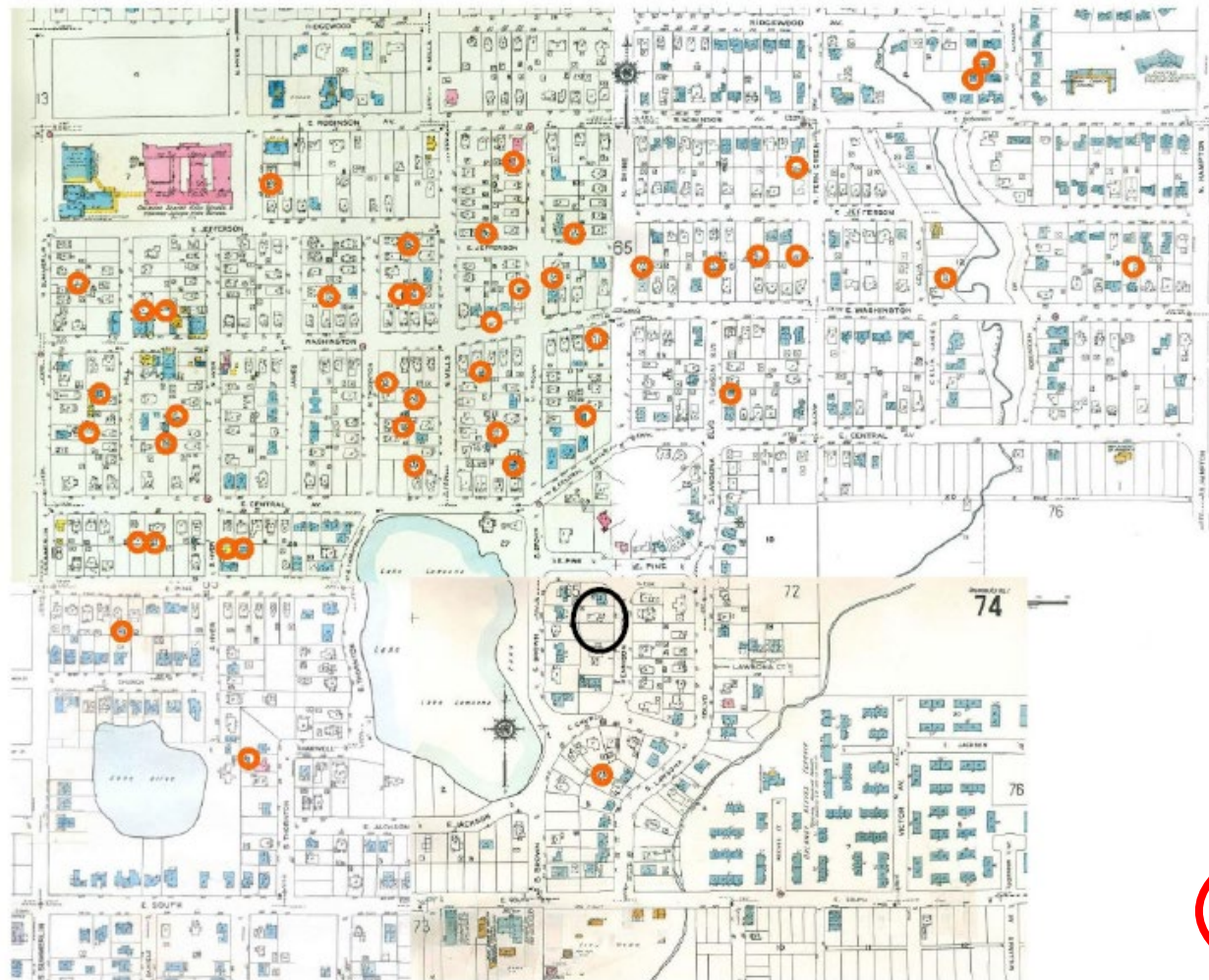
Subject

Only 2 Story Garage Apartment with ~ 5' setback In neighborhood

Known Objections Filed Via Public Comment For HPB2024-10168 – 108 Kennison



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



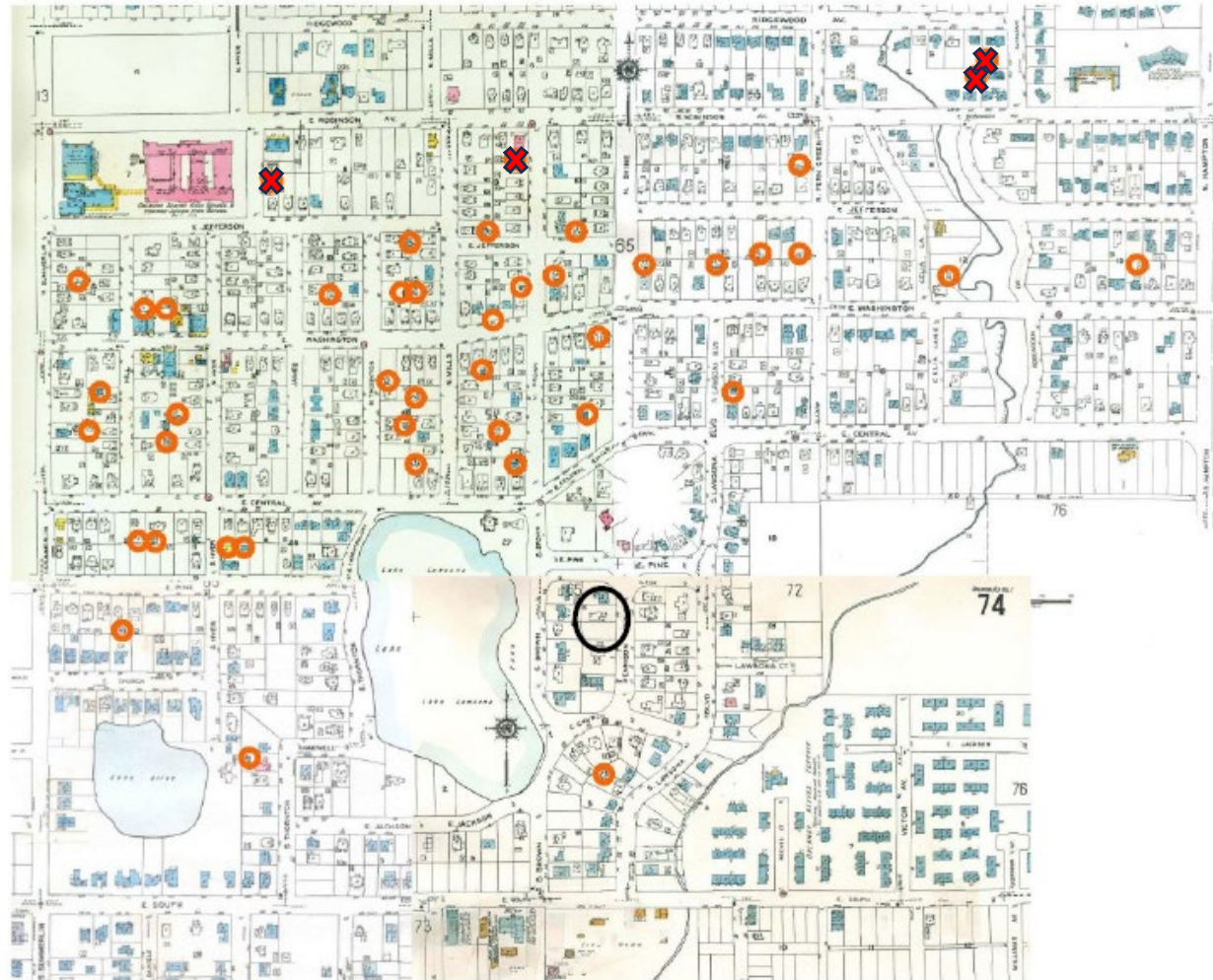
“Orange Circles” map from HPO Staff Report p.15

Analysis of HPO’s Justifications from the 1954 Sanborn Maps

44 Orange circles on map presented by HPO in 10/2 hearing

The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



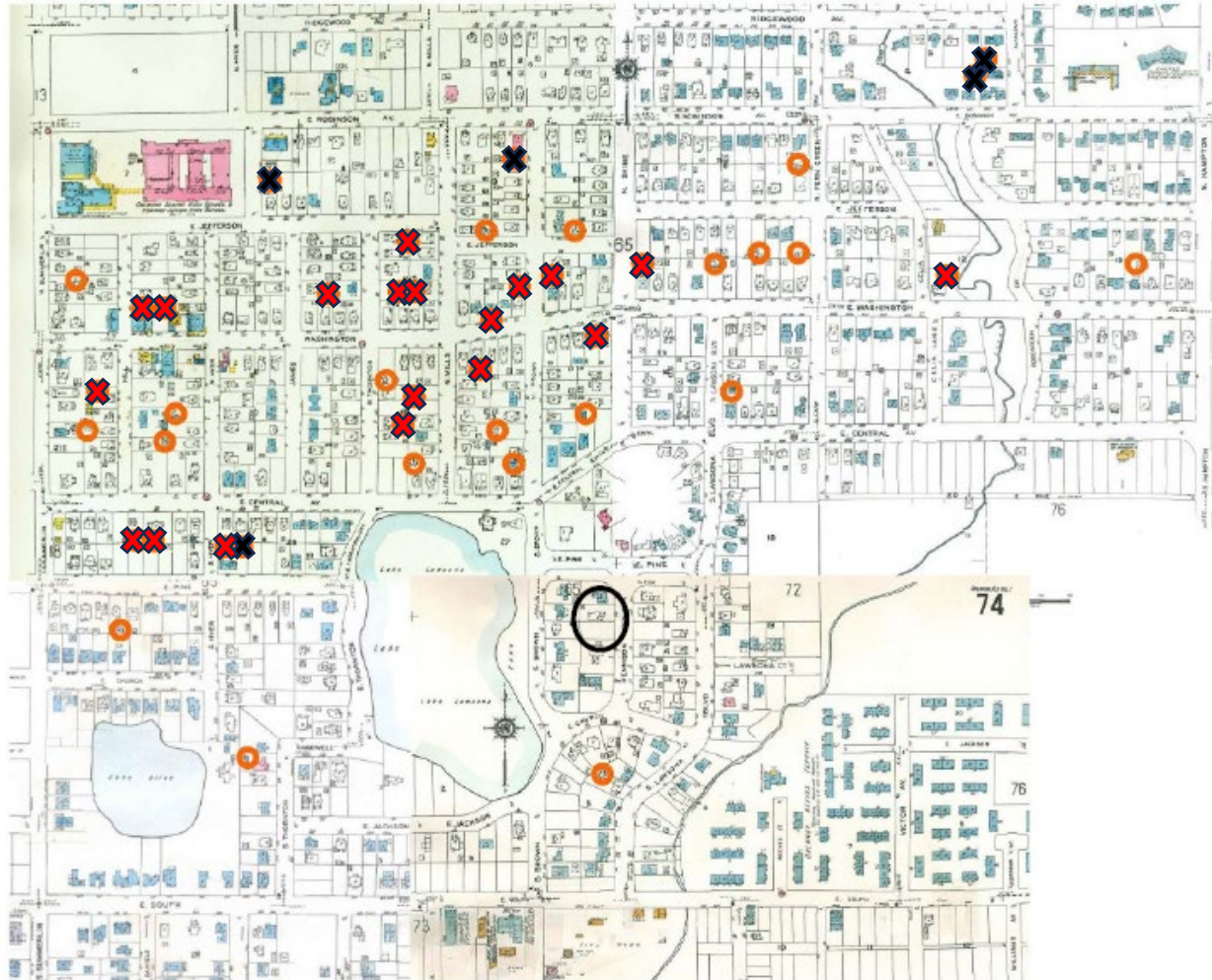
✘ Not in district –
9.1% of total

1. 215 N Hyer
2. 1218 E Robinson
3. 1637 E Robinson
4. 1644 E Ridgewood

40 Orange circles remaining on map

The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



✘ Non-conforming lot –
43.2% of total

1. 1701 E Washington
2. 111 N Shine
3. 1314 E Washington
4. 1301 E Washington
5. 127 N Thornton
6. 109 N Thornton
7. 112 N Mills
8. 111 James
9. 1209 E Washington
10. 1217 E Washington
11. 807 E Washington
12. 107 Hill – now a parking lot
13. 28 Hill
14. 802 E Central
15. 806 E Central
16. 901 E Pine – Originally a dance school per Sanborn map
17. 21 N Thornton
18. 28 N Mills
19. 1202 E Washington

20 Orange circles remaining on map

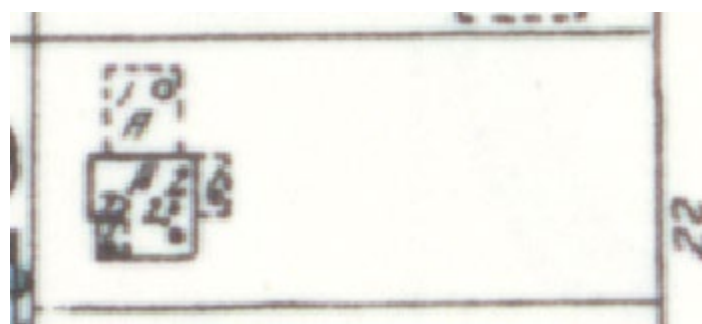
The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

Of parcels marked where only the original house existed in prior slide, an ADU has never existed on three of these parcels

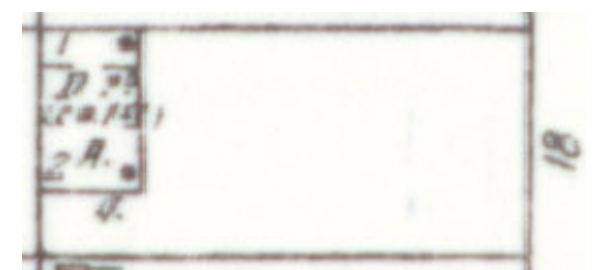
1. 1421 E Washington St.



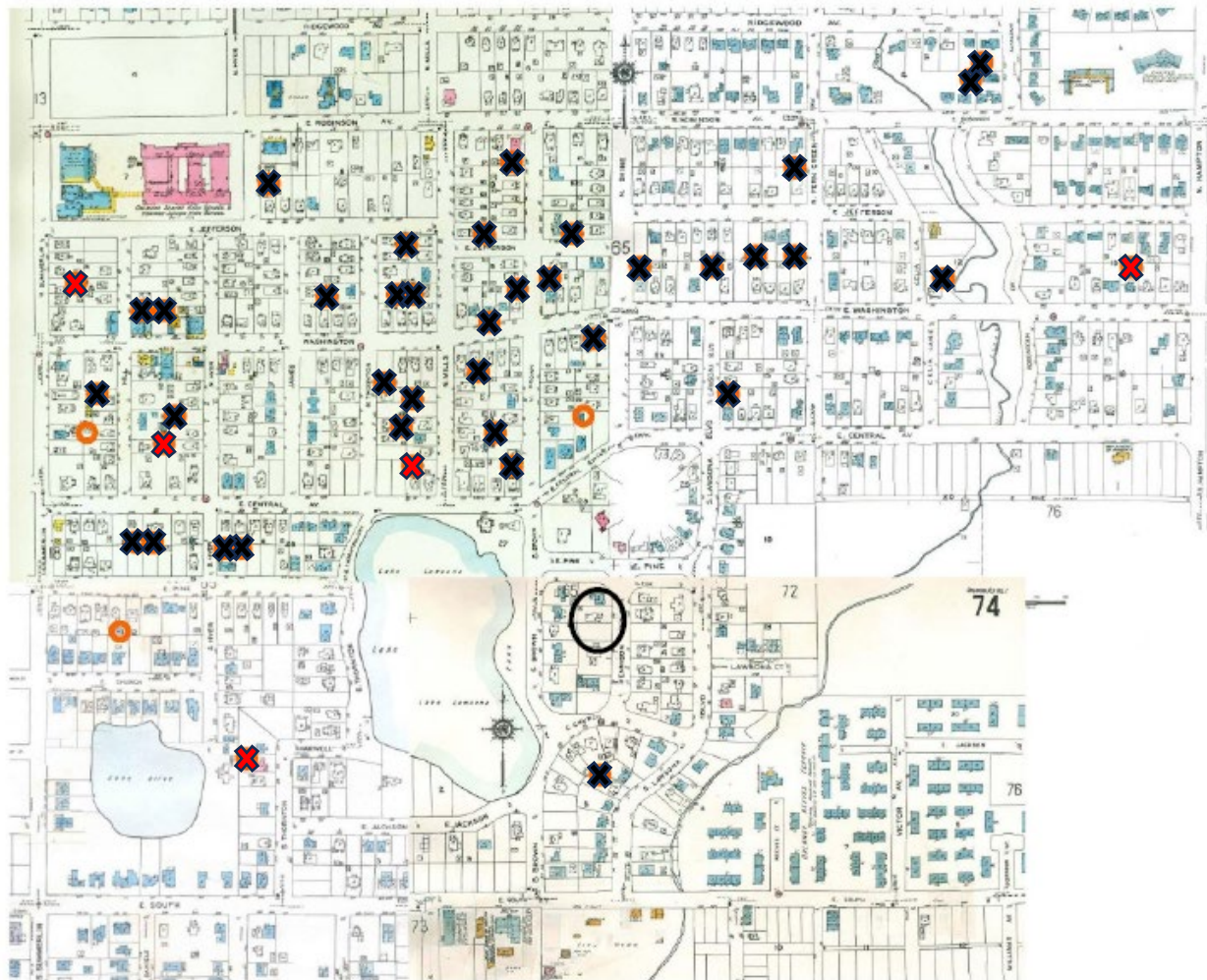
2. 22 N Hyer Ave.



3. 18 N Brown Ave.



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



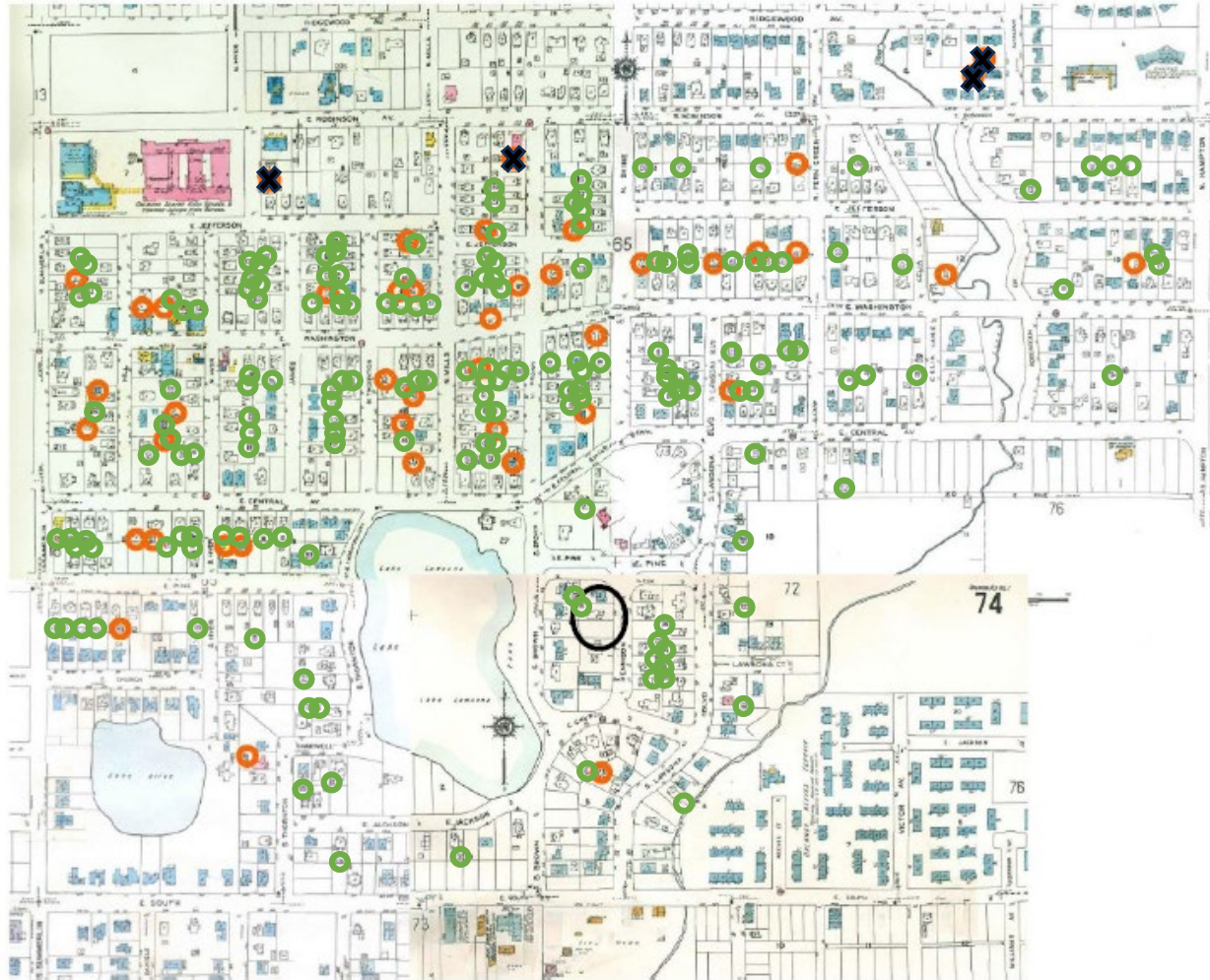
✘ 2-story ADU behind 2-story primary – 11.4% of total

1. 1905 E Washington
2. 13 Hill
3. 222 Thornton Ln
4. 1111 E Central
5. 115 N Summerlin

3 Orange circles remaining on map

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HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



40 Orange circles on map presented by HPO in 10/2 hearing which are within the district

170 Green circles on map, representing 1-story accessory structures within approximately 5 feet of rear yard setback which are within the district

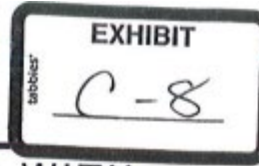
On this map, there were more than four times the number of parcels within the district which had 1-story vs. 2-story accessory structures.

1-story is the prevailing pattern for accessory structures overall and particularly for 108 Kennison because it already has a 1-story accessory structure.

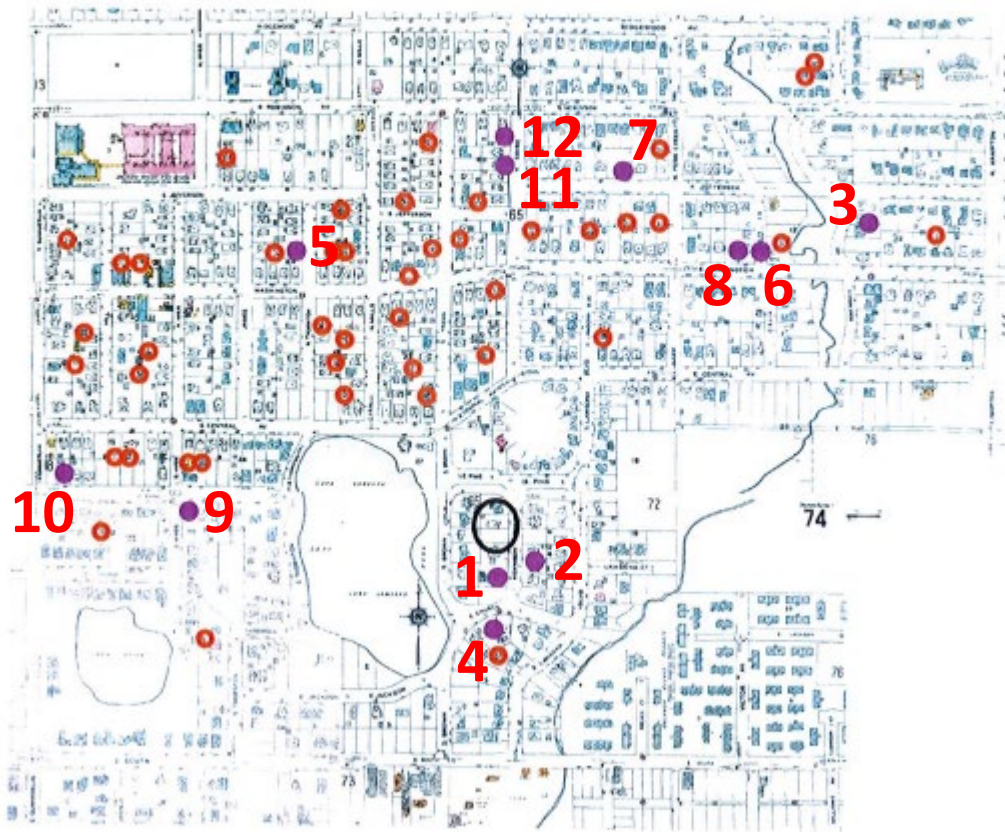
The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

Analysis Of Approved Development As Asserted By HPB

Purple dots represent the prevailing pattern of contributing development as offered by the City



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



Addresses of each property per City Exhibits C-7 and C-8:

1. 126 Kennison
2. 121 Kennison
3. 111 Rosearden
4. 1322 E Church
5. 116 N Hyer *
6. 1623 E Washington
7. 1509 E Jefferson
8. 1617 E Washington
9. 900 E Pine
10. 705 E Pine
11. 200 N Shine
12. 210 N Shine

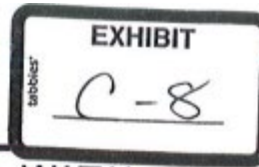
The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

* Purple dot mismarked on map on Thornton Ave instead of Hyer Ave

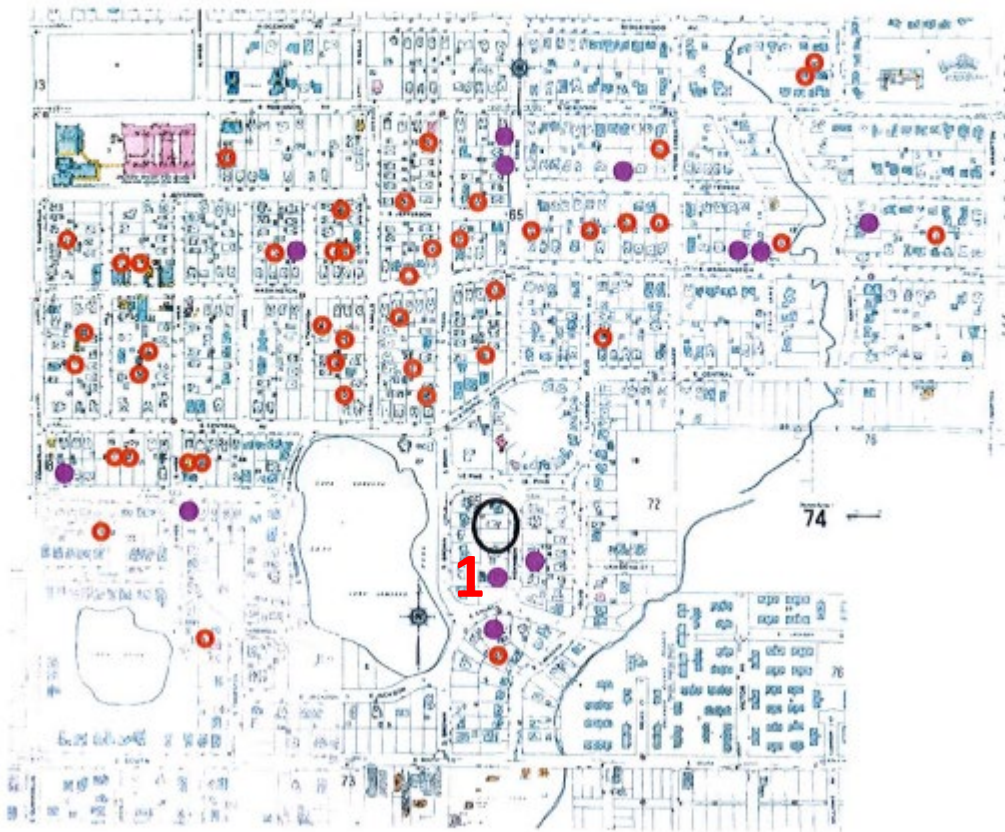
1. 126 Kennison

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Case Number HPB2024-10168



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

Distinguishing characteristics:

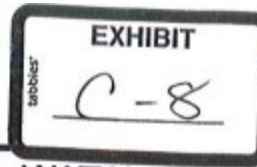
- Non-contributing
- Not reviewed by HPB, built in 1993 before existence of historic district
- Attached garage
- Corner lot
- 2-story primary structure
- Located on a double-sized lot



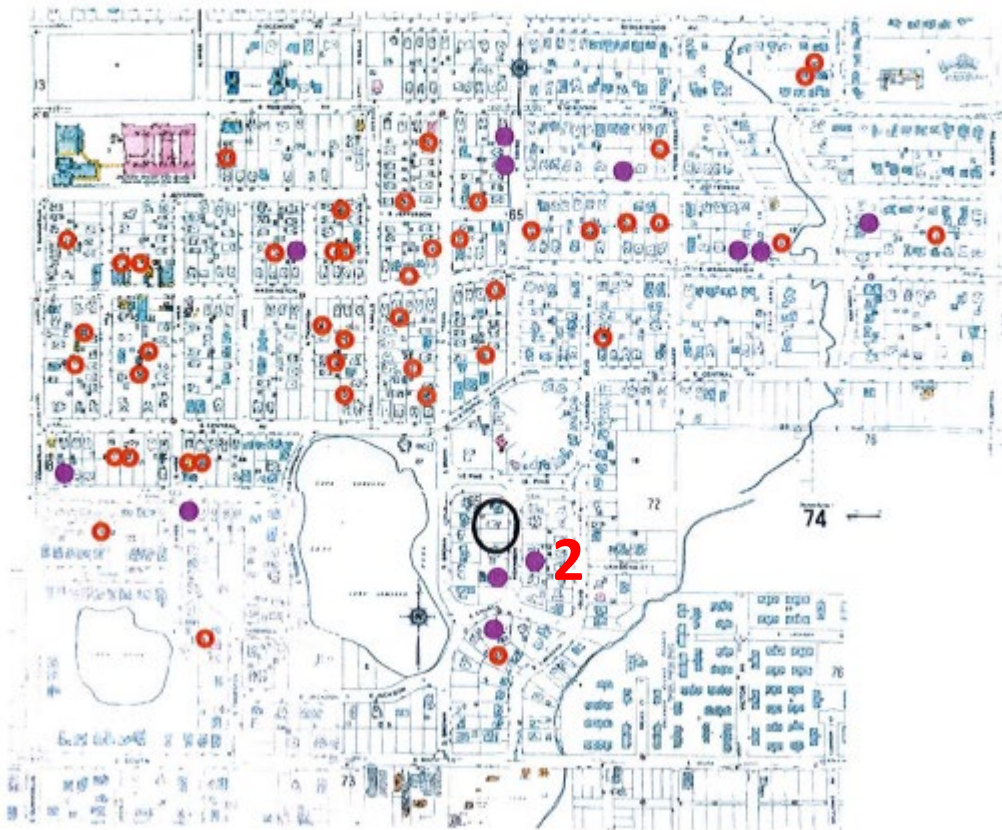
2. 121 Kennison

Page 15

Case Number HPB2024-10168



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

Distinguishing characteristics:

- Non-conforming lot, only 103' deep
- 1-car garage
- Only a 5' variance approved, even for a lot of non-conforming depth

3. 111 Rosearden

Distinguishing characteristics:

- Non-contributing
- HPB approved 2017, but ADU never built per current pictures and property card

Navigation: Previous, Next, Print, Map, Street, Birdeye, Trim, Port, Estimat, Taxes, FEMA, Plat, Sketch, Share, Favorite

111 Rosearden Dr 30-22-30-7656-06-110

Name(s): SCOTT D DUNKLE REVOCABLE TRUST
Physical Street Address: 111 Rosearden Dr
Property Use: 0100 - Single Family

Mailing Address On File: 22 N Mills Ave, Orlando, FL 32801-2110
Postal City and Zip: Orlando, FL 32803
Municipality: Orlando

[Incorrect Mailing Address?](#)

[View 2024 Property Record Card](#)

[Upload Photos](#)

PROPERTY FEATURES | VALUES, EXEMPTIONS AND TAXES | SALES | MARKET STATS | LOCATION

2025 Values will be available in August of 2025. To see the certified values, go to the Values, Exemptions and Taxes Tab.

[View Plat](#)

Property Description

REPLAT OF ROSARDEN G/22 LOT 11 BLK F

Total Land Area: 7,641 sqft (+/-) | 0.18 acres (+/-)

Land

Land Use Code	Zoning	Land Units	Unit Price	Land Value	Class Unit Price	Class Value
0100 - Single Family	ORL-R-2A/T/HP/AN	1 Code Undefined	Working Value...	Working Value...	Working Value...	Working Value...

Page 1 of 1 (Total Records: 1)

Building

[View Orlando Permits](#)

	Model Code: 1 - Single Fam Residence	Actual Year Built: 1953	Gross Area: 1684 sqft
More	Type Code: 0104 - Single Fam Class Iv	Baths: 1.5	Living Area: 1316 sqft
Details	Building Value: Working Value...	Floors: 1	Exterior Wall: Conc/Cindr
	Estimated New Cost: Working Value...		Interior Wall: Plastered



4. 1322 E Church

Navigation: Previous, Next, Print, Map, Street, Birdeye, Trim, Port, Estimat, Taxes, FEMA, Plat, Sketch, Share, Favorite

1322 E Church St 25-22-29-5008-07-020

Name(s): GREEN LAUREN ROXANNE
Physical Street Address: 1322 E Church St
Property Use: 0100 - Single Family

Mailing Address On File: 1322 E Church St, Orlando, FL 32801-3005
Postal City and Zip: Orlando, FL 32801
Municipality: Orlando



[View 2024 Property Record Card](#)

PROPERTY FEATURES | VALUES, EXEMPTIONS AND TAXES | SALES | MARKET STATS | LOCATION

2025 Values will be available in August of 2025. To see the certified values, go to the Values, Exemptions and Taxes Tab.

[View Plat](#)

Property Description

LAWSONA PARK G/80 LOT 2 & BEG NW COR LOT 1 RUN SELY 50.9 FT NLY 49.4 FT TO N LINE LOT 1 W 11.6 FT TO BEG BLK G

Total Land Area GIS Calculated Notice

7,541 sqft (+/-) | 0.17 acres (+/-)
Land


Land Use Code	Zoning	Land Units	Unit Price	Land Value	Class Unit Price	Class Value
0100 - Single Family	ORL-R-2A/T/HP/AN	1 Code Undefined	Working Value...	Working Value...	Working Value...	Working Value...

Navigation: <<, <, 1, >, >>

Page 1 of 1 (Total Records: 1)

Building

[View Orlando Permits](#)

	Model Code:	1 - Single Fam Residence	Actual Year Built:	1925	Gross Area:	2109 sqft
	Type Code:	0104 - Single Fam Class Iv	Beds:	2	Living Area:	1604 sqft
	Building Value:	Working Value...	Baths:	2	Exterior Wall:	Wood.Shing
	Estimated New Cost:	Working Value...	Floors:	1	Interior Wall:	Plastered

Distinguishing characteristics:

- HPB approved 2020, but ADU never built per pictures and property card
- Additional living space was added to front of home instead of as an ADU




5. 116 N Hyer

- 116 N Hyer is not even a valid address/parcel with the property appraiser, but this plan went through HPB review, deferral, 2nd review, and approval under a non-existent address. Correct address is 114 N Hyer.
- This is an entirely new ADU behind a new 2-story primary structure per the meeting minutes and property card.

◀ Previous Next ▶ 🖨 Print 📍 Map 👤 Street 👁 Birdeye 📏 Trim 📁 Port 📊 Estimat 💰 Taxes 📍 FEMA 🏠 Plat 🖼 Sketch ➦ Share 📌 Favorite

114 N Hyer Ave 25-22-29-2426-04-100

Name(s): PIERCE RACHEL ANNA PIERCE DARREN MICHAEL	Physical Street Address: 114 N Hyer Ave	Property Use: 0104 - Single Fam Class IV
Mailing Address On File: 114 N Hyer Ave Orlando, FL 32801-2002 <small>Incorrect Mailing Address?</small>	Postal City and Zip: Orlando, FL 32801	Municipality: Orlando



114 N HYER AVE, ORLANDO, FL 32801 1/22/2024 11:19 AM

[Upload Photos](#)

[View 2024 Property Record Card](#)

PROPERTY FEATURES

VALUES, EXEMPTIONS AND TAXES

SALES

MARKET STATS

LOCATION

2025 Values will be available in August of 2025. To see the certified values, go to the Values, Exemptions and Taxes Tab.

[View Plat](#)

Property Description

EDGEWATER TERRACE F/5 LOT 10 BLK D

Total Land Area


6,188 sqft (+/-) | 0.14 acres (+/-)

Land

Land Use Code	Zoning	Land Units	Unit Price	Land Value	Class Unit Price	Class Value
0100 - Single Family	ORL-R-2B/T/HP/SP	1 Code Undefined	Working Value...	Working Value...	Working Value...	Working Value...

Page 1 of 1 (Total Records: 1)

Building [View Orlando Permits](#)

 <small>More</small> <small>Details</small>	Model Code: 1 - Single Fam Residence	Actual Year Built: 2023	Gross Area: 4299 sqft
	Type Code: 0104 - Single Fam Class Iv	Beds: 4	Living Area: 3264 sqft
	Building Value: Working Value...	Baths: 4.5	Exterior Wall: Hardie Brd
	Estimated New Cost: Working Value...	Floors: 2	Interior Wall: Dec.Wall.C

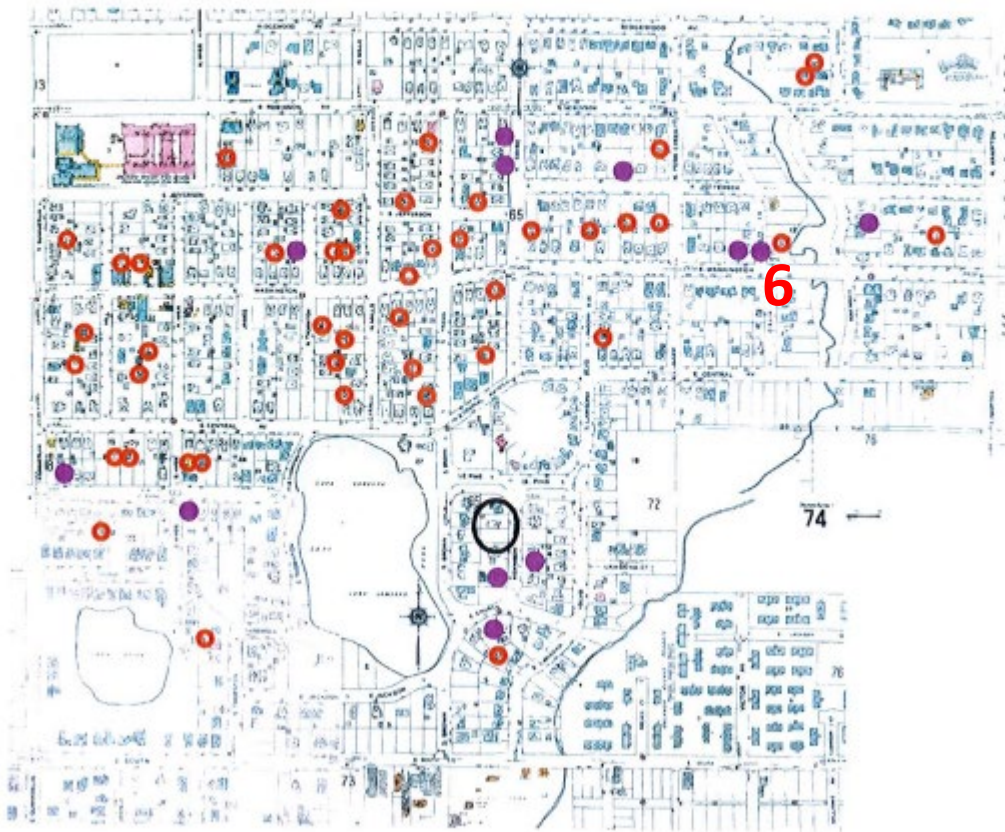


6. 1623 E Washington
- Corner lot
 - 2-story primary structure
 - adjacent lot at 1617 E Washington was vacant and under review for development simultaneously

Page 15

Case Number HPB2024-10168

HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

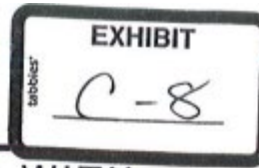
7. 1509 E Jefferson

Distinguishing characteristics:

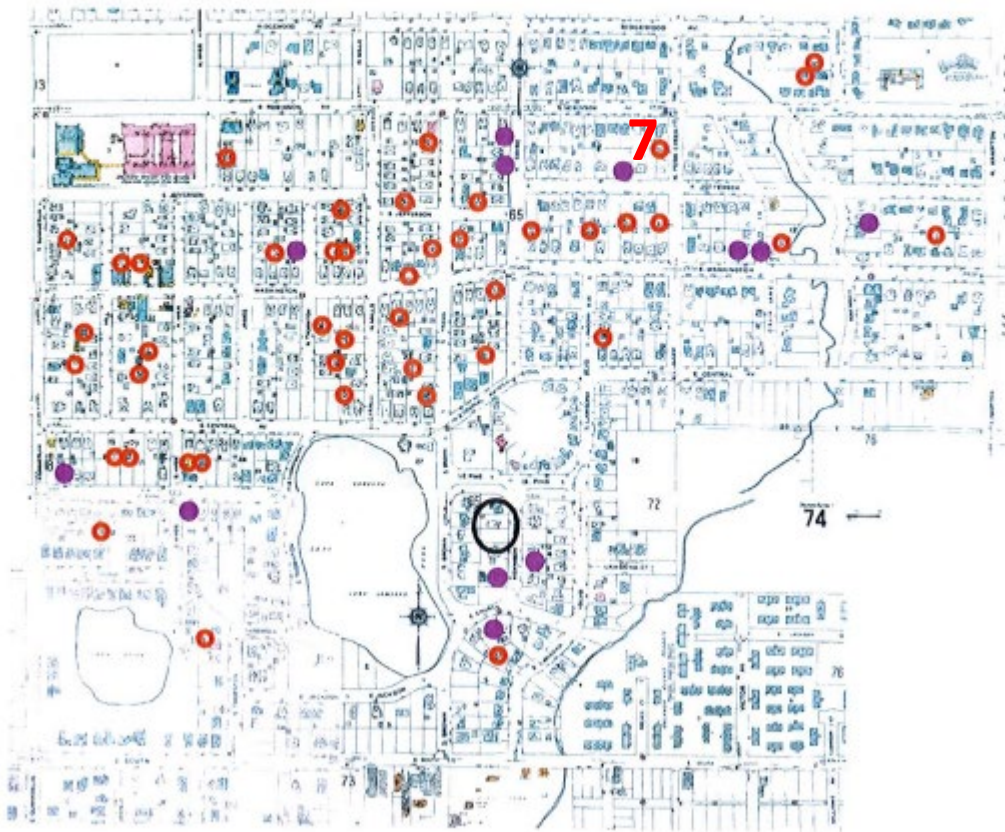
- 2-story primary structure

Page 15

Case Number HPB2024-10168



HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

8. 1617 E Washington

Distinguishing characteristics:

- Non-contributing
- This lot shows as vacant on the 1956 Sanborn map and its current OCPA property card
- New construction is underway on a very large 2-story primary structure and ADU adjacent to 1623 E Washington which can also be seen in the picture.

Previous
Next
Print
Map
Street
Birdeye
Trim
Port
Estimat
Taxes
FEMA
Plat
Sketch
Share
Favorite

E Washington St 30-22-30-7656-04-090

Name(s): 1617 LLC	Physical Street Address: E Washington St	Property Use: 0001 - Vacant Residential
Mailing Address On File: 1623 E Washington St Orlando, FL 32803-5928 Incorrect Mailing Address?	Postal City and Zip: Orlando, FL 32803	Municipality: Orlando

Contribute An Image For This Parcel




IMAGE UPLOAD

[Upload Photos](#)

[View 2024 Property Record Card](#)

PROPERTY FEATURES
VALUES, EXEMPTIONS AND TAXES
SALES
MARKET STATS
LOCATION

2025 Values will be available in August of 2025. To see the certified values, go to the Values, Exemptions and Taxes Tab.

[View Plat](#)

Property Description

REPLAT OF ROSARDEN G/22 LOT 9 BLK D

Total Land Area
8,375 sqft (+/-) | 0.19 acres (+/-)

Land

Land Use Code	Zoning	Land Units	Unit Price	Land Value	Class Unit Price	Class Value
0001 - Vacant Residential	ORL-R-2A/T/HP/AN	1 Code Undefined	Working Value...	Working Value...	Working Value...	Working Value...




9. 900 E Pine

- Corner lot
- HPB approved March 2023, but ADU never built per pictures showing rear of property and the property card

Navigation: Previous, Next, Print, Map, Street, Birdeye, Trim, Port, Estimat, Taxes, FEMA, Plat, Sketch, Share, Favorite

900 E Pine St 25-22-29-2708-02-120

Name(s): JUAREZ ELIZABETH C ESTES BOBBY J	Physical Street Address: 900 E Pine St	Property Use: 0100 - Single Family
Mailing Address On File: 900 E Pine St Orlando, FL 32801-3054 Incorrect Mailing Address?	Postal City and Zip: Orlando, FL 32801	Municipality: Orlando



March 12, 2015 at 10:12:03 AM
900 E PINE ST, ORLANDO, FL 32801 3/19/2015 3:26 PM

[Upload Photos](#)

[View 2024 Property Record Card](#)

PROPERTY FEATURES | VALUES, EXEMPTIONS AND TAXES | SALES | MARKET STATS | LOCATION

2025 Values will be available in August of 2025. To see the certified values, go to the Values, Exemptions and Taxes Tab.

[View Plat](#)

Property Description

FISHBACK ADDITION E/41 LOT 12 BLK B

Total Land Area

GIS Calculated

Notice

7,806 sqft (+/-) | 0.18 acres (+/-)

Land


Land Use Code	Zoning	Land Units	Unit Price	Land Value	Class Unit Price	Class Value
0100 - Single Family	ORL-R-2A/T/HP/AN	1 Code Undefined	Working Value...	Working Value...	Working Value...	Working Value...

Navigation: 1, 2, 3, 4, 5

Page 1 of 1 (Total Records: 1)

Building

[View Orlando Permits](#)

	Model Code:	1 - Single Fam Residence	Actual Year Built:	1925	Gross Area:	1479 sqft
	Type Code:	0104 - Single Fam Class Iv	Beds:	2	Living Area:	1074 sqft
	Building Value:	Working Value...	Baths:	1	Exterior Wall:	Wood.Shthn
	Estimated New Cost:	Working Value...	Floors:	1	Interior Wall:	Plastered



10. 705 E Pine

- Non-conforming lot
- 2-story primary structure
- HPB approved Feb 2024, but ADU never built per pictures of property and the property card
- West side of property abuts commercial parking
- No intent to develop, Listed for sale on 12/4/2024



House for sale

\$875,000

3 bed 2.5 bath 2,103 sqft 5,638 sqft lot

705 E Pine St, Orlando, FL 32801

Est. \$5,595/mo

Get pre-approved

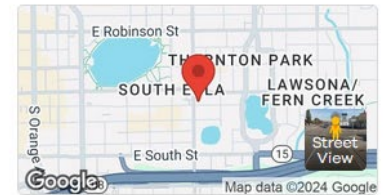
Single family
Property type

12 days
On Realtor.com

\$416
Price per sqft

2 Cars
Garage

1925
Year built



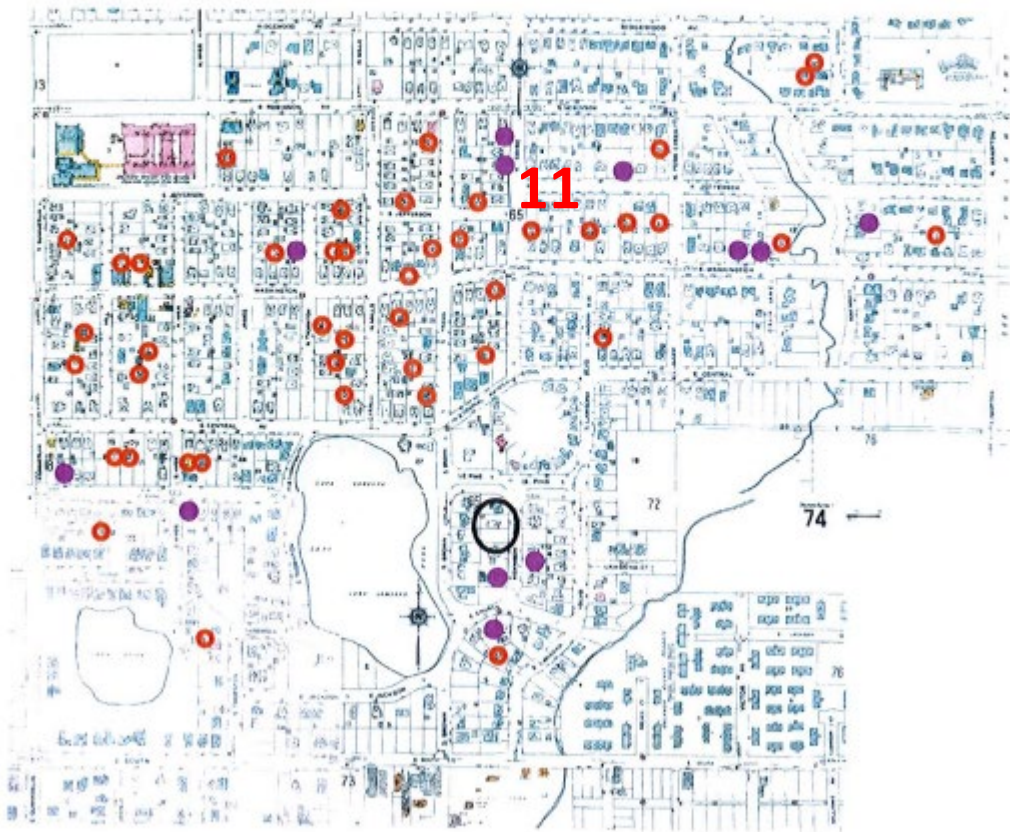
Add a commute

11. 200 N Shine

- HPB approved 3/6/2024
- This property is also a single-story structure on a conforming lot with a proposed 2-story ADU
- No development yet at this property

Page 15

HISTORIC 2 STORY GARAGE APARTMENTS WITH APPROXIMATELY 5 FOOT REAR YARD SETBACK LAKE LAWSONE HISTORIC DISTRICT



The applicant seeks to build the garage at 5.9 ft from the rear property line. Two structures have been approved on this block with the same setback variance, 121 Kennison Dr (2017) and 126 Kennison Dr (1995).

12. 210 N Shine

- Both North and West side of property abut nothing but commercial parking
- There would be no impact to any residential neighbors for the proposed development.

Commercial parking to North (right of picture)



Commercial parking to West, looking at rear of home



Contributing Buildings At Time of Historic District Creation
 from 1994 ordinance which established the district

OR Bk 4760 Pg 2564
 Orange Co FL 4918841



Lake Lawsona Historic District

District Boundary
 Contributing Buildings
 Noncontributing Buildings



Conclusions

- Of the 12 properties offered by HPB as representing a “prevailing pattern of contributing development” in support of approval for 108 Kennison:
 - 3 properties (**#1, #3, #8**) are non-contributing, and are explicitly not relevant to a “prevailing pattern of **contributing** development”
 - 2 approved ADUs (**#4, #9**) have never been built and are past their possible Certificate of Appropriateness timeline, including any extensions. These are not relevant to a “prevailing pattern of contributing **development.**” Development that has been contemplated, but not built, does not constitute a pattern of actual development.
 - 1 ADU (**#10**) at 705 E Pine has not been built nor has construction started. The Certificate of Appropriateness expires in fewer than 5 weeks and the property is now listed for sale as of 12/4/24. This is not relevant to a “prevailing pattern of contributing **development.**”
 - 1 ADU (**#2**) is on a non-conforming lot. It is also a single, not double-car garage. Despite being on a shorter, non-conforming lot, it was denied the same 10’ variance being requested for 108 Kennison.
 - 3 ADUs (**#5, #6, #7**) are on lots with 2-story primary structures. A 2-story ADU would be appropriate scale and massing in these cases, but not in the case of 108 Kennison.
 - 1 property (**#12**) is enclosed by commercial parking lots on both rear and side property lines where the proposed ADU is to be built. A 2-story ADU behind a 1-story primary structure in this case would not impact any residential neighbors.
 - Only 1 property (**#11**), 200 N Shine, could be considered comparable as it is a contributing, single-story primary structure on a conforming, interior lot.
- 50% of the properties offered by HPB as a supporting pattern clearly fail the most basic plain language test because they are either non-contributing or never developed as 2-story ADUs. In the case of those properties not developed, they in fact represent the **opposite** pattern asserted by HPB.
- ***Even if all 12 of these properties are accepted*** as relevant development for considering 108 Kennison, a total of 12 properties out of over 500 within the district, spanning 30 years of approvals (1994 – 2024), does not represent a “prevailing pattern of contributing development.”

From: jennifer keuvelaar <jkeuvelaar@me.com>
Sent: Tuesday, January 7, 2025 9:22 PM
To: Beth Kryger; Jennifer Hunter; Fred Reeves; Stacy Fallon; Kym Rodgers
Subject: 108 Kennison Dr., informal response to Petitioners Exceptions to Recommended Order

You don't often get email from jkeuvelaar@me.com. [Learn why this is important](#)

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

I'd like to address Ms. Rodgers' latest 49 page document, titled "Petitioners Exceptions to Recommended Order". While a lot of it is just repetitious, there is a fictitious and offensive thread running through the document which is, at best baffling, and at worst libelous. I feel that I must address this issue. While Ms. Rodgers' document includes the word "hardship" 33 times, by my count, and actually *does include the definition* of "hardship" as it relates to city building codes, Ms. Rodgers meanders through the document repeating the word so often that the meaning and definition change entirely, becoming irrelevant to the actual matter at hand. The accusations Ms. Rodgers levels against Ms. Fritz-Hunter of collusion, falsification of facts, in some kind of weird conspiracy to force the city to allow us to build an ADU so that we don't have to pay for a hotel is outrageous. I am enraged and offended on her behalf. Ms. Fritz-Hunter is extremely knowledgeable, professional, and I am certain the people who personally know her and work with her would defend her ability to do her job with passion AND equity. To attack her integrity to try to twist the facts to serve you is a really disgusting approach to this issue, Kym. It also sounds a little unhinged if I'm being honest. The assertion that Ms. Fritz-Hunter would conspire to trick the Orlando City Council into approving one garage/ADU in a city of over 320,000 people, with a metropolitan area population of over 2.5 MILLION people, risking her reputation and her career is bonkers.

But, back to the "hardship" through line of your document, it seems that the main point of your verbose filing is that a financial "hardship" that is manufactured or created by a homeowner is not, in and of itself, enough to grant a variance - this is where you've gone off the rails. I think you said, read, or wrote the word "hardship" so many times that you forgot what it means in the context of this particular project. You started off on one foot and then just sort of meandered into "hardship" as it relates to financial situations. You provide case law that supports the idea that variances will not be granted purely due to "financial hardship".

Ms. Rodgers' most recent document, she states: **The preference of Tim and Jennifer Keuvelaar to build a two-story ADU for visiting children instead of paying for hotel rooms is a self-created problem and not sufficient to constitute any hardship that might entitle Applicant to a variance.**

I'd like to point out that never, not one single time did myself or Tim or anyone from the city claim that we needed to build the garage/ADU due to financial hardship. You are confused because I said I wanted our daughters to stay with us rather than in a hotel. What you misunderstand is that we want our daughters close to us, in the same home, to spend time with us. I said I wanted a space where they could bring their cats so that they'd be able to stay for extended periods if they wanted. We wanted a place where our adult daughters could live, with privacy, and safety and the love of a family, if either of them ever

found themselves in need. COVID changed reality for millions of people. Tim lost both his parents, my brother almost lost our family business, many lost jobs and homes. It was a rude awakening to the quick and cruel nature of life. Believe it or not, that is not a financial issue, our relationship with our daughters is not transactional, we are parents. I can understand how you might have missed that whole concept. The amount of money we are spending on the garage/ADU could pay for more than 1,000 nights in a four-star hotel. We are not, and never were claiming financial hardship. Jennifer Fritz-Hunter never once addressed the cost of our project or the price of a hotel. I want to make it very clear, any case law or building code that references “financial hardship”. Is irrelevant to this situation. THERE IS NO CLAIM OF FINANCIAL HARDSHIP being asserted, considered, or even mentioned as a reason for the variance requested for our project. Remember, at the beginning of all this when you said you wanted to add to your own home to have your parents live with you, that’s not because it’s a financial hardship for you to put them in assisted living or a hotel right? It’s like that.

As we all are continually reminded by Ms. Rodgers, she isn’t an attorney. Neither am I, so for clarification, I googled the following definition of “hardship” as it relates to City Code and variances:

A hardship is an unusual irregularity in your property (not your personal circumstances) that makes it uniquely difficult for you to comply fully with the zoning regulations.

We simply want to add to our property and we are more than willing to abide by any City ordinance, rules, guidelines, and requirements. We are thrilled to have the expert input of Ms. Fritz-Hunter and the HPB to help us build something beautiful in keeping with the charm of our bungalow.

Thanking you all for your time and patience in this matter,

Jennifer and Tim Keuvelaar

Ron and Julie Sweat
109 S. Brown Ave Orlando, FL 32801
rsqaatdw@yahoo.com
407-587-9378

January 10, 2025

To the City Council,

Please record my objection to the 9.1' setback variance at 108 Kennison Drive coming before you on January 13, 2025.

Despite multiple objections, the city has ignored opposition and failed to mitigate the impact on neighboring properties, including ours, which is directly behind 108 Kennison and which has been in our family for 53 years. No effort to lessen the impact to the abutting neighbors has yet been made, and this new construction will be directly underneath power lines in a utility easement area. This is fourth letter I have submitted at all points so far in this process.

The Historic Preservation office is failing the community by approving this variance, which contradicts the longstanding setback rules that have benefited our neighborhood. This project will remove 2-3 trees that provide essential cover for our yard. The largest tree grows on the property line between our yard and 108 Kennison's yard, and I will never consent to its removal to make space for their two-story ADU. The below picture shows all of the trees that would be removed.

This variance will negatively affect our property's value. The current setback regulations are crucial for safety, privacy, and access. It is a mistake to not pay attention to the current Los Angeles fires jumping from one structure to the next closely-built structure when considering this variance that will build this ADU's roof 2 feet from my property line.

The neighborhood has started a petition that is closing in on 35% signatures of owners who want to leave this Historic Preservation district if such variances are to be approved. I was happy to sign it. We would have more protections from the city without being part of the current historic district and it feels like might be time for a divorce if this is approved.

Thank you for your attention to this matter.



Sincerely,

Ron Sweat

January 10, 2025

Public Hearing comment – QJ2024-006 – 108 Kennison Drive,
Orlando FL 32801
Agenda item 16 (1)

Dear City Council members,

My name is Sandy Strobel. I have lived at 1311 E. Pine Street in the Lawsona Park subdivision since 1990, and was a resident in the same neighborhood prior to purchasing this home 35 years ago.

I formerly served on our City's Historic Preservation Board. I also participated in canvassing the neighborhood in 1993 as part of our initiative to become Historic, which happened in 1994. I would prefer to be speaking to you live, but I tripped over a protruding brick in my own street over the holidays and broke my shoulder in four places. I am only a week out of shoulder replacement surgery, so cannot appear personally.

Clearly the HPB has changed a great deal since I was part of it.

The density now contemplated at 108 Kennison Dr. would never have made it past the HPB or the BZA when I served. I am writing to express my opposition to this project.

This neighborhood cannot accommodate the addition of entirely new dwelling structures that will increase traffic, require street parking, and impede emergency vehicles. If the City had been properly maintaining our brick streets, I wouldn't have needed my recent surgery. Our local roads are already hazardous from negligence for people walking or biking, and extra density will not help the problem.

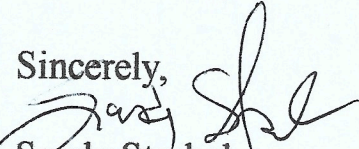
Please enforce the zoning regulations that have existed for all of the decades that I have lived in Orlando. It is unfair and unsettling to this neighborhood for the City to grant such extreme variances. Further, it goes against all of the benefits and protections this neighborhood voted when we became historic.

My husband recently signed a petition to separate from the Lake Lawsona Historic District, which is no longer serving our subdivision. As much as I was an advocate of becoming historic in the 1990's, I now agree that the incompatible property uses that are disturbing the character of our beautiful neighborhood warrant our separation from the broader district, and I find this

unfortunate.

If 108 Kennison would like a more space, please require compliance with the current zoning laws and and vote "NO" on QJ2024-006. Such a major variance to the current setback rules is unnecessary.

Sincerely,



Sandy Strobel

Ron and Julie Sweat
109 S. Brown Ave Orlando, FL 32801
rsqaatdw@yahoo.com
407-587-9378

January 10, 2025

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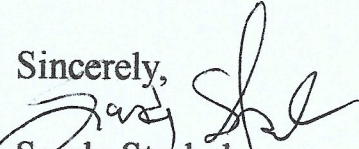
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unfortunate.

If 108 Kennison would like a more space, please require compliance with the current zoning laws and and vote "NO" on QJ2024-006. Such a major variance to the current setback rules is unnecessary.

Sincerely,



Sandy Strobel

611 E Concord Street

Quasi-Judicial Appeal

HPB2024-10228

January 13, 2025

Presented to the Orlando City Council

by

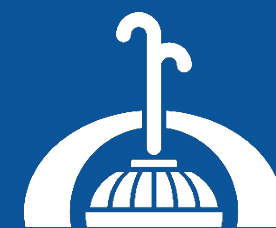
Timothy McClendon, AICP

City Planning Division Assistant Manager

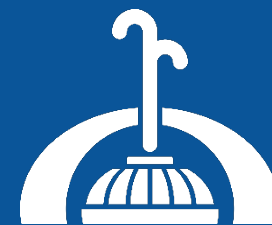
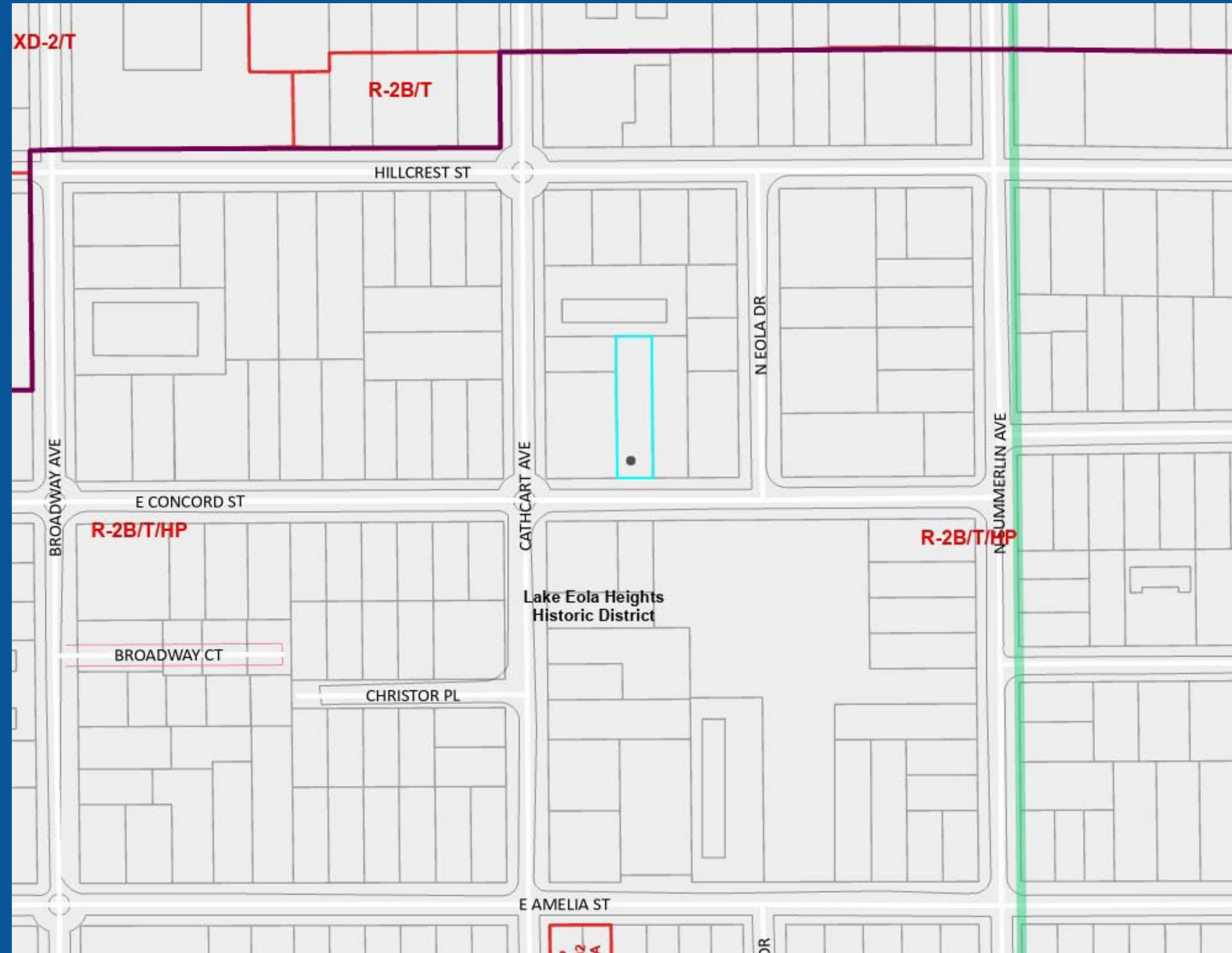


Requested Action

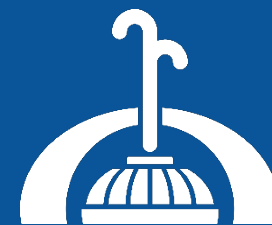
- A retroactive approval for (4) sets of double doors installed without a Certificate of Appropriateness or a building permit.



Zoning Map



EXISTING SITE PHOTOS



HPB2024-10228



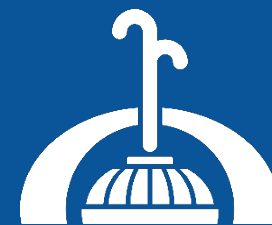
c. 1980



c. 2022



c. 2006

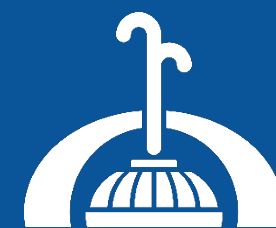


HPB2024-10228

BALCONY DOOR STYLE

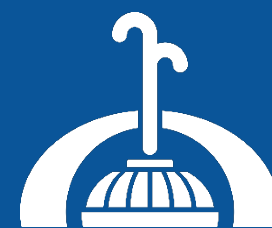


FRONT DOOR STYLE



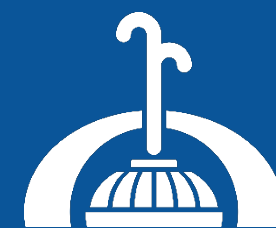
HPB2024-10228

- Staff reviewed the Minor review application for retroactive approval of the doors on May 24, 2024. Staff denied the application as the doors installed were not compatible with the existing architectural style.
- The petitioner appealed to the HPB for a major review.
- The HPB heard the applicant's petition for retroactive approval of the (4) sets of doors on October 2, 2024.
- Staff recommended denial of the petition as submitted but amended the petition to include approval of appropriate replacement doors and gave several examples for the board to consider.
- The HPB approved the amended application from staff and added conditions:
 - If the existing doors could be modified to remove the X's and Greek key elements, the slabs could remain.



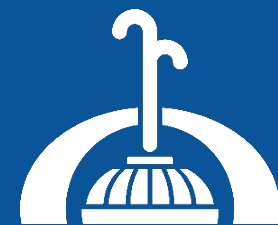
Quasi-Judicial Appeal

- HPB applications are quasi-judicial matters (implementing actions) and are to be conducted subject to the Florida Supreme Court ruling in Brevard Co. vs. Snyder.
- Chapter 2, Article XXXII of the City Code, persons dissatisfied with a quasi-judicial board recommendation may be entitled to a de novo (new) hearing before an independent Hearing Officer.
- QJ Hearing for the HPB Appeal was conducted on December 5, 2024.



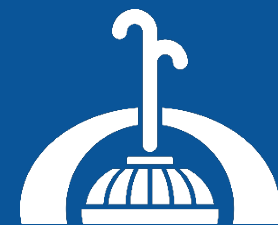
Hearing Officer Findings:

- The Petitioner failed to present any expert testimony and no convincing lay testimony to support their objections to the application.
- The petitioner failed to produce competent substantial evidence to support their objections.
- The HPB acted on competent substantial evidence, and the recommended approval of the application with all conditions must be approved and affirmed.



Hearing Officer Recommendation:

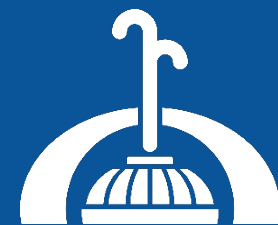
- Based on the Findings of Fact and Conclusions of Law, it is recommended that Petitioner's request to overturn the HPB's recommended approval of the Application in Case No. HPB2024-10228 be **denied in its entirety**, and the HPB's recommended approval with conditions of the Application be approved and affirmed.



Action required by Council

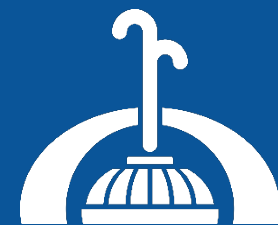
One of the following options must be selected:

- Adopt the recommended order, or
- Adopt the recommended order with changes, or
- Direct staff to prepare a revised order.

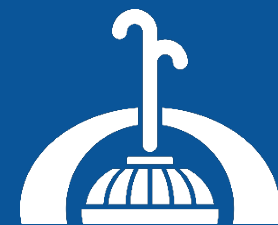


Staff Recommendation

- Adopt the Hearing Officer's Recommended Order denying the Petitioner's Petition in Opposition in its entirety and approving the HPB's recommended approval with conditions in Case No. HPB2024-10228.



Questions or Comments



108 Kennison Drive

Quasi-Judicial Appeal

HPB2024-10168

January 13, 2025

Presented to the Orlando City Council

by

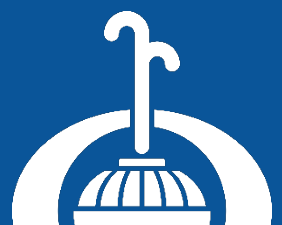
Timothy McClendon, AICP

City Planning Division Assistant Manager



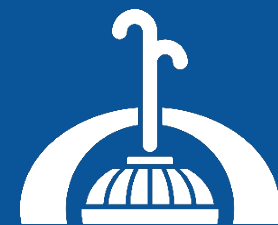
Project Location

- 108 Kennison Drive
- .17 acres
- District 4

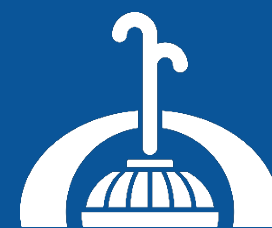
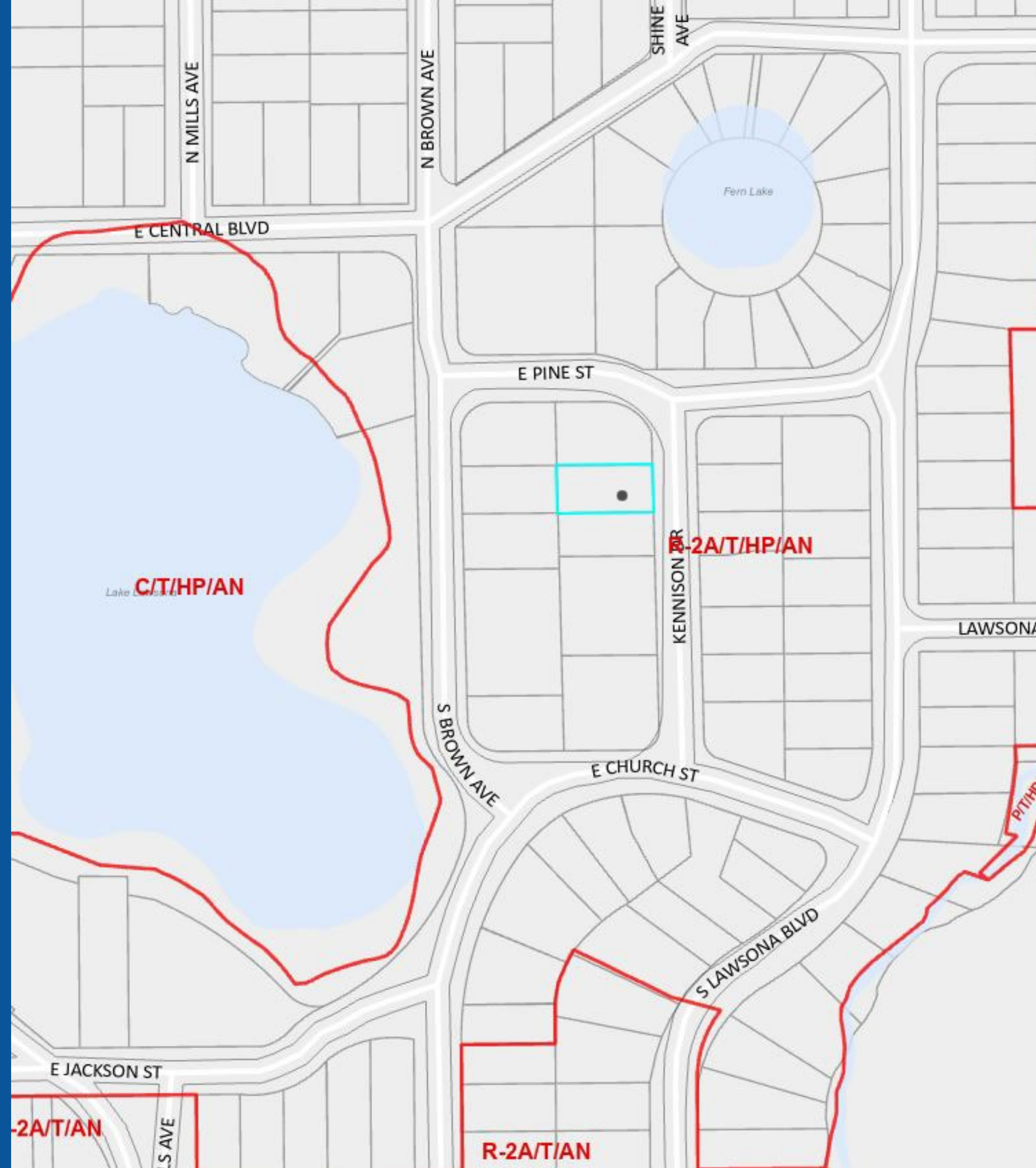


Requested Action

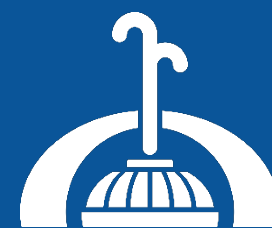
- Demolish a shed with lean-to addition and construct a 2 car garage with an ADU on the second floor.



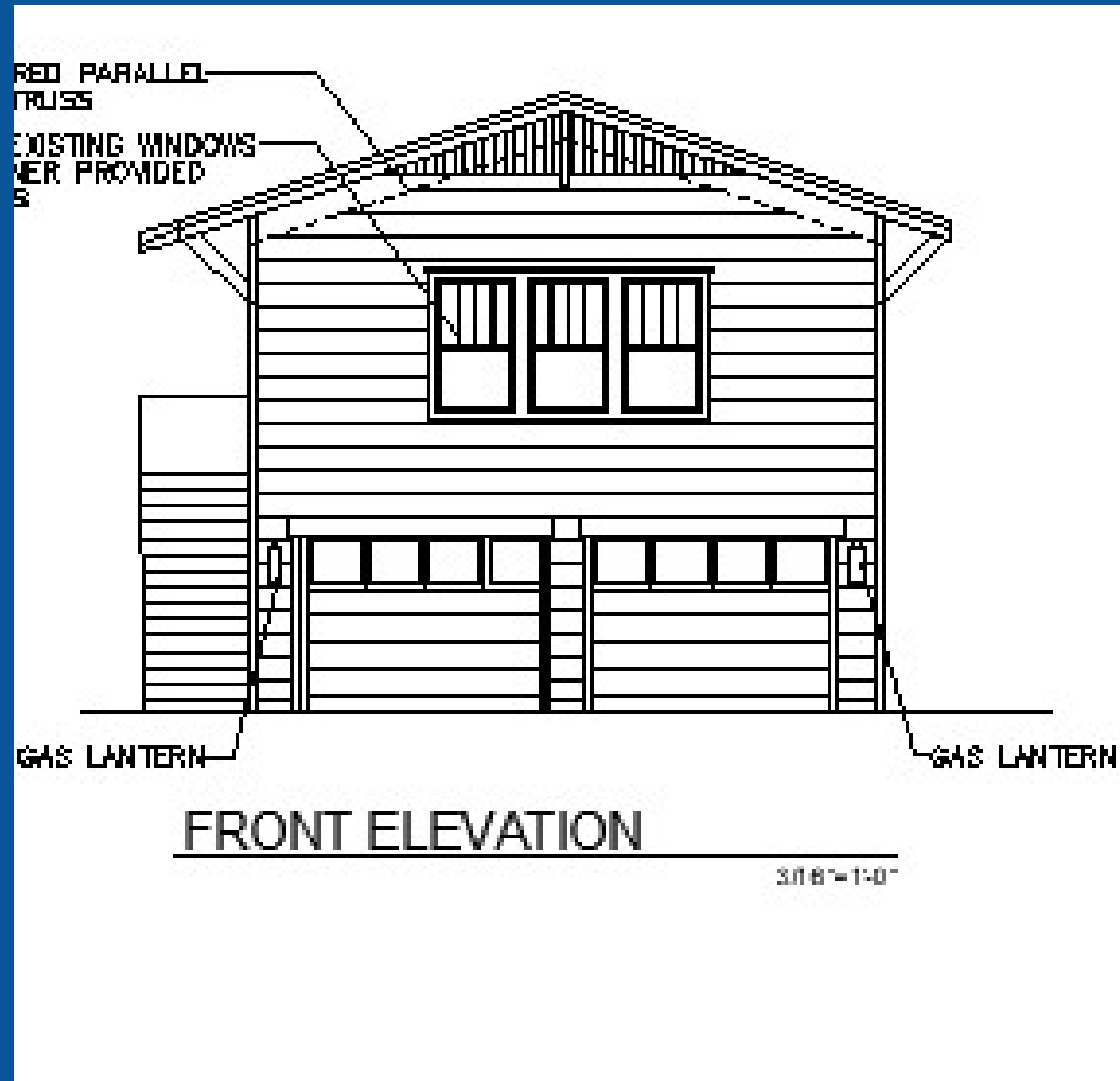
Zoning Map



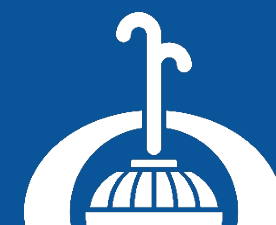
EXISTING SITE PHOTOS



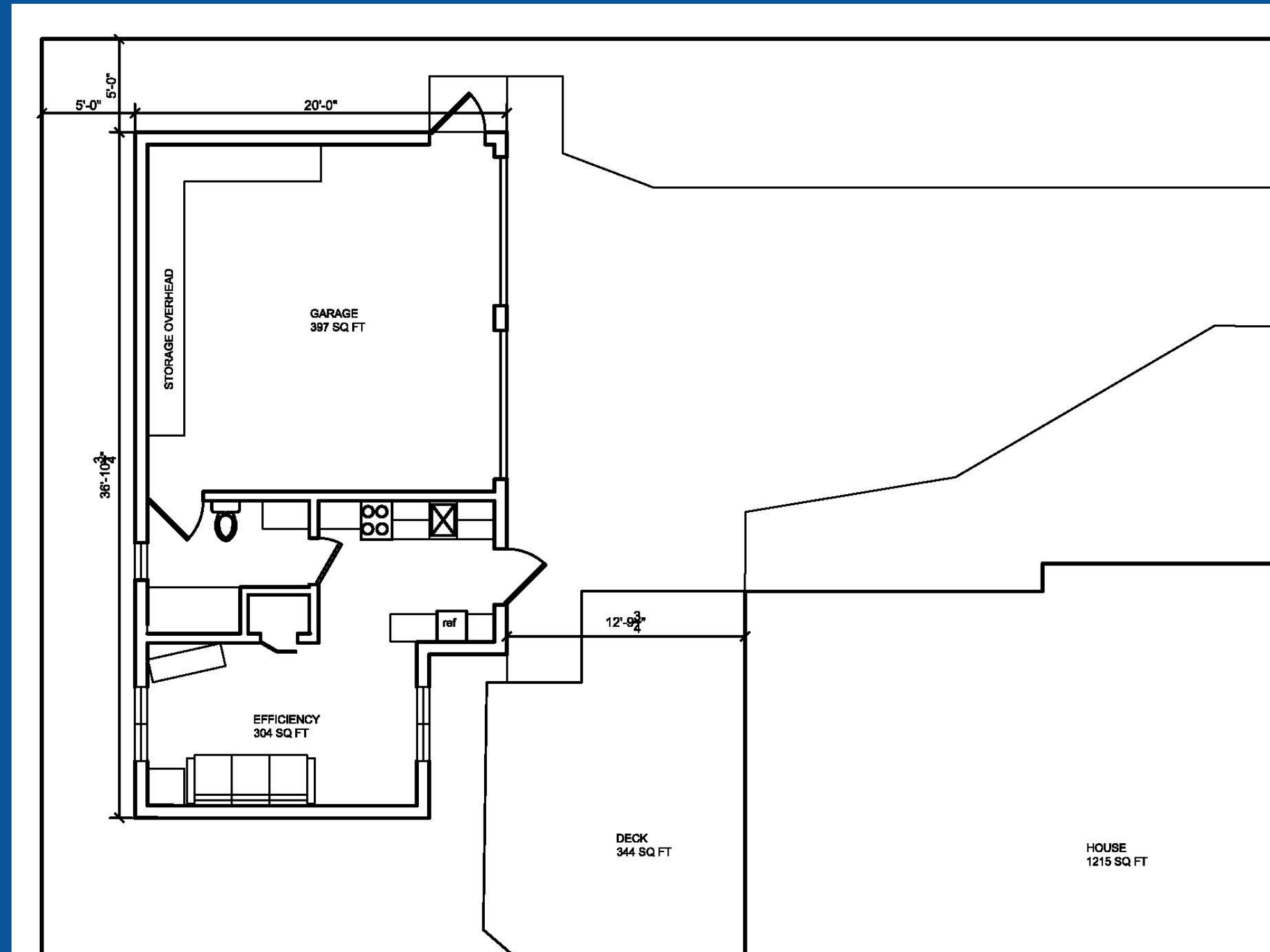
Proposed/Approved



- The applicant proposed an approx. 18 ft structure utilizing a cathedral ceiling on the second floor to keep the height as low as possible.

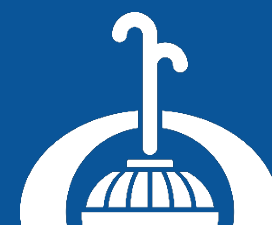


Alternatives



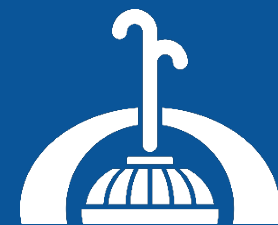
2 car garage is a min. of 400 sq ft. leaving approx. 350 sq ft for the ADU instead of the 500 sq ft typically allowed.

- A 1 story structure was not feasible for several reasons including:
 - 1. Accessory structures are limited to 35% of the rear yard so the max allowed for this lot is 777 sq ft. A single story building at 777 sq ft did not meet the sq ft requirements of an ADU and 2 car garage.
 - 2. An accessory structure at 777 sq ft pushed the whole site over the allowable ISR and there is no variance for ISR.



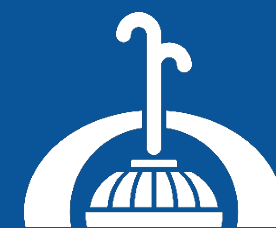
HPB2024-10168

- The HPB heard the applicant's revised petition on October 2, 2024.
- Staff recommended approval of the petition with conditions.
- The HPB approved the application with staff conditions.



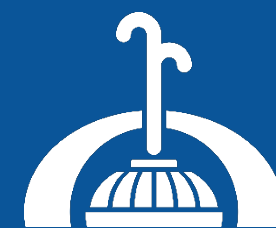
Quasi-Judicial Appeal

- HPB applications are quasi-judicial matters (implementing actions) and are to be conducted subject to the Florida Supreme Court ruling in Brevard Co. vs. Snyder.
- Chapter 2, Article XXXII of the City Code, persons dissatisfied with a quasi-judicial board recommendation may be entitled to a de novo (new) hearing before an independent Hearing Officer.
- Kymberly Rodgers, as the owner of 100 Kennison Dr, appealed the decision.
- QJ Hearing for the HPB Appeal was conducted on December 9 and 10, 2024.



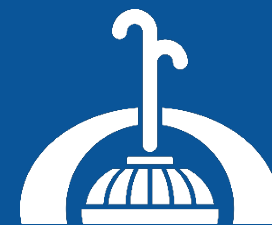
Hearing Officer Findings:

- A) The Petitioner was free to present relevant evidence and argument they thought advisable whether or not such evidence or argument had been presented to, or otherwise considered by, the HPB
- B) The Petitioner failed to produce the required competent substantial evidence necessary to justify overturning the HPB's approval of the application and failed to meet the burden of proof.
- C) The Petitioner had no valid argument that the City failed to provide sufficient notice based on the various notices issued and received by Petitioner.
- D) The Petitioner failed to prove that the Application failed to meet or comply with any applicable requirement or provision of the law.



Hearing Officer Recommendation:

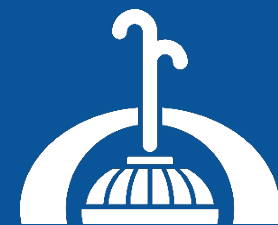
- Based on the Findings of Fact and Conclusions of Law, it is recommended that Petitioner's request to overturn the HPB's recommended approval of the Application in Case No. HPB2024-10168 be **denied in its entirety**, and the HPB's recommended approval with conditions of the Application be approved and affirmed.



Action required by Council

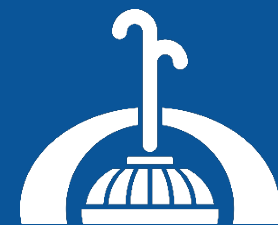
One of the following options must be selected:

- Adopt the recommended order, or
- Adopt the recommended order with changes, or
- Direct staff to prepare a revised order.



Staff Recommendation

- Adopt the Hearing Officer's Recommended Order denying the Petitioner's Petition in Opposition in its entirety and approving the HPB's recommended approval with conditions in Case No. HPB2024-10168.



Questions or Comments

