



MEMORANDUM

TO: Varun Desai, Procurement and Contracts Division

THRU: Janeiro R. Coulter, Division Manager *Mary Collins for Janeiro Coulter*

FROM: Kay Hall, Contract Compliance Investigator

DATE: October 26, 2020

SUBJECT: M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Water Reclamation Division recommendations for the award of **C21-0049, use of the Florida Sheriffs Association Contract #FSA20-EQU18.0, with Caterpillar, Inc., for the purchase of one (1) Caterpillar 326 Excavator. This purchase will be made utilizing the services of Ring Power Corporation**, as it is Caterpillar, Inc.'s sole authorized dealer for North and Central Florida.

The City does not utilize other agencies' contracts when there are opportunities for City-certified M/WBE firms to participate. The M/WBE Division has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer
LouEmma Cromity, Assistant Chief Procurement Officer