



MEMORANDUM

TO: Cindy Jordan, Procurement and Contracts Division

THRU: Janeiro R. Coulter, Division Manager

FROM: Kay Hall, Contract Compliance Investigator

DATE: October 26, 2020

SUBJECT: M/WBE Award Approval Memo

A handwritten signature in blue ink, appearing to read "Kay Hall", is written over the "TO" and "THRU" fields of the memorandum.

The Minority Business Enterprise Division concurs with the Facilities Management Division and the Procurement and Contracts Division recommendations for **the award of IFB20-0304, Water Damage Remediation, to Florida Catastrophe Corporation, for Water Damage Remediation Services.**

Florida Catastrophe Corporation's M/WBE commitment to **IFB20-0304, Water Damage Remediation**, is to the City-certified firm Innova Group Holdings, LLC, for 18% MBE participation.

Based upon the MBE Division's interaction with Florida Catastrophe Corporation and their submittal of agreement to contract with a City-certified M/WBE firm, we find a good faith effort substantiated and bid responsive. The MBE Division will continue to work with Florida Catastrophe Corporation to identify City-certified WBE firms for this contract.

cc: David Billingsley, Chief Procurement Officer
LouEmma Cromity, Assistant Chief Procurement Officer