



MEMORANDUM

TO: LouEmma Cromity, Procurement and Contracts Division

THRU: Janeiro R. Coulter, Division Manager

FROM: Kay Hall, Contract Compliance Investigator

DATE: October 22, 2020

SUBJECT: M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Orlando Fire Department, EMS Division and the Procurement and Contracts Division **recommendations to utilize Volusia County Florida Contract #RFP16-P-64AK**, with Zoll Medical Corporation for **Cardiac Monitors and Cardiac Monitor Preventive Maintenance, C21-0048**.

The City does not utilize other agencies' contracts when there are opportunities for City-certified M/WBE firms to participate. The M/WBE Division has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer
LouEmma Cromity, Assistant Chief Procurement Officer