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## Application Overview

Sep 21, 2020  
(start date)27d 23h  
(time elapsed)N/A  
(allowed time)N/A  
(time remaining)

OVERVIEW

18A - Special Events Permit

View # 0767










ID # SPEC7020591

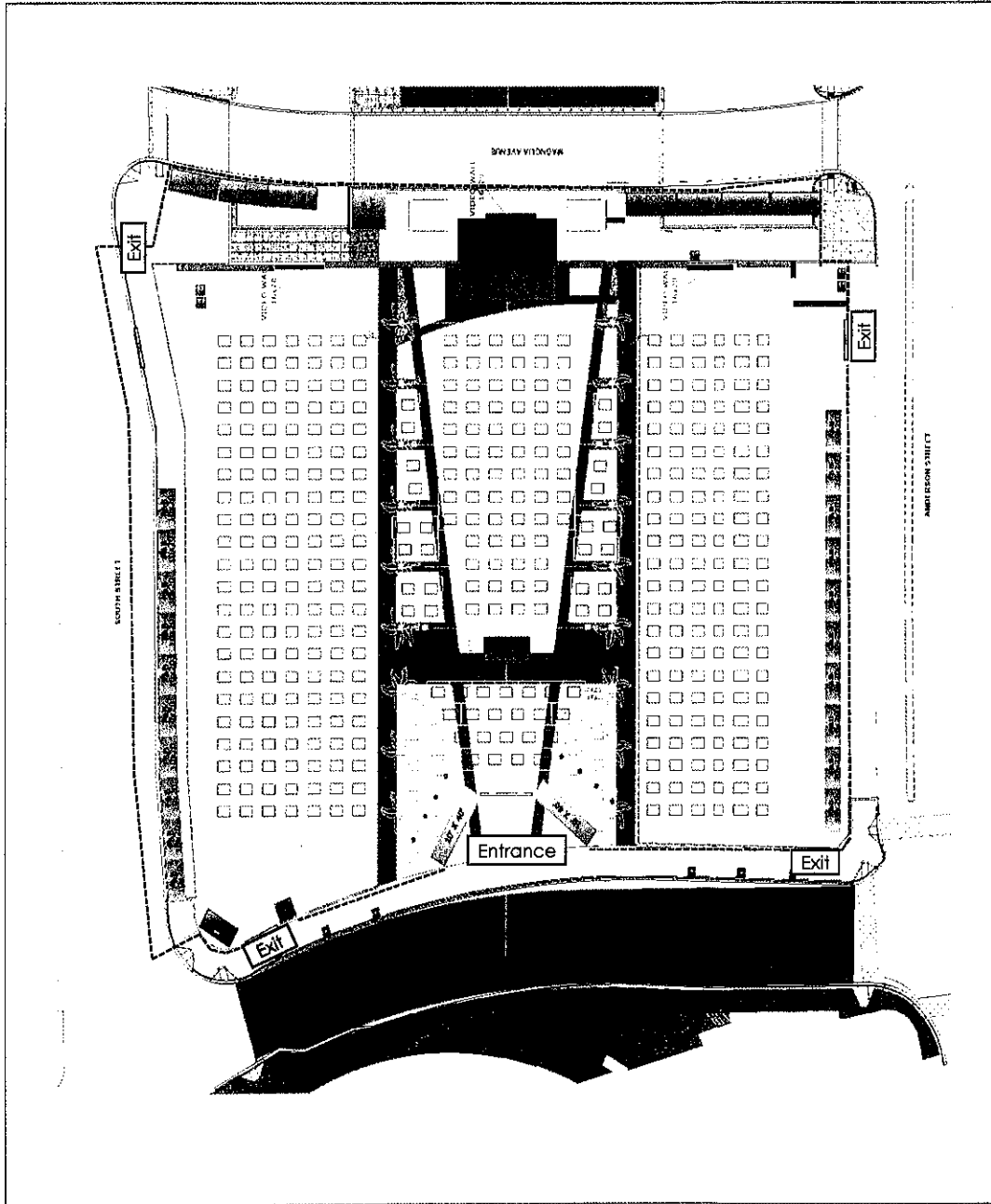
☐ Pre - Warning ☐ Over - Warning ☐ Based on Calendar Days[Print Overview](#) [PDF](#) [Hide Information](#) [Contact Information](#)

Client	Permit	Fees	Rcpt
<b>name</b> Spencer Tong <b>physical address</b> 155 East Anderson Street Orlando, FL 32801 <b>mailing address</b> 155 East Anderson Street Orlando, FL 32801 <b>phone</b> (407) 821-5151 <b>email</b> spencer.tong@drphillipscenter.org <b>Organization: Sponsor</b> Dr. Phillips Center for the Performing Arts <b>Organization: Type</b> Not for Profit <b>Organization: Phone</b> 4078390119 <b>Organization: Head</b> Kathy Ramsberger <b>Organization: Address</b> 155 East Anderson Street <b>Organization: Billing</b> Dr. Phillips Center for the Performing Arts <b>Organization: 501 (c)(3)</b> Yes <b>Organization: Federal Tax ID#</b> 20-0695917	<b>start date</b> Sep 21, 2020 <b>end date</b> ▶ Expires: No Standard End Date ▶ Renewal: None <b>Council District</b> 5 <b>Describe Event</b> Music Festival <b>Details: Aerials</b> No <b>Details: Aerials Type</b> None <b>Details: Alcohol Served</b> Yes <b>Details: Alcohol Type</b> Beer, Wine & Liquor <b>Details: City Park</b> No <b>Details: City Park Facility</b> <b>Details: Clean-up street/sidewalk</b> Dr. Phillips Center <b>Details: Clean-up Trash</b> Dr. Phillips Center <b>Details: Closure</b> Yes <b>Details: Street Closure</b> One lane WB Anderson Street between Magnolia/Orange <b>Details: Entrance Fee</b> Yes <b>Details: Entrance Fee Type</b> There will be ticketed and non-ticketed events <b>Details: Food Service</b> Yes <b>Details: Food Type</b> Mixture of Restaurant Partners and Food Trucks <b>Will food trucks be present at your even</b> Yes <b>Will vendors be present at your event?</b> Yes <b>Details: Pyrotechnics</b> No <b>Details: Pyrotechnics Type</b> <b>Details: Signs or Banners</b> Yes	<b>✓ Closures: Not for Profit</b> \$ 200.00 <b>✓ Processing Fee: 501+ (alcohol)</b> \$ 500.00 <b>▶ total fees</b> \$ 700.00 <b>Check on 10/05/20 (25131)</b> (\$ 700.00) <a href="#">PDF</a> <b>▶ amount due</b> \$ 0.00	

Details: Signs or Banners Type	TBD
Details: Sound	Yes
Sound Details	Mobile stage with audio and lighting
Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	Stage, food tents, multiple tents for box office, EMT and security
Event: (1) Set-up	10/26/2020 @ 8:00am
Event: (2) Start Date	11/16/2020 @ 7:00pm
Event: (3) End	5/31/2021 @ 11:00pm
Event: (4) Breakdown	6/1/2021 @ 8:00am
Event: Estimated Participants	1,500
Event: Estimated Spectators	1500
Event: Location	Seneff Arts Plaza
Event: Name	Dr. Phillips Ctr Front Yard Festival
Parade: Conducted	
Parade: Animals	
Parade: Closure	
Parade: Marshalling	@
Parade: Dispersal	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

#### Items Needed

-  **Driver's License or Other Photo ID**
  - ▶ FL-Spencer.jpg
-  **Miscellaneous Documents**
  - ▶ COVID Form.pdf
-  **Site Plan / Route - 1**
  - ▶ frontyard site plot.pptx
-  **Site Plan / Route - 2**
  - ▶ Item Missing
-  **Street Closure Form**
  - ▶ Item Missing
-  **501c3 Documentation**
  - ▶ IRS Determination Letter August 2012.pdf
-  **Insurance: General Liability**
  - ▶ DPC - City of Orlando COI.pdf
-  **Insurance: Liquor Liability**
  - ▶ Spectra Liability.pdf
-  **Liquor License**
  - ▶ Spectra Liquor License.pdf



site plan

festival perimeter

