



**MEMORANDUM**

**DATE:** July 27, 2020  
**TO:** Bryan Haines, Facilities Project Coordinator  
**FROM:** Cindy Jordan, Purchasing Agent III  
Procurement and Contracts Division  
**SUBJECT:** Bid Submittals and Award Recommendation

**BID NUMBER/TITLE:** IFB20-0304, Water Damage Remediation Services

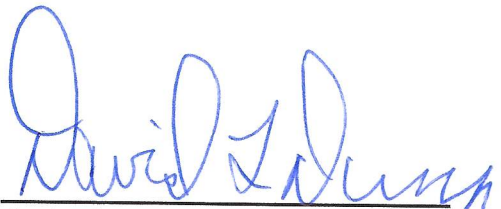
The bids for the subject solicitation were opened on July 23, 2020. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
Lines 1 thru 38	Florida Catastrophe Corp.	\$102,435.00, Initial three (3) year term

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement\* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

  
 Authorized Signature

FLT & FAC Div  
 Title

7/27/20  
 Date

Department \_\_\_\_\_