

June 11, 2024, 3:30 p.m.
Virtual Meeting via Zoom Webinar

AGENDA

Members Present:

Kevin Edmonds, Chief Administrative Officer
Heather Fagan, Chief of Staff
Michelle McCrimmon, Chief Financial Officer
Ana Palenzuela, Human Resources Director

Others Present:

City Clerk's Office Representative
Martin Carmody, Deputy Chief Financial Officer
Nicole Novak, Budget Analyst

CALL TO ORDER

The Budget Review Committee meeting on June 11, 2024, was called to order by Kevin Edmonds at 3:31 p.m.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

FY2023/24 BUDGET – APPROPRIATIONS

1. **GENERAL FUND (0001_F)**
 - A. BA24-65, Nondepartmental - General Fund (NDG0001_C) and Police Nondepartmental (OPD0002_C) – Request to recognize additional sales tax revenues to fund 6% pay increases for Police Officers, Sergeants, and Lieutenants effective July 7, 2024. Increase is prorated for the remainder of FY24. Net increase to budget: \$1,161,716.

2. **GRANTS FUND (1130_F)**
 - A. BA24-60, FY 24 NSF Civic Reach Grant (SUS0012_G) - Request to recognize grant revenues for the FY24 NSF Civil Reach Grant. Funding will be used for travel to Washington DC for meetings at the National Science Foundation Kickoff Event. Item approved by City Council on March 11, 2024. Net increase to budget: \$3,500.
 - B. BA24-62, FY24 Bloomberg Public Art Challenge (LEU0022_G) - Request to recognize grant revenues for the Bloomberg Public Art Challenge through Strengthen Orlando. This collaboration will aid Orlando Venues in bringing on renowned artists to deliver a more diverse and sustainable access to food. Item approved by City Council on May 13, 2024. Net increase to budget: \$1,000,000.
 - C. BA24-63, FY23 State Homeland Security Grant Program (SHSGP) (OFR0013_G) – Request to recognize revenue for State Homeland Security Grant. Funding will be used for the sustainment of equipment previously purchased under Federal Funds for the Orlando HazMat Team. The grant agreement was approved by City Council January 8, 2024. Net increase to budget: \$86,018.

3. COMMUNITY REDEVELOPMENT AGENCY OPERATING FUND (1250_F)
 - A. Request to rescind previous approval of BA24-49, which was approved as item 5A at the March 12, 2024 BRC meeting. This item was originally requested by the CRA to allocate fund balance to various projects, but the CRA Board ultimately did not move forward with similar recommendations at this time.

4. STORMWATER SRF LOAN CONSTRUCTION FUND (4162_F)
 - A. BA24-66, Various Grants – Request to recognize receipt of two Florida State Revolving Fund (SRF) loans for Stormwater projects. This includes \$854,013 for the Colonialtown Phase 2 project and \$1,924,986 for the Marks Street and Pasadena Place project, which are both submitted for final approval at the June 10, 2024 Council Meeting. Net increase to budget: \$2,778,999.

5. VARIOUS FUNDS
 - A. BA24-59, Various Housing Grants – Request to recognize receipt of a second round of supplemental FY 24 Emergency Solutions Grant Rapid Unsheltered Survivor Housing (ESG RUSH) funding totaling \$350,344, as well as recognize \$158,546 in past program income, and make a variety of other adjustments as needed to resolve variances between grant budgets and other system records. Net increase to budget: \$510,928.
 - B. BA24-61, Various – Request to allocate \$600,000 in fund balance in Park Impact Fee - North Fund and transfer \$1,156,491 between projects in Capital Improvements Fund to supplement Lake Fairview Shoreline Renovations project. Net increase to budget: \$600,000.

FY2023/24 BUDGET – STAFFING

Note: Proposed staffing changes require separate evaluation and approval by the Human Resources Department, which will determine the final pay grade and positions classification.

6. GENERAL FUND (0001_F)
 - A. PA24-27, Director of Economic Development (EDV0001_C) -Request to create (1) Economic Development Public Information Manager (NB114) to draft and develop news related items and other communications on behalf of the Economic Development department. The number of outward facing projects has increased and there is not adequate staff qualified to handle external communications for the department. The current year estimated cost of \$30,099 will be absorbed within their existing budget; annualized future costs are estimated to be \$120,396.
 - B. PA24-29, Police Officer Training (OPA0007_C) – Request to add thirty five (35) Field Training Officer (FTO) positions in the Police Training Unit. These unfunded positions are where new recruits are placed until they complete field training. If hired, those recruits are then transferred to budgeted Police Officer positions. Fifty (50) were previously approved at May 12, 2020 BRC. Recent successful recruiting efforts have necessitated the creation of these additional positions. There is no fiscal impact.
 - C. PR24-16, OPD Media Relations (OPD0014_C) – Request to add one (1) Public Information Officer (NB111) and drop one (1) Executive Director of Constitutional Policing (NB120). This position will be assisting with social media content, public records requests, appearances, and community events. The current year estimated savings will be \$21,029; annualized future savings are estimated to be \$84,116.

7. FLEET REPLACEMENT FUND (5002 F)

- A. PA24-28, Fleet Management (FLT0001_C) – Request to create one (1) Fleet Coordinator (S15) position to assist with the acquisition of new and replacement vehicle purchases and decommissioning of existing vehicles. The current year estimated cost of \$21,486 will be absorbed within their existing budget; annualized future costs are estimated to be \$85,943.

A motion to approve all items (1A through 7A) was made by Heather Fagan. Ana Palenzuela seconded the motion and the vote carried unanimously to approve all items.

ADJOURN

The meeting was adjourned at 3:33 p.m.



Michelle McCrimmon
Chief Financial Officer



Nicole Novak
Recording Secretary