



## **BUILDING & FIRE CODES BOARD OF APPEAL**

**Minutes**

**July 7, 2017**

**City Hall, 2<sup>nd</sup> Floor, Agenda Conference Room  
400 S. Orange Avenue, Orlando, Florida**

---

**BOARD MEMBERS:** Jonathan Cantwell – Chair, Bryan Spangler – Vice Chair, Laura Barbero-Buffa, Wm. Scott Coleman, Daya Taylor, James Balius, Miguel Botello

---

- I. Call to Order:** The meeting was called to order at 9:12 am.
- II. Roll Call**  
**Board members present:** Jonathan Cantwell, Wm. Scott Coleman, James Balius, Daya Taylor, Laura Barbero-Buffa, and Miguel Botello  
**Board members absent:** Bryan Spangler  
**Staff Present:** Alison Brackins, Roy Eden, Brandy O'Brien, Naomi Johnson, Shaniqua Rose
- III. Public Comment:** None.
- IV. Old Business:** Approval of the May 5, 2017 meeting minutes – A motion was made by Wm. Scott Coleman to approve May 5, 2017 minutes and seconded by Daya Taylor. The vote carried unanimously.
- V. Brief education topic review:** None.
- VI. Election of Officer:** Laura Barbero-Buffa nominated Wm. Scott Coleman as Vice-Chair and James Balius seconded the motion. The vote carried unanimously.
- VII. New Business:**  
A. Bryan Spangler resigned from the board; the Nominating Board will begin the search for a replacement.  
• On July 12, 2017, a representative from the Permitting Staff will attend the Nominating Board meeting to explain what experience is needed for new members for the board.  
B. Alison Brackins will review a mock case in the next meeting.
- VIII. Meeting adjourned at 9:31 a.m.**

**Respectfully Submitted,**

  
**Timothy L. Johnson, AIA/NOMA**  
**Permitting Services Division Manager**

  
**Brandy O'Brien**  
**Recording Secretary**