



THE MENNELLO MUSEUM
OF AMERICAN ART

MENNELLO MUSEUM OF AMERICAN ART BOARD OF TRUSTEES
OFFICIAL MINUTES
WEDNESDAY, NOVEMBER 9, 2016 | 4:30 P.M.

On Wednesday, November 9, 2016, the Mennello Museum of American Art Board of Trustees (BOT) held a special meeting at the Mennello Museum, 900 East Princeton Street, Orlando, Florida 32803.

Members Present: Jeffrey Gitto, Chairman [3/0] – attended via telephone
John Upperco, Vice Chairman [3/0]
Teresa Campbell [3/0]
Gretchen Hahn [3/0]
Alexandra Steele-Duff [3/0]
Usha Tewari [3/0] – attended via telephone
Andre Young [3/0]

Members Absent: None.

Others Present: Francesca Ascione, Marketing & Design Coordinator, Mennello Museum
Shannon Fitzgerald, Executive Director, Mennello Museum
Katherine Navarro, Associate Curator of Education, Mennello Museum
Kyle Reynolds, Senior Administrative Assistant, Mennello Museum

1. Call to Order

John Upperco, Vice Chairman, called the meeting to order at 4:34 p.m. a quorum was established.

2. Consideration of the Minutes

Andre Young moved to approve the minutes of the November 9, 2016 minutes with one correction, “Theresa” be changed to “Teresa” and Teresa Campbell seconded the motion. The Board approved the motion 7-0. Ayes: Campbell, Gitto, Hahn, Steele-Duff, Tewari, Upperco, Young.

3. Public Comment

None.

4. Old Business

a. Producer

Gretchen Hahn provided an update from Paul Wells, producer of the event. Discussion ensued. Mr. Wells will meet with the Board after the Holidays.

b. Sponsorships Received

Kyle Reynolds, Senior Administrative Assistant, presented the Board with the sponsorships received to date. Discussion ensued.

c. Artists/Vendors Confirmed

Katherine Navarro, Associate Curator of Education, presented the Board with the list of Artists and Vendors who have confirmed attendance. Discussion ensued.

d. Schedule of Meetings

Kyle Reynolds, Senior Administrative Assistant, presented the Board with the list of scheduled meeting dates. Discussion ensued. The Board added several meeting dates leading up to Indie Folkfest 2017:

- Wednesday, January 18, 2017, 4:30 p.m.
- Wednesday, January 25, 2017, 4:30 p.m.
- Wednesday, February 1, 2017, 4:30 p.m.

e. Calendar of Indie Folkfest Deadlines

The Board discussed the calendar of deadlines.

5. New Business

- a. None.

6. Other Business

a. Director's Report

Shannon Fitzgerald, Executive Director, presented the Board with the Barbara Sorensen catalog that was designed in house and published by the Museum. Ms. Fitzgerald also invited the Board to the January 27, 2017 opening of Bo Bartlett at the Museum.

Adjournment

There being no further business to discuss, John Upperco, Chairman, declared the meeting adjourned at 5:35 p.m.

Next meeting: Wednesday, January 11, 2017 at 4:30p.m.

Respectfully Submitted,

Kyle D. Reynolds
Senior Administrative Assistant, Office & Accounting