

**MINUTES**

**July 16, 2024, 11:00 a.m.**  
**Downtown Recreation Complex**

**Members Present:**

Suyin Chan, Co-Chair  
Maria Fernandez-Pittman  
Jay Groves  
Natalie Houston  
Ernest Johansmeier  
David Riccardi

**Members Absent:**

Kevin Dunleavy, Chair  
Ruth Estimable  
Asia McMillan

**Others Present:**

Lisa Early, Director of Families, Parks and Recreation  
Jody Buyas, Parks Division Manager  
Brandy O'Brien, Recording Secretary  
Yhonsha Rue, Recreation District Manager  
Katelyn Presti, Events Manager, Track Shack  
Kim Bruno, Everything Manager, Track Shack

**1. Call to Order**

Suyin Chan, Co-Chair, called the meeting to order at 11:02 a.m.

**2. Consideration of Minutes**

Approval of minutes for the June 18, 2024, meeting was moved by David Riccardi, seconded by Natalie Houston, and unanimously approved.

**3. Loch Haven Cultural Park Requests**

Applicant/Organization:	Orlando Shakes
Reason for Banner:	What the Constitution Means to Me
Banner Display Dates:	July 1 – June 30, 2025

It was motioned by Suyin Chan and seconded by Ernest Johansmeier to approve the 36 in x 72 in "What the Constitution Means to Me" pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization:	Orlando Shakes
Reason for Banner:	Macbeth
Banner Display Dates:	July 1 – June 30, 2025

It was motioned by Maria Fernandez-Pittman and seconded by Jay Groves to approve the 36 in x 72 in “Macbeth” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: A Christmas Carol  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Jay Groves and seconded by David Riccardi to approve the 36 in x 72 in “A Christmas Carol” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Henry IV: Part 2, She Wolf of France  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Suyin Chan and seconded by Jay Groves to approve the 36 in x 72 in “Henry IV: Part 2, She Wolf of France” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Cabaret  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Ernest Johansmeier and seconded by Maria Fernandez-Pittman to approve the 36 in x 72 in “Cabaret” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Welcome to Matteson  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Maria Fernandez-Pittman and seconded by David Riccardi to approve the 36 in x 72 in “Welcome to Matteson” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Stuart Little  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Suyin Chan and seconded by Maria Fernandez-Pittman to approve the 36 in x 72 in “Stuart Little” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Portrait of Aretha  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Ernest Johansmeier and seconded by David Riccardi to approve the 36 in x 72 in “Portrait of Aretha” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: How to Play Guitar (Poorly)  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Maria Fernandez-Pittman and seconded by David Riccardi to approve the 36 in x 72 in “How to Play Guitar (Poorly)” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Broadway My Way  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Suyin Chan and seconded by Maria Fernandez-Pittman to approve the 36 in x 72 in “Broadway My Way” pole banner in front of the Orlando Shakes entrance. The motion carried unanimously.

Applicant/Organization: Orlando Shakes  
Reason for Banner: Signature Series  
Banner Display Dates: July 1 – June 30, 2025

It was motioned by Jay Groves and seconded by David Riccardi to approve the 16 ft x 10 ft “Signature Series” building banner on the exterior wall of Orlando Shakes facing the parking lot. The motion carried unanimously.

Applicant/Organization: Track Shack  
Reason for Banner: Celebration of Running 5k  
Banner Display Dates: July 16 – August 17, 2024

It was motioned by David Riccardi and seconded by Ernest Johansmeier to approve the 10 ft x 4 ft “Track Shack’s Celebration of Running 5k” roadside banner along Princeton St. The motion carried unanimously.

Applicant/Organization: Track Shack  
Event: Celebration of Running  
Date: August 17, 2024

Katelyn Presti, Event Manager for Track Shack, and Kim Bruno, Everything Manager at Track Shack

Came before the Board to present to request the Board's permission to hold Track Shack's Celebration of Running 5k event at Loch Haven Cultural Park and the surrounding areas. This event will occur on August 17, 2024 from 3:00 AM to 1:00 AM with an expected 1700 participants. This will be Track Shack's 33<sup>rd</sup> year holding this 5k in Orlando and all permits were acquired prior to this meeting date. A motion was made by Ernest Johansmeier to approve the use of Loch Haven Park as presented. David Riccardi seconded the motion and it carried unanimously.

**4. Funding Requests**

None.

**5. Reports**

Lisa Early, Director of Families, Parks and Recreation, provided an update on the FY2024-2025 budget finalization. Additionally, Ms. Early informed the Board of the status of the Parks Impact Fee implementation. It is currently slated to be on the City council agenda by the end of September.

Jody Buyas, Parks Division Manager:

Yhonsha Rue, Recreation District Manager:

**6. Adjourn**

There being no further business before the Board, Suyin Chan, Co-Chair, adjourned the meeting at 11:53 a.m.

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Suyin Chan  
Co-Chair

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Brandy O'Brien  
Recording Secretary