

April 7, 2023, 9:00 a.m.
City Hall, Veterans Conference Room

MINUTES

Members Present: Wayne Allred, Bobby Dewar, Jon Kilgore, Richard Poirier, Ashley Shemelya, and Marlon Obregon.

Members Absent: Keith Haughdahl

Others Present: Brandon Albright (Deputy Building Official), Alvin Sims (Deputy Fire Marshall), Anna Mompremier (Assistant City Attorney), Andrea Morgan (Assistant City Attorney), and Michelle Pothoven (Recording Board Secretary).

1. **Call to Order:** Bobby Dewar, Chairman, called the meeting to order at 9:04 am.
2. **Roll Call:** Roll call was taken and quorum was determined by Michelle Pothoven, Recording Secretary.
3. **Public Comment:** None.
4. **Old Business:**
 - Approval of October 6, 2023 meeting minutes
 - A motion was made by Wayne Allred to approve the October 6, 2023 meeting minutes, and was seconded by Richard Poirier. The board voted 6-0.
5. **Brief Education Topic Review:**
 - Board Training: Ethics and Sunshine Law – presented by Andrea Morgan, Assistant City Attorney.
 - Appeals Process Discussion – facilitated by Brandon Albright, Deputy Building Official.
6. **New Business:**
 - **Election of the Board's New Chairman and Vice Chair**
 - Election of the Board's new Chairman
 - Bobby Dewar was nominated as the new chairman. A motion was made by Wayne Allred to elect Bobby Dewar as the new chairman. Jon Kilgore seconded the motion. The board then voted 6-0 to approve this motion.
 - Election of the Board's new Vice Chairman.
 - Jon Kilgore was nominated as the new vice chair. A motion was made by Wayne to elect Jon Kilgore as the new vice chair. Bobby Dewar seconded the motion. The board then voted 6-0 to approve this motion.

7. General Discussion:

- Self-introductions of board members and city staff to those that were present.

8. Adjourn: Bobby Dewar adjourned the meeting at 9:40 am.

Bobby Dewar, Chairman

Michelle Pothoven, Recording Secretary