



**MEETING
INFORMATION**

MINUTES ▪ MARCH 6, 2024

Location

City Council Chambers
Orlando City Hall
One City Commons
400 South Orange Ave.

Webinar link:

<https://zoom.us/j/99841363463>

Time

4:00 p.m.

Board Members

Members Present

Eric Kleinstein, *Chairperson*
Jeffrey Thompson, *Vice-Chairperson*
Shanon Larimer
Megan Core
Sarah- Olivia Slohoda
Jason Kelly

Members Absent

Ryan Colbert
Darren Tamayo
David Wheeler

OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the February 7, 2024 minutes

Board member Slohoda MOVED to waive the reading of the Historic Preservation Board meeting minutes of February 7, 2024, and to approve as written. Vice-Chairperson Thompson SECONDED the motion, which was voted upon and PASSED by unanimous voice vote (6-0).

ANNOUNCEMENTS

- NONE

PUBLIC COMMENTS

- NONE

CONSENT AGENDA

1. Case: HPB2024-10005, 200 N. SHIINE AVE.

Applicant: Olatunji Otegbeye, 200 N. Shine Ave., Orlando, FL 32801
Owner: Olatunji Otegbeye, 200 N. Shine Ave., Orlando, FL 32801
District: Lake Lawsona Historic District (Commissioner District 4)

Major Certificate of Appropriateness request to expand existing garage and build a second story for an Accessory Dwelling Unit (ADU).

Recommended Action: Approval of the request, subject to the conditions in this report.

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. The HPB approves a variance of 10 ft to allow the rear setback to be a minimum of 5 ft. instead of the required 15 ft.
5. All windows shall have dimensional exterior and interior muntins to simulate historic wood, double hung, divided light windows.
6. Windows shall be inset to be similar to historic wood windows in the district and be consistent on both first and second floors.
7. Window and door trim details shall be similar between the house and garage.
8. All window and door specifications shall be submitted to staff for minor review. Vinyl windows are typically not appropriate for use in the historic districts.
9. The garage overhead door shall be at the end of the driveway in the traditional location. Double/French doors can be installed

into the storage area.

Board Member Core MOVED to Approve the CONSENT AGENDA. Board member Larimer SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote (6-0)

REGULAR AGENDA

- None

NEW BUSINESS

- No items

OTHER BUSINESS

- New Board Member Jason Kelly Welcomed.
- Vice Chair-person Thompson made a Motion directing staff to research 215 E. Central Blvd. Chairperson Kleinsteuber made and Amended Motion direction staff to research 215 E. Central Blvd. and create a presentation no more than 4 minutes in length. Board Member Core Seconded the Motion, which was voted upon and passed by unanimous voice vote (6-0).

ADJOURNMENT

Chairperson Kleinsteuber adjourned the meeting at 4:18 pm.

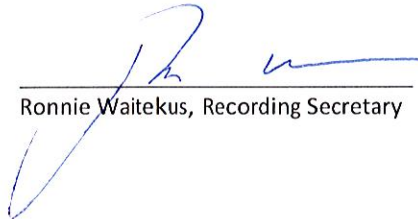
STAFF PRESENT

Richard Forbes, Executive Secretary, Appearance Review Official
Jennifer Fritz-Hunter, Historic Preservation Officer
Stacy Fallon, Assistant City Attorney

Tim McClendon, Assistant Planning Manager
Ronnie Waitekus, Recording Secretary



Jennifer Fritz-Hunter, Historic Preservation Officer



Ronnie Waitekus, Recording Secretary