



MEETING INFORMATION

Location

City Council Chambers
Orlando City Hall
One City Commons
400 South Orange Ave.

Webinar link:

<https://zoom.us/j/99841363463>

Time

4:00 p.m.

Board Members

Members Present

Tim Lemons,
Chairperson
Laurie Burns
Ryan Colbert
Shanon Larimer
Pamela Peelor
Scott Sidler
Sarah-Olivia Slohoda
Cindy White

Members Absent

Eric Kleinstein, *Vice
Chairperson*

MINUTES ▪ FEBRUARY 1, 2023

OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the January 4, 2023 minutes

Board member Larimer MOVED to waive the reading of the Historic Preservation Board meeting minutes of January 4, 2023, and to approve as written. Board member Slohoda SECONDED the motion, which was voted upon and PASSED by unanimous voice vote (8-0).

ANNOUNCEMENTS

- None

PUBLIC COMMENTS

- None

CONFLICT DECLARATIONS

- Board member Sidler declared a conflict on item #7, HPB2022-10306, and filed the appropriate form.

CONSENT AGENDA

1. Case: HPB2022-10304, 720 DELANEY AVE.

NOTE: this item was moved to the Regular Agenda.

2. Case: HPB2022-10312, 823 RIDGEWOOD ST.

Applicant: Vance Browning, Synergy Group Orlando, 7801 Delphia St., Orlando, FL 32807

Owner: Ali Mohammed Vilayat, 823 Ridgewood St., Orlando, FL 32803

District: Lake Eola Heights Historic District (Commissioner District 4)

Major Certificate of Appropriateness request to construct an addition at the rear of the main building and add a small addition on the second floor (over an existing first floor space).

Recommended Action: Approval of the request, subject to the conditions below:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction, the general contractor, developer, and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. New windows are to be aluminum or steel casement with 3 divided lites.

5. All windows shall have dimensional exterior and interior muntins to simulate historic metal, casement, divided light windows (SDL) and shall have mullions between ganged windows to match the existing ganged windows on the second floor (front elevation).
6. Windows shall be inset to be similar to historic casement windows in the district.
7. Window and door trim details shall match the existing trim on the property.
8. Specifications for doors, windows, and man doors shall be submitted to staff for review.
9. The balcony projects 3 ft and the railing is submitted to staff for minor review.

3. Case: HPB2022-10303, 501 E. LIVINGSTON ST., LOT 1

Applicant: Mark Kinchla, 1623 E. Washington St., Orlando, FL 32803
Owner: Livingston 501 LLC, 3333 S. Orange Ave., Ste. 200, Orlando, FL 32806
District: Lake Eola Heights Historic District (Commissioner District 4)

Major request to remodel the existing club into a multi-unit residential building (5 units), subdivide the lot into 4 parcels, new construction on each lot, 3 units per lot, for a total of 14 units in the existing area.

Recommended Action: Deferral of the case to the March 1, 2023 HPB hearing by request of the applicant.

4. Case: HPB2023-10022, 501 E. LIVINGSTON ST., LOT 2

Applicant: Mark Kinchla, 1623 E. Washington St., Orlando, FL 32803
Owner: Livingston 501 LLC, 3333 S. Orange Ave., Ste. 200, Orlando, FL 32806
District: Lake Eola Heights Historic District (Commissioner District 4)

Major request to remodel the existing club into a multi-unit residential building (5 units), subdivide the lot into 4 parcels, new construction on each lot, 3 units per lot, for a total of 14 units in the existing area.

Recommended Action: Deferral of the case to the March 1, 2023 HPB hearing by request of the applicant.

5. Case: HPB2023-10023, 501 E. LIVINGSTON ST., LOT 3

Applicant: Mark Kinchla, 1623 E. Washington St., Orlando, FL 32803
Owner: Livingston 501 LLC, 3333 S. Orange Ave., Ste. 200, Orlando, FL 32806
District: Lake Eola Heights Historic District (Commissioner District 4)

Major request to remodel the existing club into a multi-unit residential building (5 units), subdivide the lot into 4 parcels, new construction on each lot, 3 units per lot, for a total of 14 units in the existing area.

Recommended Action: Deferral of the case to the March 1, 2023 HPB hearing by request of the applicant.

6. Case: HPB2023-10024, 501 E. LIVINGSTON ST., LOT 4

Applicant: Mark Kinchla, 1623 E. Washington St., Orlando, FL 32803
Owner: Livingston 501 LLC, 3333 S. Orange Ave., Ste. 200, Orlando, FL 32806
District: Lake Eola Heights Historic District (Commissioner District 4)

Major request to remodel the existing club into a multi-unit residential building (5 units), subdivide the lot into 4 parcels, new construction on each lot, 3 units per lot, for a total of 14 units in the existing area.

Recommended Action: Deferral of the case to the March 1, 2023 HPB hearing by request of the applicant.

Board member Sidler moved APPROVAL of the CONSENT AGENDA. Board member Burns SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote (8-0).

REGULAR AGENDA

1. Case: HPB2022-10304, 720 DELANEY AVE.

Applicant: Joe Hartman, Hartman & Sons Construction Inc., 995 W. SR 434, Winter Springs, FL 32708

Owner: William & Gabriella Armellini, 720 Delaney Ave., Orlando, FL 32801
 District: Lake Cherokee Historic District (Commissioner District 4)

Major Certificate of Appropriateness request to demolish existing garage and construct new 2 car garage with carport.

Recommended Action: Approval of the request, subject to the conditions below:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction, the general contractor, developer, and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. Windows are provided as noted in the elevations to break up the elevations. Windows to be 6:1, double hung.
5. All windows shall have dimensional exterior and interior muntins to simulate historic wood, double hung, divided light windows (SDL) and shall have mullions between ganged windows of 8 inches to be similar to historic ganged windows
6. Windows shall be inset to be similar to historic wood windows in the district.
7. Window and door trim details shall match the existing trim on the property.
8. Specifications for doors, windows, and overhead doors shall be submitted to staff for review.
9. Cement board siding, if used, shall have a smooth finish so that when painted it will be similar in texture to historic wood siding.
10. The support columns of the carport are given a base, shaft, and capital wrap per the staff drawings.
11. The clapboard siding has the same reveal and profile as the siding on the house.

Jennifer Fritz-Hunter, Historic Preservation Officer, described the request with a brief PowerPoint presentation. She noted that the property owner had expressed some concern about the windows in the overhead door on the garage.

Speakers:

- William Armellini, 720 Delaney Ave., Orlando, FL 32801, spoke as the homeowner in support of the request. He asked if the windows could be vinyl, and noted that the structure in question would be in the far rear of the property. Board members noted that windows would be reviewed as part of the minor review process, and that vinyl windows could be allowed if not visible from the street.

Board member Burns MOVED to approve Item HPB2022-10304 subject to staff conditions. Board member Peelor SECONDED the motion, which was voted upon and PASSED by a unanimous voice vote (8-0).

7. Case: HPB2022-10306, 921 BENTLEY ST.

Applicant: Ryan Young, Interstruct Inc., 814 W. Church St., Orlando, FL 32805
 Owner: Black Bottom House of Prayer, 921 Bentley St., Orlando, FL 32805
 District: Landmark (Commissioner District 5)

Major Certificate of Appropriateness request to construct a new roof and reconstruct the bell tower.

Recommended Action: Approval of the request, subject to the conditions below:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction, the general contractor, developer, and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general

contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.

4. Final specifications for windows and doors are provided to staff for minor review.
5. Windows shall be inset to be similar to the existing windows on site.
6. Final roof material, color, etc. to be submitted to staff for minor review.

Jennifer Fritz-Hunter, Historic Preservation Officer, described the request using PowerPoint. She used Sanborn Maps, zoning maps, aerial imagery, site photos, proposed site plan and floor plan, and recommended conditions of approval. She pointed out the damage the structure had endured over the past four years, but it would all be repaired with the assistance of a grant from the African-American Cultural and Historical grant program administered by the Florida Department of State. She noted improvements would be made to the structural support, though accommodations for the Americans with Disabilities Act were still under discussion. Finally, she explained that the tower hopefully would be restored to how it looked in the 1950s, though depending on the amount of funding provided by the grant, the proposed alternative would be acceptable.

Speakers:

- Ryan Young, 814 W. Church St., Orlando, FL 32805, spoke as the applicant in support of the project. He confirmed that they were still working on the details of ADA accommodation, noting that the goal was to have those who needed to use it would preferably enter through the front of the church, not the back.

Board member White MOVED to approve item HPB2022-10306 subject to staff conditions. Board member Peelor SECONDED the MOTION, which was VOTED upon and PASSED by a 7-0 voice vote (Board member Sidler abstained).

NEW BUSINESS

- No items

OTHER BUSINESS

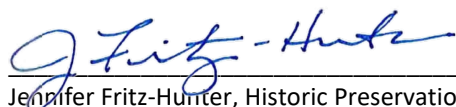
- Ms. Fritz-Hunter noted that the 2024 Historic Preservation Board calendar would soon be open for competition.
- Minor/Major Certificates of Appropriateness Review Report:
 - 29 minor CoAs issued in January

ADJOURNMENT

Chairperson Lemons adjourned the meeting at 4:36 pm.

STAFF PRESENT

Richard Forbes, Appearance Review Official
Jennifer Fritz-Hunter, Historic Preservation Official
Melissa Clarke, Assistant City Attorney
Ed Petersen, City Planning
Carlos Zamora, Downtown Development Board



Jennifer Fritz-Hunter, Historic Preservation Official



Ed Petersen, Acting Recording Secretary

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Sidler Scott Austin</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Historic Preservation Board</i>	
MAILING ADDRESS <i>635 Delaney Ave.</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Orlando</i>	COUNTY <i>Orange</i>	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>2/1/23</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Scott Siddle, hereby disclose that on 2/1/23, 20 23:

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

My company Austin Historical is potentially bidding on the restoration of the doors + windows

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

2/1/23

Signature

[Signature]

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.