

## Civil Service Board Special Meeting Minutes ♦ January 26, 2023

The Civil Service Board Special Meeting was called to order Thursday January 26, 2023, at 6:05 P.M. by Vice Chairperson Carmen Torres in the City Hall Council Chambers, second floor, 400 South Orange Avenue, Orlando, Florida.

**Members present:**

Carmen Torres - Vice Chairperson - [3/0]\*  
Nishad Khan - Chief Examiner - [3/0]\*  
Marcelino Rivera - [3/0]\*  
Yazen Abdin - [3/0]\*

**Also present:**

Melissa Siram, Human Resources Division  
Marilyn De Leon, Human Resources Division  
Michael Flood, Human Resources Division

**Members Not Present:**

Austin Valle - Chairperson - [3/1]\*

\*[Number of meetings to date this fiscal year/number of regularly scheduled meetings missed]

1. **Call to Order**

- a. Vice Chairperson Carmen Torres called the meeting to order at 6:05 P.M.

2. **Consideration of the Minutes**

- a. Chief Examiner Khan motioned to approve the minutes for the Civil Service Board Meeting of December 20, 2022. Mr. Rivera seconded this motion. Motion carried.

3. **Public Comment**

- a. There were no public comments.

4. **New Business**

- a. Civil Service Board Elections  
Election of Chairperson, Vice Chairperson, and Chief Examiner for 2023.

Chief Examiner Khan motioned to approve the new Civil Service Board elections with Nishad Khan as Chairperson, Yazen Abdin as Vice Chairperson, and Marcelino Rivera as Chief Examiner. Vice Chairperson Torres seconded this motion. Motion carried.

- b. First Reading: Consider Modification of Civil Service Code Article 6.11.D.3.

Chief Examiner Khan motioned to consider the suggested modification of Civil Service Code 6.11.D.3. This change would require employees to acquire Fire Officer II certification in order to be eligible to participate in future Assistant Chief Promotional Exams. This would only impact future Assistant Chief Promotional Exams and would not impact any candidate on the current Assistant Chief's Promotional Eligibility List. The suggested language changes are highlighted in bold. Chief Examiner Khan stated this is the first reading of the suggested changes. These changes would not become permanent until after a second reading, to occur at a later Civil Service Board Meeting. Mr. Rivera seconded the motion. Motion carried.

*6.11 D. 3. Educational Incentives - Recognizing the need for*

*furthering professionalism and encouraging members of*

*the Fire Department to improve their educational*

*background, educational requirements are established*

*for the rank of district chief and assistant chief.*

*The candidates must have acquired prior to the*

*examination, ~~each one~~ of the following:*

***a. State certified as a Fire Officer-I-II or greater.***

***b. Have attained a minimum of an associate degree. The college or university shall be accredited by an accrediting agency recognized by the U.S. Department of Education's Office of Post Secondary Accreditation.***

*~~**b. Proof of successful completion of all classes currently required by the State of Florida for Fire Officer I.**~~*

*~~**c. A higher degree in Fire Science, or related field, such as an Associate Degree in Fire**~~*

*~~**Technology or a Bachelor's Degree in Fire Safety**~~*

~~*Administration from an accredited college or university will be accepted in lieu of the above. The college or university shall be accredited by an accrediting agency recognized by the U.S. Department of Education's Office of Post Secondary Accreditation.*~~

5. **Old Business**

6. **Other Business**

7. **Fire**

a. OFD Probationary Promotions

Chief Examiner Khan motioned to approve the following OFD probationary promotions effective November 13, 2022. Mr. Rivera seconded this motion. Motion carried.

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Rank</u></b>
McClelland	Creed	Assistant Chief
Ancil	Robert	District Chief
Passmore	Joseph	Lieutenant

8.

**Police**

a. OPD Probationary Appointments to Police Officer

Chief Examiner Khan motioned to approve the following probationary appointments to the rank of Police Officer effective January 3, 2023. Vice Chairperson Torres seconded this motion. Motion carried.

<b><u>Last Name</u></b>	<b><u>First Name</u></b>
Becker Jr.	Thomas
Corey	Timothy
Colon	Michael
Earle	John
Gaskins	Wyatt

<u>Last Name</u>	<u>First Name</u>
Klimkiewicz	Michael
Pena	Joe-Niel
Thornton	Leonia

b. OPD Probationary Promotions

Mr. Rivera motioned to approve the following OPD probationary promotions effective January 8, 2023. Chief Examiner Khan seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Gabriel	Jean	Captain
Robertson	Dan	Lieutenant
Kipp	Alexander	Sergeant

9. Civil Service

10. Adjournment

Vice Chairperson Torres adjourned the meeting at 6:15 P.M.

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Marilyn De Leon, Human Resources

**NOTICE**

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If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which appeal is to be based.