

Civil Service Board Special Meeting Minutes ♦ September 22, 2022

The Civil Service Board Special Meeting was called to order on Thursday, September 22, 2022, at 6:00 P.M. by Chief Examiner Nishad Khan in the City Hall Council Chambers, second floor, 400 South Orange Avenue, Orlando, Florida.

Members present:

Nishad Khan - Chief Examiner – [7/0]*
Yazen Abdin - [7/1]*
Marcelino Rivera -[1/0]*

Also present:

Melissa Siram, Human Resources Division
Karen Chandersingh, Human Resources Division
Michael Flood, Human Resources Division
Ryan McConnell, Sergeant, OPD

Members Not Present:

Austin Valle - Chairperson [7/1]*
Carmen Torres - Vice Chairperson [7/1]*

*[Number of meetings to date this fiscal year/number of regularly scheduled meetings missed]

1. **Call to Order**

- a. Chief Examiner Nishad Khan called the meeting to order at 6:00 P.M.

2. **Consideration of the Minutes**

- a. Mr. Abdin motioned to approve the minutes for the Civil Service Board Meeting of July 12, 2022. Mr. Rivera seconded this motion. Motion carried.

3. **Public Comment**

- a. There were no public comments.

4. **New Business**

- a. Meeting dates for Fiscal Year 2022-2023

There were no conflicts with the new proposed meeting dates for the Civil Service Board for the fiscal year 2022-2023. Chief Examiner Khan approved the proposed dates.

Thursday, November 17, 2022
Thursday, January 26, 2023
Thursday, February 23, 2023

Thursday, May 25, 2023
Thursday, July 27, 2023
Thursday, September 28, 2023

b. New Board Member

Chief Examiner Khan welcomed new Civil Service Board member Mr. Marcelino Rivera appointed by Mayor Buddy Dyer effective July 18, 2022.

c. Removal from Engineer's Promotional Eligibility List

Chief Examiner Khan noted the removal of Firefighter Wade Botts from the Orlando Fire Department's Engineer Promotional Eligibility List effective September 9, 2022.

d. Modification of OPD Police Officer Hiring Standards

Chief Examiner Khan asked the Board if there were any further questions on these proposed modifications. The Board had no questions. Chief Examiner Khan noted the Board's approval of the proposed modifications to the Orlando Police Department Police Officer Hiring Standards, Section I- Application Form concerning the National Rap Back Service.

e. First Reading: Suggested Changes to Civil Service Code Article 15.03 D & Rule 8.08

The Board asked HR Assessment Consultant, Michael Flood, to elaborate on the suggested changes on Article 15.03 and Rule 8.08. Mr. Flood provided information concerning the suggested amendments to the language. Mr. Abdin motioned the approval of these changes, and Mr. Rivera seconded. Motion carried. Chief Examiner Khan noted this is the first reading of the changes. All changes will need to be finalized a separate Civil Service Board Meeting.

Suggested change to Article 15.03 D

D. Upon advice and recommendation by the Chief involved, an applicant for reinstatement may be reinstated in any grade which shall not exceed "Police Officer ~~First Class~~" or Firefighter ~~First Class~~". Any person reinstated under this rule shall be designated a probationary member as specified in Rule 8.07~~8~~ and shall be processed and administered accordingly.

Suggested changes, changing Rule 8.08 to Rule 8.07.

Article 6.10, H-last sentence

H. When the Chief of Police desires to fill a vacancy for promotion, such vacancy shall be filled by selecting from the names of any personnel on the eligibility list. Any candidate appointed shall thereupon serve a probationary period as outlined in Rule 8.07~~8~~.

Article 6.11 D.11-last sentence

When the Fire Chief desires to fill a vacancy for promotion, such vacancy shall be

filled by selecting from the names of any of the personnel on the eligibility list. Any candidate appointed shall thereupon serve a probationary period as outlined in Rule 8.078-

f. First Reading: Suggested Changes to Civil Service Code Article 5.02

The Board asked Mr. Flood to elaborate on the suggested changes to Article 5.02. Mr. Flood provided information concerning the suggested amendments to the language. Mr. Abdin motioned the approval of these changes, and Mr. Rivera seconded. Motion carried. Chief Examiner Khan noted this is the first reading of the changes. All changes will need to be finalized a separate Civil Service Board Meeting.

Suggested changes to Article 5.02 (in bold)
5.02 Fire Department grades.

A. The following Civil Service grades have been established and are recognized.

- 1. **Executive Deputy Chief (exempt position)***
- 2. **1. Deputy Chief (exempt position - Appendix D)***
- 3. **2. Assistant Chief***
- 4. **3. District Chief***
- 5. **4. Lieutenant***
- 6. **5. Engineer***
- 7. **6. Firefighter***
- 8. **7. Probationary Firefighter***

*B. All grades except **Executive Deputy Chief and Deputy Chief** must serve a one (1) year probationary period (see Rule 8.078).*

5. **Old Business**

6. **Other Business**

7. **Police**

a. OPD Appointment

Chief Examiner Khan noted the appointment of Deputy Chief Eric Smith to the rank of Police Chief of the Orlando Police Department approved by Mayor Buddy Dyer effective July 31, 2022.

b. OPD Probationary Appointments

Chief Examiner Khan motioned to approve the following probationary appointments to the rank of Police Officer as recommended by Police Chief Eric

Smith effective August 21, 2022. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>
Anderson	Keenan
Andreacchi	Steven
Angulo	Janelle
Augustin	Audi
Behling	Anthony
Cabado	Katherine
Crow	Gavin
Fessock	Kailee
Holley	De Andre
Kopinski	Patrick
McPhee	Willis
Terrett	Nicholas

c. OPD Probationary Appointment

Chief Examiner Khan motioned to approve the probationary appointment of Francisco Munoz to the rank of Airport Operations Officer recommended by Police Chief Eric Smith effective August 21, 2022. Mr. Rivera seconded this motion. Motion carried.

d. OPD Appointment

Chief Examiner Khan noted the appointment of Captain Lovetta Quinn-Henry to the rank of Deputy Chief as recommended by Police Chief Eric Smith effective August 21, 2022.

e. OPD Probationary Promotions

Chief Examiner Khan motioned to approve the following probationary promotions as recommended by Police Chief Eric Smith. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>	<u>Effective Date</u>
Jenarine	Jerry	Captain	August 21, 2022
Catanzaro	Joseph	Lieutenant	August 21, 2022
Rogers	Matthew	Sergeant	August 21, 2022
Holmes	Charles	Lieutenant	September 4, 2022
Perales	Michael	Sergeant	September 4, 2022
Braunskill	Tanesha	Captain	October 2, 2022

f. OPD Appointment

Chief Examiner Khan noted the appointment of Captain Alejandro Caro Jimenez to the rank of Deputy Chief as recommended by Police Chief Eric Smith effective October 1, 2022.

8. **Fire**

a. OFD Probationary Appointments

Chief Examiner Khan motioned to approve the approve the following probationary appointments to the rank of Firefighter, effective July 22, 2022 as recommended by Interim Fire Chief Craig Buckley. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>
Betancourt	Alexander
Flannagin	Jaycen
Jaramillo	Craig
McEachern	Ashley
Mesa	Ray
Mueller	Garrett
Musto	Michael
Pinkston	Kendrell
Ramos Lopez	Edward
Ribbink	Alec
Saintfelix	Billy
Shepard	Alicia
Strebeck	Andrew
Streeter	Taylor
Sumeersarnauth	Deva

b. OFD Appointment

Chief Examiner Khan noted the appointment of Charles Salazar as Fire Chief of the Orlando Fire Department approved by Mayor Buddy Dyer effective July 25, 2022.

c. OFD Probationary Promotions

Chief Examiner Khan motioned the approval of the following probationary promotions as recommended by Fire Chief Charles Salazar effective August 7, 2022. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Lange	Brandon	Lieutenant
McCamie	Zachary	Engineer
Sanchez	Erick	Engineer

d. OFD Appointments

Chief Examiner Khan noted the following appointments recommended by Fire Chief Charles Salazar effective August 21, 2022.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Davis	Ian	Executive Deputy Chief
Hulette	Craig	Deputy Chief
Preston	Kevin	Deputy Chief

e. OFD Probationary Promotions

Chief Examiner Khan motioned the approval of the following probationary promotions as recommended by Fire Chief Charles Salazar effective August 21, 2022. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Fernandez	Adrian	Assistant Chief
Lewis	Walter	Assistant Chief
Maddox	Jackson	Assistant Chief

f. OFD Probationary Promotions

Chief Examiner Khan motioned the approval of the following probationary promotions as recommended by Fire Chief Charles Salazar effective September 4, 2022. Mr. Rivera seconded this motion. Motion carried.

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Angelotti	Edward	District Chief
Jockin	John	District Chief
Reed	Nicholas	District Chief
Romano	Daniel	District Chief
Tardugno	Joseph	District Chief
Dupell	Anthony	Lieutenant
Gilmore	Justin	Lieutenant
Ramos	Ernesto	Lieutenant
Springer	Larry	Lieutenant
Wootson	Benjamin	Lieutenant
Bradley	Daniel	Engineer
Cada	Philip	Engineer
Cooper	Christopher	Engineer

<u>Last Name</u>	<u>First Name</u>	<u>Rank</u>
Criddle	Charles	Engineer
DiVirgilio	Kyle	Engineer
Porcelli	Nicholas	Engineer

9. Civil Service

10. Adjournment

Chief Examiner Khan adjourned the meeting at 6:16 P.M.

Melissa Siram, Human Resources

NOTICE

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which appeal is to be based.