



MEETING INFORMATION

Location

In-Person: City Hall,
400 S Orange Ave.,
Council Chambers

Virtually via Zoom:
[orlando-gov/zoom.us/j/95054325064](https://orlando-gov.zoom.us/j/95054325064)

Or by phone:

312.626.6799
929.205.6099
253.215.8782
301.715.8592
346.248.7799
669.900.6833

Webinar ID:
950 5432 5064.

Time

8:30 a.m.

Members Present

Kathleen Shannon,
Chairperson [10/2]

Blake Drury, Vice-
Chairperson [11/1]

Justin Hannah [12/0]

Jonathan Huels, [10/2]

Morgan Lea [12/0]

Lara Lee [9/3]

Ryan Seacrist [9/0]

(1 Vacant)

OCPS Representative
(Christopher Mills) – Non-
Voting [12/0]

Members Absent

Timothy Baker [11/1]

MINUTES SEPTEMBER 21, 2021

OPENING SESSION

- ♦ Chairperson Shannon, called the meeting to order at 8:30 a.m., after determination of a Quorum.
- ♦ The meeting was opened with the Pledge of Allegiance.
- ♦ Consideration of Minutes for Meeting of August 17, 2021.

Board member Lee MOVED to waive the reading of the Municipal Planning Board Meeting Minutes of August 17, 2021, and to approve as written. Board member Huels SECONDED the motion, which was VOTED upon and PASSED by unanimous voice vote.

ANNOUNCEMENTS

- ♦ Board member Picton Warlow submitted his resignation effective August 18, 2021.

PUBLIC COMMENTS

- ♦ Speaker requests were received for Item #4 (Starbucks at Edgewater) and Item #9 (25 & 27 Stymie Place Revert to Plat) on the Consent Agenda. These items were moved to the Regular Agenda to allow for public comments and discussion.

CONFLICT DECLARATIONS

- ♦ Item #1 Drennen and Orange Development – Huels
- ♦ Item #6 8550 McCoy Rd. Warehouse – Shannon

The above mentioned Board member(s) filed the appropriate Conflict Form 8B (Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers) with the MPB Recording Secretary (attached); and abstained from voting on the above mentioned item(s).

AGENDA REVIEW

- ♦ Elisabeth Dang, Executive Secretary, reviewed the Consent Agenda.

CONSENT AGENDA

1. RECOMMENDED APPROVAL, DRENNEN AND ORANGE DEVELOPMENT

- Applicant: Rebecca Wilson – Lowndes-Law Firm
- Owner: John & Dianna Coughlin; Jullian F. Dixon & Kathleen L. McMahon; Susan J. Kintner Trust; Neal R. Kushner Estate; Southern Oaks Development LLC
- Location: 3553 S. Orange Ave. + 17 parcels, east of S. Orange Ave., south of Highway Pl., and north of Jennie Jewel Dr. (±6.9 acres)
- District: 4
- Project Planner: Megan Barrow (407.246.3363, megan.barrow@orlando.gov)
- A) ANX2020-10017*** Annex the subject property into the city limits of Orlando;
- B) GMP2020-10039*** Change the future land use designations from Orange County's Commercial and Low Density Residential to the City's Office Low Intensity and Residential Low Intensity;
- C) ZON2020-10034**** Initial zoning of Planned Development with the SODO Special Plan overlay (PD/SP); and
- D) ABN2020-10002*** Abandon Highway Pl. and S. Magnolia Ave. rights-of-way.

Recommended Action: Approval of the requests, subject to the conditions in the staff reports and addendums.

2. RECOMMENDED APPROVAL, TWELVE OAKS TOWNHOMES AT HOFFNER

- Applicant: Anthony Solo – Asolo Acquisitions & Development
- Owners: Sandra Herrera; Ferydoon Khoshnou; Manuel Quilli; Healthworks LLC; FDOT
- Location: 4809, 4829, 4839, 4920, 4940, 4979, 4985, and 4989 Hoffner Ave., north of Hoffner Ave., south of Simmons Rd., east of S. Conway Rd. and west of Petroff Ave. (±28.4 acres)
- District: 1
- Project Planner (A,B,C): Yolanda Ortiz (407.246.3792, yolanda.ortiz@orlando.gov)
- Project Planner (D): TeNeika Neasman (407.246.4257, teneika.neasman@orlando.gov)
- A) ANX2021-10004*** Annex the subject properties into the city limits of Orlando;
- B) GMP2021-10003*** Change the Future Land Use designation from Orange County's Low Medium Density Residential (LMDR) and Office (O) to the City's Office Low Intensity (OFFICE-LOW), Residential Low Intensity (RES-LOW) and Industrial (INDUST);
- C) ZON2021-10001*** Establishing an initial zoning of Low Intensity Office–Residential/Aircraft Noise/Conway Road SP (O-1/AN/SP), Residential Low Development (R-3A/AN), Industrial Park IP/AN and IP/AN/SP overlay districts; and
- D) MPL2021-10014**** Master Plan for a two-story, 166 townhomes development.

Recommended Action: Approval of the requests, subject to the conditions in the staff reports and addendum.

3. RECOMMENDED APPROVAL, NARCOOSSEE CARWASH

Applicant: Jonathan Buttram – Civilogistix

Owner: Matg2 LLC

Location: 7032 Narcoossee Rd., south of Leevista Blvd., west of Narcoossee Rd., north of McCoy Rd., and east of S. Goldenrod Rd. (\pm 1.5 acres)

District: 1

Project Planner: Manuel Ospina (407.246.3235, manuel.ospina@orlando.gov)

CUP2021-10010** Conditional Use Permit for an automated drive-through car wash with vacuum stations in the AC-1/AN zoning district.

Recommended Action: Approval of the request, subject to the conditions in the staff report.

4. STARBUCKS AT EDGEWATER – PULLED TO REGULAR AGENDA

5. RECOMMENDED APPROVAL, TRANSPORTATION ELEMENT AMENDMENTS

Applicant: City of Orlando

Owner: N/A

Location: Citywide

District: All

Project Planner: Gus Castro (407.246.3385), gustavo.castro@orlando.gov)

GMP2021-10022* Amend various goals, objectives, policies and figures of the Transportation Element in the City's Growth Management Plan, as well as add new objectives and policies consistent with recent urban transportation planning's best practices.

Recommended Action: Approval of the request.

6. RECOMMENDED APPROVAL, 8550 MCCOY RD. WAREHOUSE

Applicant: Tyler Suddeth, PE – Kimley-Horn & Assoc., Inc.

Owner: MCO Properties & Investments LLC

Location: 8550 McCoy Rd., southwest corner of McCoy Rd. and Narcoossee Rd., north of SR528/Beachline Expressway (\pm 23.7 acres)

District: 1

Project Planner: Jim Burnett (407.246.3609, james.burnett@orlando.gov)

MPL2021-10043** Master Plan to construct a \pm 262,000 sq. ft. warehouse.

Recommended Action: Approval of the request, subject to the conditions in the staff report.

7. RECOMMENDED APPROVAL, BEGGS AVE. TO FAMU LAW LN. STREET NAME CHANGE

Applicant/Owner: David Self, II – Florida A & M University Board of Trustees

Location: Beggs Ave., between W. Robinson St. (north) and W. Washington St. (south) (±623 linear ft., 0.50 acres)

District: 5

Project Planner: Jim Burnett (407.246.3609, james.burnett@orlando.gov)

SNC2021-10003* Street name change from Beggs Ave. to FAMU Law Ln.

Recommended Action: Approval of the request, subject to the conditions in the staff report.

8. RECOMMENDED APPROVAL, 381 NIBLICK WAY REVERT TO PLAT

Applicant: Catherine Coyle – Domain Homes, Inc.

Owner: Jonathan Burgiel

Location: 381 Niblick Way, west of Putter Ln., east of Dubsdread Cir., on the north side of Niblick Way (±0.3 acres)

District: 3

Project Planner: Rosemary Culhane (407.246.3422, rosemary.culhane@orlando.gov)

SUB2021-10046** Revert to Plat to allow removal of existing home and construction of two new homes on existing 50 ft. lots, where 55 ft. wide lots are required.

Recommended Action: Approval of the request, subject to the conditions in the staff report.

Secretary Note for the Record: Four letters of support were received for the above case and uploaded to the MPB webpage for all Board members to review.

Board member Seacrist moved APPROVAL of the CONSENT AGENDA, subject to the conditions in the staff reports. Board member Lea SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote (previously mentioned Board members abstained from indicated cases as reflected under the Conflict Declarations section).

REGULAR AGENDA

4. RECOMMENDED APPROVAL, STARBUCKS AT EDGEWATER

Applicant: Shubham Desai – Bowman Consulting Group

Owner: Vera J. Scott Trust

Location: 1710, 1720 Edgewater Dr., south of W. New Hampshire St., north of Yates St., and east of Clouser Ave. (±0.7 acres)

District: 3

Project Planner: Chris DeLoatche (407.246.3624, chris.deloatche@orlando.gov)

A) CUP2021-10011** Conditional Use Permit for a restaurant with a drive-through; and

B) MPL2021-10035** Master Plan for a 2,900 sq. ft. restaurant.

Recommended Action: Approval of the requests, subject to the conditions in the staff report and addendum.

Secretary Note for the Record: One letter of concern, three letters of opposition, and one letter of support were received for the above case and uploaded to the MPB webpage for all Board members to review.

This item was presented by Chris DeLoatche, Planner I, Community Planning Studio, City Planning Division. Using PowerPoint, Mr. DeLoatche presented the proposed project, staffs' conditions and recommendation. He noted that staff had conditioned the hours of operation for the drive-through speaker box from 7:00 a.m. to 10 p.m. due to its proximity to a residential area.

Chairperson Shannon opened the hearing to the public.

The applicant was represented by:

- ♦ (In-Person) Shubham Desai, 3405 Purdue St., Melbourne – representing Ocean Bleu Group & Bowman Consulting
- ♦ (In-Person) Bryan Schultz, 6414 Montclair Bluff Ln., Windermere – the developer

Mr. Desai requested that the Board approve the use of the speaker box from 6:00 a.m. to 10:00 p.m. He stated that the speaker box faces away from the residential area and that there was only residential on the west side and all other sides were commercial. Mr. Desai also stated that there would be an 8 ft. wall buffer to aid in the sound reduction.

Mr. Shultz noted that Starbucks had requested the speaker box be allowed to operate from 5:00 a.m. to 10:00 p.m. He was able to get them to agree to a 6:00 a.m. start and noted that Starbucks wouldn't consider the location if they were not allowed to start at 6:00 a.m.

Discussion ensued among the Board members, City staff and the applicants regarding the speaker box sound concern and requested hours of operation.

Chairperson Shannon closed the public hearing and opened it up for Board discussion and/or a motion.

Discussion ensued among the Board members with various expressing their support.

Board member Seacrist moved APPROVAL of the requests, CUP2021-10011 and MPL2021-0035, subject to the conditions in the staff report and the following added conditions:

- ♦ Speaker Box hours of operation will be from 6:00 a.m. to 10:00 p.m.
- ♦ An 8 foot wall buffer along the west property line will be required to mitigate sound.

Board member Lee SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote.

9. RECOMMENDED APPROVAL, 25 & 27 STYMIE PLACE REVERT TO PLAT

Applicant: Catherine Coyle – Domain Homes, Inc.

Owner: Land Trust No. 25S (c/o Murphy Dev. Inc.)

Location: 25 & 27 Stymie Pl., north side of Stymie Pl. between Formosa Ave. and Midiron Dr. (\pm 0.3 acres)

District: 3

Project Planner: Jim Burnett (407.246.3609, james.burnett@orlando.gov)

SUB2021-10047** Revert to Plat to allow removal of existing home and construction of two new homes on existing 50 ft. wide lots, where minimum 55 ft. wide lots are required.

Recommended Action: Approval of the request, subject to the conditions in the staff report.

Secretary Note for the Record: One letter of opposition was received for the above case and uploaded to the MPB webpage for all Board members to review.

This item was presented by Jim Burnett, Planner III, Land Development Studio, City Planning Division. Using PowerPoint, Mr. Burnett presented the proposed project, staffs' conditions and recommendation, and responded to Board questions regarding property ownership.

Chairperson Shannon opened the hearing to the public.

The following speaker appeared in-person before the Board:

- 1) Liza Tellam, 25 Stymie Pl., Orlando. Ms. Tellam stated she purchased the property as an investment and is the current rightful owner of the property. She noted that the certificate of ownership provided by the applicant was not accurate and was illegal. Ms. Tellam stated that there were ongoing appeals and litigation and there would be criminal indictments regarding the illegal purchase of her property and many other properties which have been sold illegally through foreclosure by Bank of America. She referred to a letter she submitted to the Board members disclosing the illegal activity.

The applicant was represented by:

- ♦ (In-person) Jeff Murphy, Murphy Development Inc., 2601 E. Michigan St., Orlando.
- ♦ (Zoom) Catheryn Coyle, Domain Homes Inc., 5815 S. MacDill Ave., Tampa.

Mr. Murphy stated that he purchased the property through the Clerk of Courts as a foreclosure sale. He noted that he bid on the property and the judge issued a Certificate of Title and that there was no criminal activity in the purchase of the subject property.

Melissa Clarke, Assistant City Attorney, noted that the City's Legal Department reviewed the letter Ms. Tellam submitted. They also reviewed the information submitted by the Applicant and the Certificate of Title confirming the foreclosure sale, which matched with the affidavit submitted by the applicant. Ms. Clarke concluded that, based on the documentation provided, the applicant had legal authority to apply for the revert to plat.

Ms. Coyle stated that they were the contract purchaser from the correct title holder per the Public Record, which is Land Trust No. 25S in c/o Murphy Development. She noted that they could not speak to any of Ms. Tellam's allegations. Ms. Coyle stated that they were in agreement with staff's conditions and recommendation and requested the Board approve the request.

Chairperson Shannon closed the public hearing and opened it up for Board discussion and/or a motion.

Discussion ensued among the Board members regarding Ms. Tellam's allegations and it was concluded that the dispute at issue was outside of the Board's purview.

Board member Lea moved APPROVAL of the request, SUB2021-10047, subject to the conditions in the staff report. Board member Hannah SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote.

OTHER BUSINESS

➤ Paul Lewis, FAICP, Chief Planning Manager

- ♦ Update on appeals:
 - 1375 S. Semoran Blvd. Alcoholic Beverage Sales Exemption – Quasi-Judicial Hearing was held on August 19, 2021. The Hearing Officer upheld MPB's recommendation of Denial.
 - RoseArts District Mixed-Use Redevelopment – Legislative Appeal hearing was August 23, 2021. Council upheld MPB's recommendation of approval. Quasi-Judicial hearing is scheduled for September 23, 2021.
- ♦ Presentation – Parramore Comprehensive Neighborhood Plan – Historical Context & Vision
- ♦ Presentation – Livable Orlando: An Age-Friendly Initiative

ADJOURNMENT

Having no other matters to bring before the Board, Chairperson Shannon adjourned the meeting at 11:29 a.m.

STAFF PRESENT (In-person and via ZOOM)

Elisabeth Dang, AICP, City Planning
 Mark Cechman, AICP, City Planning
 Paul Lewis, FAICP, City Planning
 Karl Wielecki, AICP, City Planning
 Shannan Stegman, AICP, City Planning
 Jim Burnett, AICP, City Planning
 Colandra Jones, AICP, City Planning
 Michaëlle Petion, AICP, City Planning
 TeNeika Neasman, City Planning
 Terrence Miller, City Planning
 Christopher DeLoatche, City Planning
 Megan Barrow, City Planning
 Yolanda Ortiz, City Planning
 Manuel Ospina, City Planning
 Lucky Carson, City Planning
 Kathleen Magruder, City Planning
 Rosemary Culhane, City Planning
 Richard Forbes, AIA, City Planning
 Doug Metzger, AICP, City Planning
 John Berry, City Planning
 Heather Bonds, City Planning
 Fernanda Paronetto, City Planning
 Lourdes Diaz, City Planning
 Jacques Coulon, Transportation Planning
 Melissa Clarke, City Attorney's Office

Sarah Taitt, City Attorney's Office
 Kenneth Walsh, City Attorney's Office
 Audra Rigby, Orlando Police Department
 Thea Walker, Permitting Services
 Keith Grayson, Permitting Services
 Akil Toussant, Permitting Services
 John Groenendaal, Permitting Services
 Vincent Gramaglia, Permitting Services
 Nancy Ottini, Transportation Planning
 Gus Castro, Transportation Planning
 Kim King, Business Development
 Jessica Frye, Housing & Community Dev.
 Ken Pelham, Families, Parks & Recreation
 Evan Magley, Parking Administration
 Denise Riccio, Parks & Special Facilities
 Nat Prap, Public Works
 Caylah Hall, Business Development
 Yesenia Martinez, Business Development
 Candace Cardillo, City Clerk's Office
 Alina Camp, City Clerk's Office
 Lillian Scott-Payne, Economic Development
 Sherry Gutch, Economic Development
 Lisa Rain, Economic Development
 Matthew Soss, City Attorney's Office
 Officer Smith, Sergeant at Arms



Elisabeth Dang, AICP, Executive Secretary



Lourdes Diaz, MPB Recording Secretary

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Shannon, Kathleen	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Municipal Planning Board
MAILING ADDRESS 1605 Asbury Avenue 32803	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Orlando	COUNTY Orange
DATE ON WHICH VOTE OCCURRED 9/21/2021	NAME OF POLITICAL SUBDIVISION: District 3
MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Kathleen Shannon, hereby disclose that on September 21, 20 21:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☒ inured to the special gain or loss of my employer, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Agenda item #6 - McCoy Rd. Warehouse
- adjacent property owner @ that intersection
is a client of my firm

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9/21/2021
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Huels Jonathan Philip		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Municipal Planning Board	
MAILING ADDRESS 2006 Ivanhoe Road		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Orlando	COUNTY Orange	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 9/21/21		NAME OF POLITICAL SUBDIVISION: Orlando	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jonathan P. Huels, hereby disclose that on September 21, 20 21:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☒ inured to the special gain or loss of a client of my law firm, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Agenda No.
1

Name

Drennen and Orange Development

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9/21/21
Date Filed

Jonathan P. Huels
Signature

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