



MEETING INFORMATION

Location

In-Person: City Hall, 400 S Orange Ave., Council Chambers

Virtually via Zoom: https://zoom.us/j/95054325064

Or by phone:

- 312.626.6799
929.205.6099
253.215.8782
301.715.8592
346.248.7799
669.900.6833

Webinar ID: 950 5432 5064.

Time

8:30 a.m.

Members Present

- Morgan Lea, Chairperson [11/0]
Kathleen Shannon, Vice-Chairperson [9/2]
Timothy Baker [11/0]
Blake Drury [10/1]
Justin Hannah [11/0]
Jonathan Huels, [9/2]
Lara Lee [8/3]
Ryan Seacrist [8/0]

OCPS Representative (Christopher Mills) – Non-Voting [11/0] (Via Zoom)

Members Absent

Picton Warlow [8/3]

MINUTES



AUGUST 17, 2021

OPENING SESSION

- Chairperson Lea, called the meeting to order at 8:33 a.m., after determination of a Quorum.
The meeting was opened with the Pledge of Allegiance.
Consideration of Minutes for Meeting of July 20, 2021.

Vice-Chairperson Shannon MOVED to waive the reading of the Municipal Planning Board Meeting Minutes of July 20, 2021, and to approve as written. Board member Hannah SECONDED the motion, which was VOTED upon and PASSED by unanimous voice vote.

ANNOUNCEMENTS

- None

PUBLIC COMMENTS

- No speaker requests were received for items on the Consent Agenda.

CONFLICT DECLARATIONS

- Item #1 – 2nd Wave Apartments Annexation - Huels
Item #2 – AdventHealth Narcoossee Annexation - Shannon

The above mentioned Board members filed the appropriate Conflict Form 8B (Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers) with the MPB Recording Secretary (attached); and abstained from voting on the above mentioned items.

AGENDA REVIEW

- Elisabeth Dang, Executive Secretary, reviewed the Consent Agenda.

## CONSENT AGENDA

### 1. RECOMMENDED APPROVAL, 2<sup>nd</sup> WAVE APARTMENTS ANNEXATION

- Applicant: Rebecca Wilson – Lowndes Law
- Owners: Romesh & Sonal Panchal; Michael & Angela Strasberg; David & Margaret Geisler; Robert & Carole Meeks; Marilyn P. & John R. Hefferan (estate); Kendra & Tony Richgels
- Location: 11747, 11749, 11751, 11757, 11763 and 11809 Narcoossee Rd., north of the Novel Nona PD, east of Narcoossee Rd., south of Kirby Smith Rd., and west of Lake Whippoorwill (±24.7 acres)
- District: 1
- Project Planner: Megan Barrow, (407.246.3363, [megan.barrow@orlando.gov](mailto:megan.barrow@orlando.gov))
- A) ANX2021-10008\*** Annex the subject property into the city limits of Orlando;
- B) GMP2021-10014\*** Change the future land use designation from Orange County's Rural designation to the City's Urban Village and Conservation;
- C) GMP2021-10015\*** Create Growth Management Plan Subarea Policy S.40.12; and
- D) ZON2021-10010\*\*** Rezone from Orange County's Country Estate District to the City's Planned Development for 30,000 sq. ft. of commercial uses and 377 multifamily units.

*Recommended Action: Approval of the requests, subject to the conditions in the staff report and addendum.*

### 2. RECOMMENDED APPROVAL, ADVENTHEALTH NARCOOSSEE ANNEXATION

- Applicant: Borron Owen, Jr. – GrayRobinson PA
- Owner: Adventist Health System/Sunbelt Inc.
- Location: 10999 Narcoossee Rd., on the east side of Narcoossee Rd., north of SR417 and east of the intersection of Lake Nona Blvd. and Narcoossee Rd. (±67.3 acres)
- District: 1
- Project Planner: Colandra Jones (407.246.3415, [colandra.jones@orlando.gov](mailto:colandra.jones@orlando.gov))
- A) ANX2021-10009\*** Annex the subject property into the city limits of Orlando;
- B) GMP2021-10016\*** Assign the Urban Village & Conservation future land use designations;
- C) GMP2021-10017\*** Create subarea policy S.35.5 to include site in Southeast Orlando Sector Plan; and
- D) ZON2021-10011\*\*** Initial zoning of Planned Development (PD).

*Recommended Action: Approval of the requests, subject to the conditions in the staff report.*

### 3. RECOMMENDED DEFERRAL, STARBUCKS @ EDGEWATER

Applicant: Shubham Desai – Bowman Consulting Group

Owner: Vera J. Scott Trust

Location: 1710, 1720 Edgewater Dr., south of W. New Hampshire St., north of Yates St., and east of Clouser Ave. (±0.7 acres)

District: 3

Project Planner: Katy Magruder (407.246.3355, kathleen.magruder@orlando.gov)

**A) CUP2021-10011\*\*** Conditional Use Permit for a restaurant with a drive-through; and

**B) MPL2021-10035\*\*** Master Plan for a 2,500 sq. ft. restaurant.

*Recommended Action: Deferral to the September 21, 2021 MPB Hearing, per the Applicant's request.*

### 4. RECOMMENDED APPROVAL, 4220 S. SEMORAN BLVD. DRIVE-THROUGH RESTAURANT

Applicant/Owner: Ashish Shah – Fitness Technology Solutions, LLC

Location: 4220 S. Semoran Blvd., west of S. Semoran Blvd., north of Pershing Ave., and south of Hickey Dr. (±0.6 acres)

District: 1

Project Planner: Rosemary Culhane (407.246.3422, rosemary.culhane@orlando.gov)

**CUP2021-10012\*\*** Conditional Use Permit for a restaurant with a drive-through.

*Recommended Action: Approval of the request, subject to the conditions in the staff report.*

### 5. RECOMMENDED APPROVAL, 2021 CAPACITY AVAILABILITY REPORT

Applicant: City of Orlando

Owner: N/A

Location: Citywide

District: All

Project Planner: Colandra Jones (407.246.3415, colandra.jones@orlando.gov)

**GMP2021-10018\*** Annual report to demonstrate the ability to meet the City's adopted level of service standards.

*Recommended Action: Approval of the request.*

**6. RECOMMENDED APPROVAL, CAPITAL IMPROVEMENTS SCHEDULE (FIGURE CI-14)**

Applicant: City of Orlando

Owner: N/A

Location: Citywide

District: All

Project Planner: Yolanda Ortiz (407.246.3792, yolanda.ortiz@orlando.gov)

**GMP2021-10019\*** Amend Figure CI-14 and Policy 2.2.30 of the Capital Improvements Element to reflect FY2021-2022 to 2025-2026 Capital Improvements Program, and to recommend that the City Council include the CIE projects in the 2021-2022, 2025-2026 CIP.

*Recommended Action: Approval of the request and addendum.*

**7. RECOMMENDED APPROVAL, GMP PROPERTY RIGHTS ELEMENT**

Applicant: City of Orlando

Owner: N/A

Location: Citywide

District: All

Project Planner: Lucky Carson (407.246.2120, lucky.carson@orlando.gov)

**GMP2021-10021\*** Creation of a GMP Property Rights Element in conformance with recently approved legislation (HB59/Chapter 2021-195, Laws of Florida).

*Recommended Action: Approval of the request.*

**8. RECOMMENDED APPROVAL, FLOODPLAIN REGULATIONS CODE AMENDMENT**

Applicant: City of Orlando

Owner: N/A

Location: Citywide

District: All

Project Planner: Colandra Jones (407.246.3415, colandra.jones@orlando.gov)

**LDC2021-10014\*** Amend Land Development Code Chapters 63 & 65 as it relates to floodplains to incorporate recent updates to the Florida Building Code and the FEMA Addendum National Flood Insurance Program Community Rating System.

*Recommended Action: Approval of the request.*

## 9. RECOMMENDED APPROVAL, INTERNATIONAL DRIVE RESORT PD AMENDMENT

Applicant: Kathy Hattaway – Poulos and Bennett

Owner: I Drive Investors LLC

Location: 5001 Vanguard St., north of Vanguard St., south of W. Oak Ridge Rd., east of International Dr., and west of the Florida Turnpike (±9.5 acres)

District: 6

Project Planner: Manuel Ospina (407.246.3235, manuel.ospina@orlando.gov)

**ZON2021-10007\*\*** Planned Development amendment to change the development program from ±90,000 sq. ft. of commercial uses and ±300 room hotel to ±10,000 sq. ft. of commercial uses, ±310 room hotel, and 340 multi-family dwelling units.

*Recommended Action: Approval of the request, subject to the conditions in the staff report.*

**Board member Baker moved APPROVAL of the CONSENT AGENDA, subject to the conditions in the staff reports and addendums. Board member Seacrist SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote (previously mentioned Board members abstained from indicated cases as reflected under the Conflict Declarations section).**

## REGULAR AGENDA (items in the order they were presented)

### 11. RECOMMENDED APPROVAL, 825 DARTMOUTH ST. REVERT TO PLAT

Applicant: Kamila Rounds – Fortis Enterprises

Owner: David and Mary Riche

Location: 825 Dartmouth St., north of Dartmouth St., south of Stetson St., west of N. Westmoreland Dr. and east of Edgewater Dr. (±0.3 acres)

District: 3

Project Planner: Jim Burnett (407.246.3609, james.burnett@orlando.gov)

**SUB2021-10036\*\*** Revert to the original plat for the removal of the existing house and construction of two new homes on existing 50 ft. wide by 124 ft. deep lots each, where a minimum 55 ft. lot width is required.

*Recommended Action: Denial of the request.*

This item was presented by Jim Burnett, AICP, Planner III, Land Development Studio, City Planning Department. Using PowerPoint, Mr. Burnett presented the proposed project, and the reasons for staffs' recommendation of denial, and responded to Board questions regarding FAR (floor area ratio), and block face analysis.

The applicant was represented by Ed Valley (in-person), Contractor, Fortis Enterprises, 933 Lewis Dr., Winter Park 32789. Mr. Valley gave a recap on the comments stated in Page 9 of the staff report regarding the FAR.

Chairperson Lea opened the hearing to the public.

The following speaker appeared via Zoom before the Board:

- 1) Justin Belanger, 805 Darmouth St., Orlando 32804 – Spoke in opposition of the request. His main concerns were increase in density, increase in traffic, reduced parking access and design too similar for proposed houses.

Mr. Valley rebutted stating that his company has built over 20 houses in College Park and direct neighbors' lots are already 50 ft. lots. The subject property is the only 100 ft. lot. He also noted that the design for the proposed houses would be specific to the proposed lots.

Chairperson Lea closed the public hearing and opened it up for Board discussion and/or a motion.

Discussion ensued among the Board members regarding the FAR and lot size, with many expressing their support. Board member Seacrist asked Mr. Burnett if staff had any conditions of approval if the Board decided to approve the request. Mr. Burnett referred to the conditions required on page 10 of the staff report.

**Board member Drury moved APPROVAL of the request, SUB2021-10036, subject to the conditions in the staff report. Vice-Chairperson Shannon SECONDED the MOTION, which was VOTED upon and PASSED by unanimous voice vote.**

## 10. RECOMMENDED CONTINUANCE, 639 W. ROBINSON ST. ALCOHOL BEVERAGE SALES EXEMPTION (Continued from June 15, 2021 MPB Hearing)

Applicant/Owner: Brad Cowherd – 639 E. Robinson LLC

Location: 639 W. Robinson St., north of W. Robinson St., between N. Parramore Ave. and N. Terry Ave. (±0.9 acres)

District: 5

Project Planner: TeNeika Neasman, (407.246.4257, teneika.neasman@orlando.gov)

**CUP2021-10002\*\*** Conditional Use Permit to allow an eating and drinking establishment in the I-G zoning district with alcohol beverage sales within 1,000 ft. of an established church and school and 300 ft. of a residential zoning district.

*Recommended Action: Approval of the request, subject to the conditions in the staff report.*

*Secretary Note for the Record: One letter of opposition and a petition in support with 130 signatures was received for the above case and uploaded to the MPB webpage for all Board members to review.*

This item was presented by TeNeika Neasman (via Zoom), Planner II, Land Development Studio, City Planning Division. Using PowerPoint, Mrs. Neasman presented the proposed project, staffs' conditions and recommendation.

The applicant was represented by:

- 1) Brad Cowherd (in-person), 2100 Elizabeth Ave., 32804
- 2) Nadeem Battla (in-person), 9502 Larill Ct., Windermere 34786

Mr. Cowherd addressed the parking plan and, along with Mr. Battla, responded to Board questions regarding the parking agreement as well as community outreach and consideration of an entrepreneur mentorship program for Parramore residents. Mr. Cowherd pointed out that many of the people present in support of the project were mom and pop businesses who were excited to launch their business in Orlando.

Chairperson Lea opened the hearing to the public.

Jacques Coulon, Project Coordinator, Transportation Department, responded to Board member Hannah's question regarding if a trip generation and parking demand study had been done. He noted that none had been conducted due to the location of the subject property. Mr. Coulon stated that the intended audience for the site would be mainly students and people walking and using electric scooters as well as the downtown Lymmo and Lynx line. He also noted that there was on-street parking available.

The following speakers appeared before the Board:

Speaker Name	In-Person /Zoom	Address	Support/ Opposed	Main Concerns/Comments
Robert Spooner, Mt. Zion Missionary Baptist Church, and Parramore Community Engagement Council	In-Person	535 W. Washington St., Orlando 32801	Opposed	Alcohol sales near 2 churches and school, parking and traffic. People in support do not live in Parramore.
Todd Long	In-Person	626 W. Robinson St., Orlando 32801	Opposed	No community outreach; parking issues; gentrification.

Chairperson Lea called for a break at 10:23 a.m. The meeting reconvened at 10:37 a.m.

Speaker Name	In-Person /Zoom	Address	Support/ Opposed	Main Concerns/Comments
Vontressia Howard	In-Person	1181 Merritt St. Altamonte Springs 32701	Support	Will bring business to Parramore area.
Claude Smith	In-Person	2362 Andrews Valley Dr., Kissimmee 34758	Support	Will bring investment and talent to Parramore area.
Domingo Santana	In-Person	3215 Timicua Dr., Orlando 32837	Support	Food truck owner. Supports World Food Truck.
Karla Pagan	In-Person	3103 Sandpiper Ln., Kissimmee 34741	Support	Food truck owner. Employment opportunity.
Brandon De La Cruz	In-Person	9865 Old Patina Way, Orlando 32832	Support	Business owner. Business growth.
Fernando Reina	In-Person	2790 Monticello Way, Kissimmee 34741	Support	Supports World Food Truck. Job creation.
Shuantae Bellamy	In-Person	4855 S. Orange Blossom Trl., Orlando 34761	Support	Owns technology based company. Wants to create a tech-training center in Parramore.
Enrique Prieto, Esq.	In-Person	6555 Sanger Rd., Orlando 32827	Support	Business will help eliminate drug problem in the community.
Eric Mitchell	In-Person	1704 Adair St., Ocoee 34761	Support	Food truck owner. Project will provide jobs for college students.
Leslie Gonzalez	In-Person	7406 Bentonshire Ave., Windermere 34786	Support	Will bring success and revenue to the community.
Jackie Tarlbert, Jack & Jackie's Wingz Thingz & BBQ, Inc.	In-Person	5711 LeJuene Dr., Orlando 32808 (Wingz restaurant located at 692 W. Robinson St.)	For Information	Community Outreach is needed. Gave handouts regarding interest in The Minority Façade Building Program.

Speaker Name	In-Person /Zoom	Address	Support/ Opposed	Main Concerns/Comments
Moises Zaragoza	In-Person	4111 Arrow Ridge Pl. Apt. 108, Kissimmee 34741	Support	Supports World Food Truck. Project will provide opportunity and economic growth to the community.
Mario Fernandez	In-Person	1736 Ranger Highlands Rd., Kissimmee 34744	Support	Supports World Food Truck. Wants opportunity to grow.
Julio Paredes	In-Person	9987 Shadow Creek Dr., Orlando 32832	Support	Supports World Food Truck. Family business.
Maria M. Adames	In-Person	4438 Philadelphia Cir., Kissimmee 34746	Support	World Food Truck gave her opportunity to establish her business providing high quality food. Just wants to work.
Bridget Monroe	Zoom	902 W. Concord St., Orlando 32805	Opposed	Bar, beer and food trucks operating until midnight is not what the community needs. Increase in traffic and noise. Community would benefit if this would be a grocery store.
Madeline Young	Zoom	814 W. Concord St., Orlando 32805	Opposed	Traffic and noise.

Discussion ensued among the Board members, staff and the applicant regarding parking agreement with UCF (University of Central Florida), World Food Trucks, investment opportunities and mentorship for the Parramore neighborhood and the request for alcohol use.

Mrs. Neasman noted that food trucks are an allowed use and clarified that the conditional use request was for alcohol sales and eating and drinking uses related to the taproom.

Chairperson Lea closed the public hearing and opened it up for Board discussion and/or a motion.

Discussion continued among the Board members with many expressing concerns about a disconnect between the applicant and the Parramore residents, and noted that none of the supporters were Parramore residents.

**Chairperson Lea moved DENIAL of the request CUP2021-10002. Board member Drury seconded the motion.**

Discussion continued among the Board members with some expressing that they would not like to shut down the project completely, but give it more time for community outreach.

**Chairperson Lea WITHDREW her motion of DENIAL.**

**After further discussion, Board member Drury moved CONTINUANCE of the request CUP2021-10002, to the October 19, 2021 MPB Hearing, in order to allow for community outreach and input. Board member Lee SECONDED the MOTION, which was VOTED upon and PASSED by a 7-1 vote (Lea voted Nay).**

## OTHER BUSINESS

- Paul Lewis, FAICP, Chief Planning Manager
  - ◆ Update on Appeals
    - 1375 S. Semoran Blvd. Alcoholic Beverage Sales Exemption – Quasi-Judicial Hearing scheduled for August 19, 2021.



- RoseArts District Mixed-Use Redevelopment – Legislative and Quasi-Judicial Appeals received July 23, 2021. Council will consider the Legislative cases (ANX2021-10006, GMP2021-10010, and GMP2021-10011) on August 23, 2021. A date for the Quasi-Judicial Hearing (case # ZON2021-10008) has not been scheduled.
- ◆ Livable Orlando: An Age-Friendly Initiative – Presentation was postponed tentatively for the September 21, 2021 Board meeting.
- Election of Chairperson and Vice-Chairperson
  - ◆ **Board member Lee moved for Kathleen Shannon to be the new Chairperson. Board member Huels seconded the motion, which passed by unanimous voice vote.**
  - ◆ **Board member Lee moved for Blake Drury to be the new Vice-Chairperson. Board member Huels seconded the motion, which passed by unanimous voice vote.**

Congratulations to our new Chairperson Shannon and Vice-Chairperson Drury!

## ADJOURNMENT

Having no other matters to bring before the Board, Chairperson Lea adjourned the meeting at 1:33 p.m.

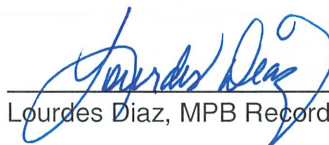
## STAFF PRESENT (In-person and via Zoom)

Elisabeth Dang, AICP, City Planning  
 Mark Cechman, AICP, City Planning  
 Paul Lewis, FAICP, City Planning  
 Karl Wielecki, AICP, City Planning  
 Shannan Stegman, AICP, City Planning  
 Jim Burnett, AICP, City Planning  
 Colandra Jones, AICP, City Planning  
 Michaëlle Petion, AICP, City Planning  
 TeNeika Neasman, City Planning  
 Kathleen Magruder, City Planning  
 Terrence Miller, City Planning  
 Christopher DeLoatche, City Planning  
 Megan Barrow, City Planning  
 Yolanda Ortiz, City Planning  
 Manuel Ospina, City Planning  
 Lucky Carson, City Planning  
 Rosemary Culhane, City Planning  
 Richard Forbes, AIA, City Planning  
 Doug Metzger, AICP, City Planning  
 Heather Bonds, City Planning  
 Fernanda Paronetto, City Planning  
 Jason Burton, AICP, City Planning  
 Lourdes Diaz, City Planning  
 Jacques Coulon, Transportation Planning  
 Melissa Clarke, City Attorney's Office  
 Sarah Taitt, City Attorney's Office

Audra Rigby, Orlando Police Department  
 Keith Grayson, Permitting Services  
 Akil Toussant, Permitting Services  
 Nancy Ottini, Transportation Planning  
 Jesse Blouin, Transportation Planning  
 Nat Prap, Public Works  
 Walter Hawkins, Urban Development  
 Kim King, Business Development  
 Susan Harris, Communications  
 Jessica Frye, Housing & Community Dev.  
 Ken Pelham, Families, Parks & Recreation  
 Evan Magley, Parking Administration  
 Denise Riccio, Parks & Special Facilities  
 Caylah Hall, Business Development  
 Yesenia Martinez, Business Development  
 Rebecca Fernandez, Neighborhood Relations  
 Candace Cardillo, City Clerk's Office  
 Kyle Reynolds, Economic Development  
 Carmen Oliveros, Economic Development  
 Lillian Scott-Payne, Economic Development  
 Sherry Gutch, Economic Development  
 Matthew Soss, City Attorney's Office  
 Commissioner Regina Hill,  
 Officer Sanchez, OPD, Sergeant at Arms  
 Officer Smith, OPD, Sergeant at Arms



Elisabeth Dang, AICP, Executive Secretary



Lourdes Diaz, MPB Recording Secretary







**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Jonathan Philip Huels, hereby disclose that on August 17, 2021:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of a client of my law firm, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

<u>Consent Agenda Item No.</u>	<u>Name</u>
1	2nd Wave Apartments Annexation

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

8/17/2021  
Date Filed

[Signature]  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Shannon, Kathleen</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Municipal Planning Board</b>
MAILING ADDRESS <b>1605 Asbury Avenue Orange</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY      COUNTY <b>Orlando</b>	NAME OF POLITICAL SUBDIVISION: <b>Orlando, District 3</b>
DATE ON WHICH VOTE OCCURRED <b>08/17/2021</b>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Katnleen Shanna, hereby disclose that on August 17, 20 21:

(a) A measure came or will come before my agency which (check one or more)

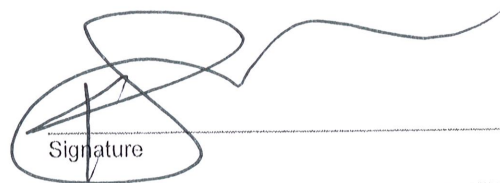
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of VHB, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Agenda Item #2 Advent Health Narcoossee Association - my firm has done due diligence for the client

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

8/17/2021  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.