

**December 10, 2019, 10:00 a.m.**  
**City Hall, Council Chambers, 2<sup>nd</sup> Floor**

**Minutes**

**Members Present:**

Greg Lee, Giti Khalsa, John McReynolds and Michael Millay.

**Members Absent:**

Rev. Terence Gray, Mercedes McCall, Richard McCree, Richard Siwica and Jo Thacker

**Others Present:**

Olabisi S. Cox, Recording Secretary  
Frank D. Usina, OVPO

**1. Opening Session**

Greg Lee, Chair, called the meeting to order at 10:19 a.m., after determining there was not a quorum. Members present were, Greg Lee, Giti Khalsa, John McReynolds and Michael Millay.

Mr. Lee presented a brief overview and mission of the Mayor's Citizens Oversight Committee (MCOC), as well as the general rules of order for the meeting.

Since there was not a quorum, approval of the May 14, 2019, minutes was tabled until the next MCOC meeting.

**2. Agenda Review**

Frank Usina, Community Venues Project Manager and staff liaison to the Oversight Committee, presented the project overview dashboard for Dr. Phillips Center Stage 2. The dashboard consists of six categories that include Project Budget/Expenses, Schedule Milestones, Blueprint Performance, Green Commitment, Development Agreements and a Community Update. The information presented for this meeting is compiled thru October 31, 2019.

**Dr. Phillips Center (DPC) Stage 2:** The Structural Steel Canopy was completed in September 2019 and Remaining Concrete Structure was completed in August 2019. Substantial Completion is targeted for second quarter 2020 and Final completion for fourth quarter 2020. The budget has not changed.

Mr. Usina added that the Blueprint information shown is what was approved and reported by the Blueprint/MWBE Office to date. Marya Collier reported that the average wage for MWBE employees is \$16.56 per hour. Ms. Collier added that she will provide an update on employment office, which closed on October 1, 2019.

John McReynolds, asked how the three facilities are tied together, as we near completion. Mr. McReynolds suggested that the committee rely on the project team when there are few critical items left to choose dates going forward. Further, we wanted to know what is being done in the system to get the MWBE employees to the next step (airport, etc.) Brent Daubach stated that the focus is on training and will be managed by Urban League, Blueprint 2.0. Doug Spencer added that once DPC gets the final approval from Orange County, DPC will manage the tie in of entire building.

**DPC Sub-Committee Report:** Mr. Lee reported that the last sub-committee meeting was held April 13, 2019 with Giti, Khalsa, Greg Lee, Richard McCree and John McReynolds in attendance. Giti Khalsa stated that the biggest concern was electrical low voltage and making sure there are material backups in order to avoid larger costs down the road. The committee talked about contingency money and reserves, while looking at repainting the canopy from a consistency point of view. Mr. McReynolds agreed that the canopy should look the same all over.

### **3. Public Comment**

No public comment

### **4. Adjourn**

Greg Lee, Chair, adjourned the meeting at 10:41 a.m.

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Greg Lee  
Chair

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Olabisi Slade Cox  
Recording Secretary