

**November 8, 2018, 8:30 a.m.****City Hall, Iron Bridge Conference Room, 8<sup>th</sup> Floor****MINUTES****Members Present:**

Eileen Fernandez [2/0] – arrived at 8:44 a.m.

Kimberly Holdridge [2/0]

Mark Jansen [2/0] – via telephone

Elena Pathak, Vice Chair [2/0]

Jason Searl [2/0]

Celeste Thomas, Chair [2/0]

**Members Absent:**

Andre Young [1/1]

**Others Present:**

Denise Aldridge, City Clerk

Alexis Walker, Board Coordinator

**1. Call to Order**

- a. Celeste Thomas, Chair, called the meeting to order at 8:42 a.m.

**2. Consideration of Minutes**

- a. Approval of the Minutes from October 11, 2018 Meeting
  - i. Kimberly Holdridge moved to accept the minutes from October 11, 2018 with changes. Elena Pathak seconded the motion. The committee voted to approve the minutes, 5-0. Eileen Fernandez was not present for this vote.

**3. New Business**

None

**4. Public Comment**

None

**5. Board Review**

- a. Appearance Review Board (EP)

Elena Pathak presented an evaluation of the Appearance Review Board. Elena moved to modify the board as presented. Jason Searl seconded the motion. The committee voted to approve the motion, 6-0.
- b. Building and Fire Codes Board of Appeals (MJ)

Mark Jansen presented an evaluation of the Building and Fire Codes Board of Appeals. Mark Jansen moved to maintain the board. Elena Pathak seconded the motion. The committee voted to approve the motion, 6-0.

c. Certification Board (JS)

Jason Searl presented an evaluation of the Certification Board. Jason Searl moved to maintain the board. Kimberly Holdridge seconded the motion. The committee voted to approve the motion, 6-0.

d. Harry P. Leu Gardens Board of Trustees (CT)

Celeste Thomas presented an evaluation of the Harry P. Leu Gardens Board of Trustees. Celeste Thomas moved to maintain the board. Elena Pathak seconded the motion. The committee voted to approve the motion, 5-0. Kimberly Holdridge was not present for this vote.

e. Upcoming Presentations

- i. Chapter 57 Review Board (AY)
- ii. Citizens' Police Review Board (MJ)
- iii. Civil Service Board (KH)
- iv. Criminal Nuisance Abatement Board (KH)
- v. Downtown South Neighborhood Improvement District Advisory Council (AY)

**6. Old Business / General Discussion**

Celeste Thomas reviewed the list of general recommendations for all boards with the committee. Discussion ensued.

**7. Other Business**

a. Chairman's Report  
None

b. City Clerk's Report  
None

c. Secretary's Report

- i. Next Meeting: December 13, 2018 at 8:30 a.m.

**8. Adjourn**

Celeste Thomas, Chair, adjourned the meeting at 9:56 a.m.

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Celeste Thomas  
Chairman

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Alexis Walker  
Board Administrator

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