

A meeting of the City of Orlando Certification Board was held on Wednesday, May 30, 2018 at City Hall, 400 S. Orange Avenue, 1st Floor North & South Collaborations Room, Orlando, Florida 32802. The Board convened at 9:00 a.m. to review case files.

Board Members Present: Anass Kabbaj, [6-2]
Arlene Guffin, [8-0]
Bruno Portigliatti, Chairperson [6-2]
Evelyn Lebron, [2-0]
Khalid Muneer, [5-3]
Sarah Kinbar, [5-3]

Board Members Absent: Julio Rocha, [5-3]

Staff Members Present: Janeiro Coulter, MBE/BLEUPRINT Division Manager
Marya Collier, MBE/BLEUPRINT Program Manager
Kimberly Wyche, Recording Secretary

Bruno Portigliatti, Chairperson called the Certification Board meeting to order at 9:16 a.m. The minutes from the April 25, 2018 meeting were approved as written.

Old Business

The minutes from the April 25, 2018 Board meeting were presented. It was moved by Sarah Kinbar, seconded by Arlene Guffin and vote carried unanimously to approve the minutes.

New Business

MWBE RULINGS

MW Financial Advisory Services LLC– Marissa Wortman, President appeared before the Board. Discussion ensued. The Board Members reviewed the areas of concern over the new application and disagreed with the findings. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify MW Financial Advisory Services LLC as a MWBE in Financial and Management Consulting Services.

Construction Recruiters America Staffing, Inc. – Diane Gurdak, President appeared before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Khalid Muneer and vote carried unanimously to recertify Construction Recruiters America Staffing, Inc. as a WBE in Construction Staffing Services.

C3 Foam & Precast, Inc. – Carlos Rojasschulz, Vice President appeared before the Board. Discussion ensued. It was moved by Khalid Muneer, seconded by Evelyn Lebron and vote carried unanimously to certify C3 Foam & Precast, Inc. as a MWBE in Foam Polystyrene Products Manufacturing; Precast Concrete Products Manufacturing; Paint and Coating Manufacturing; Architectural Services; EIFS; and Stucco.

300 Engineering Group, P.A. – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously

to certify 300 Engineering Group, P.A. as a MBE in full range of civil, environmental, mechanical, electrical, and structural engineering services and business solutions.

Aireko Energy Solutions US, LLC – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify Aireko Energy Solutions US, LLC as a MBE in Energy Related Installations such as PV-Solar, Combined heat & power (CHP), and Efficiency retro lifting.

Certified Translations LLC d/b/a Clarivita – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar seconded by Anass Kabbaj and vote carried unanimously to certify Certified Translations LLC d/b/a Clarivita as a MWBE in Professional Language Services: Document Translation, Interpreting, Transcriptions; Specializing in Healthcare, Legal and Business.

Hansard Accounting & Consulting, Inc. – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify Hansard Accounting & Consulting, Inc. as a MWBE in Accounting and Auditing Services; Licensed CPA.

Lanco & Harris Corp. d/b/a Lanco Paints & Coatings – The applicant did not appear before the Board. Evelyn Lebron, Board Member presented a memorandum of voting conflict – Form 8B (attached) and recused herself from voting. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify Lanco & Harris Corp. d/b/a Lanco Paints & Coatings as a MBE Manufacturer and distributor of paints, Roof coatings, Adhesives and Sealants.

Southeast Painting Enterprises of US LLC – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify Southeast Painting Enterprises of US LLC as a MBE in Painting Services-Commercial and Residential.

Vivid Consulting Group LLC – The applicant did not appear before the Board. Discussion ensued. It was moved by Sarah Kinbar, seconded by Anass Kabbaj and vote carried unanimously to certify Vivid Consulting Group LLC as a MBE in Civil Engineering Services and Public Involvement.

Re-Certifications

The applicants did not appear before the Board. Discussion ensued. It was moved by Khalid Muneer, seconded by Arlene Guffin and vote carried unanimously to recertify the following companies: 15 Lightyears Inc.; A & Associates, Inc. d/b/a A & A; Anderson Place Construction, LLC; CISS, Inc. d/b/a Callins Security Services (Evelyn Lebron, Board Member presented a memorandum of voting conflict – Form 8B (attached) and recused herself from voting); Cruzado Transport, Inc. d/b/a Maingate Transportation; Faller, Davis & Associates, Inc.; Gemini Engineering & Sciences, Inc.; Hands on Security Protection & Investigations, Inc.; ISGF; Lakeside Electrical Services; Mega Solutions, LLC; Mondre Energy, Inc.; Plumb Line Consulting; Radise International, L.C.; Rick Swisher, Architect, Inc.; Sell & Associates; Siebert Cisneros Shank & Co. LLC; Tri3 Civil Engineering Design Studio, Inc.; Verde Construction Managers, LLC.

Terminations/ Non-Responsive

The applicants did not appear before the Board. Discussion ensued. It was moved by Evelyn Lebron, seconded by Khalid Muneer and vote carried unanimously to terminate the following companies due to non-responsiveness: Advanced IT Concepts, Inc.; J. Williams Services, Inc.; McKenzie's Cleaning, Inc.; SDI Designs & Associates, LLC.

Janeiro Coulter, MBE/Blueprint Division Manager, announced to the Board that the Certification Board will become the Certification Appeals Board starting around June of 2018. This is due to Ordinance 2018-36 an upcoming amendment to Chapter 57, Articles II and III. August will be the first official meeting as the new Certification Appeals Board.

Bruno Portigliatti, Chairperson conducted vote of acclamation of the new Chairperson- Khalid Muneer. It was moved by Bruno Portigliatti and seconded by Sarah Kinbar and vote carried unanimously.

Khalid Muneer speaks to the Board and opens the floor for nominations to the Vice Chairperson position. Sarah Kinbar nominates Anass Kabbaj and Bruno Portigliatti seconds the nomination. Bruno Portigliatti moves to approve Anass Kabbaj as Vice Chairperson.

There being no further business, the meeting adjourned at 9:50 a.m.

Kimberly Wyche

Kimberly Wyche, Recording Secretary

Rita Chingoon.

9381 Jake Gotta Buide

GOTHA, FL 34734

May 30th, 2018.

TO WHOM IT MAY CONCERN

I HEREBY ATTEST THAT MY
FATHER, JOHN FONG PIN

AFONG, MIGRATED FROM

CANTON, CHINA, IN

THE LATE 1800 - TO TRINIDAD.

I ENCLOSE A COPY PHOTO

OF MY PARENTS, FLORENCE

AND JOHN AFONG ON

BEHALF OF MY GRANDDAUGHTER -

MARISSA WORTMAN.

I CAN BE CONTACTED AT

THE ABOVE ADDRESS TO

VERIFY THIS STATEMENT.

TELEPHONE NO. 407-674 7825..

YOURS RESPECTFULLY,

RITA CHINGOON.

RChingoon.





FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Lebron Evelyn M.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Certification Board
MAILING ADDRESS 9336 Raven Dell St.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Orlando FL 32825	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 5-30-2018	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Erly M. Lober, hereby disclose that on MAY 30, 20 18:

(a) A measure came or will come before my agency which (check one)

- ☒ Inured to my special private gain or loss;
- ☐ Inured to the special gain or loss of my business associate, _____;
- ☐ Inured to the special gain or loss of my relative, _____;
- ☐ Inured to the special gain or loss of _____, by whom I am retained; or
- ☐ Inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

CISS, This is a current client of the MBDA.

Date Filed

MAY 30, 2018

Signature

Erly M. Lober

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Lebron EUE/ye M.</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Certification Board</i>
MAILING ADDRESS <i>9336 Ramey Dell ST.</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Orlando FL</i>	COUNTY	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED <i>May 30, 2018</i>		NAME OF POLITICAL SUBDIVISION:
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Evelyn M. Lebrun, hereby disclose that on May 30, 2018:

(a) A measure came or will come before my agency which (check one)

☒ Inured to my special private gain or loss;

☐ Inured to the special gain or loss of my business associate, _____;

☐ Inured to the special gain or loss of my relative, _____;

☐ Inured to the special gain or loss of _____ by whom I am retained; or

☐ Inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Janco, is a Past Client of mine,
from La Prensa newspaper.

May 30, 2018
Date Filed

Evelyn M. Lebrun
Signature

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