



BUILDING & FIRE CODES BOARD OF APPEAL

Minutes

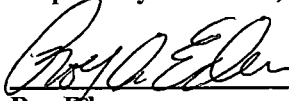
October 5, 2018

City Hall, 2nd Floor, Veterans Conference Room
400 S. Orange Avenue, Orlando, Florida


BOARD MEMBERS: Wm. Scott Coleman – Chair, Laura Barbero-Buffa – Vice Chair, Daya Taylor, James Balius, Miguel Botello, Gregory Tabaka, and Lewis Van Alstyne III.

- I. **Call to Order:** The meeting was called to order at 9:06 am.
- II. **Roll Call:**
Board members present: Wm. Scott Coleman, Laura Barbero-Buffa, James Balius, Miguel Botello, Lewis Van Alstyne III, Daya Taylor, and Gregory Tabaka.
Board members absent: None.
Staff Present: Alison Brackins – Assistant City Attorney II, Roy Eden – Building Official, Brandy O'Brien – Recording Secretary, and Mark Jansen – Board Review Committee member.
- III. **Public Comment:** None.
- IV. **Old Business:** A motion was made by Laura Barbero-Buffa to approve the July 6, 2018 minutes and seconded by Miguel Botello. The vote carried unanimously.
- V. **Brief education topic review:** Chairman of the Board, Wm. Scott Coleman, presented an overview of Alternative Means and Methods pertaining to the FL Building and Fire Code. The discussion centered on CaptiveAire's fire suppression system and his experience with the standard municipality permitting submittal process regarding revisions, testing, and documentation.
- VI. **New Business:** None.
- VII. **Other Business:**
 - A. Introduction of Mark Jansen – Assigned Board Review Committee member
 - i. Mark informed the board of his role and explained the board review process.
 - ii. The board was urged to provide feedback and suggestions.
 - B. The board members introduced themselves and described their field of expertise.
- VIII. **General Discussion:**
 - A. Alison Brackins provided Mark Jansen with a full description of how the board processes appeals and the steps that would follow an appeal per his request.
 - i. Discussion ensued regarding the board's current policies and procedures.
 - ii. Roy Eden contributed information on how appeals come to fruition.
 - B. The board collectively asked when Flamebar could be discussed and Alison Brackins advised that a fair measure of time would be one year as a Flamebar appeal may still be addressed.
- IX. **Meeting adjourned at 9:40 am.**

Respectfully Submitted,



Roy Eden
Building Official



Brandy O'Brien
Recording Secretary

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