



BOARD REVIEW COMMITTEE

OFFICIAL MINUTES

THURSDAY, JULY 12, 2018 | 8:30 A.M.

IRON BRIDGE CONFERENCE ROOM | EIGHTH FLOOR | CITY HALL

A meeting of the City Board Review Committee for the City of Orlando was held on Thursday, July 12, 2018, at 8:30 a.m. at City Hall, 400 South Orange Avenue, Orlando, Florida 32801.

Members Present:

Celeste Thomas - Chairman [2/1]
Eileen Fernandez [2/1]
Elena Pathak – Vice Chairman [3/0]
Andre Young [2/1]

Members Absent:

Kimberly Holdridge [1/1]
Mark Jansen [2/1]
Jason Searl [2/1]

Others Present:

Denise Aldridge, City Clerk
Heather Harris, Interim Board Coordinator

I. **CALL TO ORDER**

Celeste Thomas, Chairman, determined quorum was present and called the meeting to order at 8:37 a.m.

II. **APPROVAL OF MINUTES**

Approval of the Meeting Minutes from May 10, 2018.

Eileen Fernandez moved to accept the minutes of the May 10, 2018 meeting, as presented, and Andre Young seconded the motion. The Board Review Committee voted 4-0 to approve the motion.

III. **PUBLIC COMMENTS**

None.

IV. **BOARD REVIEW**

Elena Pathak presented a City Board Evaluation for the Board of Zoning Adjustments. Discussion ensued.

All other boards are currently being reviewed by the Board Review Committee and will be presented at a later date.

Discussion ensued regarding code language relating to absences and quorum. Denise Aldridge, City Clerk, will review with legal for clarification.

V. **NEW BUSINESS**

Denise Aldridge, City Clerk, discussed assigning dates for the Board Members to present their board evaluations and recommendations. There was some confusion on the board codes and policies. Denise Aldridge, City Clerk, will reorganize the information and documents needed for board members to evaluate their assigned boards and send out new packets. The packets will only include the boards assigned to each board member to ensure board members are reviewing the appropriate documents.

It was discussed that Board Member Assessment Questionnaire will be sent to the previous board members to get their feedback and input.

VI. **OLD BUSINESS / GENERAL DISCUSSION**

Heather will update the "City Staff Evaluation" forms per Celeste's notes from last meeting and will check with Jenovie for her notes.

VII. **OTHER BUSINESS**

CHAIRMAN'S REPORT

None.

CITY CLERK'S REPORT

Denise Aldridge, City Clerk, provided the board with an update on the 2nd floor construction.

SECRETARY'S REPORT

None.

VIII. **ADJOURNMENT**

Celeste Thomas, Chairman, declared the meeting adjourned at 9:50 a.m. Next meeting: August 8, 2018 at 8:30 a.m.

Celeste Thomas
Chairman

Heather Harris
Interim Board Coordinator