



BOARD REVIEW COMMITTEE

OFFICIAL MINUTES

THURSDAY, MAY 10, 2018 | 8:30 A.M.

IRON BRIDGE CONFERENCE ROOM | EIGHTH FLOOR | CITY HALL

A meeting of the City Board Review Committee for the City of Orlando was held on Thursday, May 10, 2018, at 8:30 a.m. at City Hall, 400 South Orange Avenue, Orlando, Florida 32801.

Members Present:

Celeste Thomas - Chairman [2/0]  
Eileen Fernandez [1/1]  
Kimberly Holdridge [1/0]  
Mark Jansen [2/0] – via telephone  
Jason Searl [2/0]  
Andre Young [2/0] – arrived at 8:53 a.m.

Members Absent:

Elena Pathak – Vice Chairman [2/0]

Others Present:

Denise Aldridge, City Clerk  
Jenovie Irizarry, Board Coordinator

**DRAFT**

I. **CALL TO ORDER**

Celeste Thomas, Chairman, determined quorum was present and called the meeting to order at 8:53 a.m.

II. **APPROVAL OF MINUTES**

**Approval of the Meeting Minutes from March 8, 2018.**

Kimberly Holdridge moved to accept the minutes of the March 8, 2018 meeting, as presented, and Jason Searl seconded the motion. The Board Review Committee voted 6-0 to approve the motion.

III. **PUBLIC COMMENTS**

None.

IV. **BOARD REVIEW**

Celeste Thomas presented a City Board Evaluation for the Families, Parks and Recreation Board. Discussion ensued.

All other boards are currently being reviewed by the Board Review Committee and will be presented at a later date.

V. **NEW BUSINESS**

The Board Review Committee discussed implementing a Telephone Policy. Kimberly Holdridge made a motion to approve the telephone policy and Eileen Fernandez seconded the motion. The Board Review Committee voted 6-0 to approve the motion.

The Board Review Committee discussed updating the “Board Member Assessment Questionnaire”. Jenovie Irizarry, Board Coordinator, advised she would update the form and distribute to all board members once completed.

VI. **OLD BUSINESS / GENERAL DISCUSSION**

None.

VII. **OTHER BUSINESS**

**CHAIRMAN’S REPORT**

None.

**CITY CLERK’S REPORT**

Denise Aldridge, City Clerk, provided the board with an update on the 2<sup>nd</sup> floor construction.

**SECRETARY’S REPORT**

Jenovie Irizarry, Board Coordinator, advised key fobs have been approved for the Board Review Committee board members.

The date of the next Board Review Committee was discussed. Eileen Fernandez made a motion to cancel the June 14, 2018 meeting and Andre Young seconded the motion. The Board Review Committee voted 6-0 to approve the motion.

VIII. **ADJOURMENT**

Celeste Thomas, Chairman, declared the meeting adjourned at 9:40 a.m. Next meeting: July 12, 2018 at 8:30 a.m.

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Celeste Thomas  
Chairman

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Jenovie Irizarry  
Board Coordinator