



BUILDING & FIRE CODES BOARD OF APPEAL

Minutes

March 2, 2018

City Hall, 1st Floor, North and South Collaborations Conference Room
400 S. Orange Avenue, Orlando, Florida

BOARD MEMBERS: Wm. Scott Coleman – Chair, Laura Barbero-Buffa – Vice Chair, Daya Taylor, James Balius, Miguel Botello, Reinaldo Acosta, and Gregory Tabaka

- I. **Call to Order:** The meeting was called to order at 9:06 am.
- II. **Roll Call:**
 - Board members present:** Wm. Scott Coleman, Laura Barbero-Buffa, Daya Taylor, James Balius, Miguel Botello, Reinaldo Acosta, and Gregory Tabaka.
 - Board members absent:** None.
 - Staff Present:** Alison Brackins, Assistant City Attorney II, Lillian C. Scott-Payne, Permitting Services Division Manager, Roy Eden, Building Official and Brandy O'Brien, Recording Secretary.
- III. **Public Comment:** None.
- IV. **Old Business:** A motion was made by Laura Barbero-Buffa to approve the January 5, 2018 minutes and seconded by Daya Taylor. The vote carried unanimously.
- V. **Brief education topic review:** None.
 - A. Laura Barbero-Buffa will provide an overview regarding the new building code at the next meeting scheduled on May 4, 2018.
- VI. **New Business:**
 - A. Introduction of new board members, Gregory Tabaka and Reinaldo Acosta.
 - i. The board and City staff members welcomed the new members; they gave brief introductions on their background.
 - B. Discussion ensued regarding board retreat scheduled May 4, 2018.
- VII. **Other Business:** None.
- VIII. **Meeting adjourned at 9:35 am.**

Respectfully Submitted,

Lillian C. Scott-Payne
Permitting Services Division Manager

Brandy O'Brien
Recording Secretary