



BOARD REVIEW COMMITTEE

OFFICIAL MINUTES

THURSDAY, MARCH 8, 2018 | 8:00 A.M.

HOUSE CONFERENCE ROOM | SEVENTH FLOOR | CITY HALL

A meeting of the City Board Review Committee for the City of Orlando was held on Thursday, March 8, 2018, at 8:30 a.m. at City Hall, 400 South Orange Avenue, Orlando, Florida 32801.

Members Present:

Mark Jansen [1/0]
Elena Pathak [1/0]
Jason Searl [1/0]
Celeste Thomas [1/0]
Andre Young [1/0] – Via Telephone

DRAFT

Members Absent:

Eileen Fernandez [0/1]

Others Present:

Denise Aldridge, City Clerk
Jenovie Irizarry, Board Coordinator
Kelvin Thompson Jr., Member of the Public

I. **CALL TO ORDER**

Denise Aldridge, City Clerk, determined quorum was present and called the meeting to order at 8:32 a.m.

CHAIRMAN AND VICE CHAIRMAN ELECTION

A motion was made by Denise Aldridge, City Clerk, to elect Celeste Thomas as Chairman and Elena Pathak as Vice-Chairman for a one-year term beginning March 8, 2018 and ending March 8, 2019. Jason Searl seconded the motion. The Board Review Committee voted to approve the motion 6-0.

II. **APPROVAL OF MINUTES**

Approval of the Orientation Meeting Minutes from February 8, 2018.

Approval of the Orientation Meeting Minutes from February 9, 2018.

Approval of the Orientation Meeting Minutes from February 14, 2018.

Mark Jansen moved to accept the orientation minutes of the February 8, 2018 meeting, February 9, 2018 meeting and the February 14, 2018 meeting, as presented, and Jason Searl seconded the motion. The Board Review Committee voted 6-0 to approve the motion.

III. **NEW BUSINESS**

The Board Review Committee reviewed the Board Evaluation Form and made recommended changes. Jenovie Irizarry, Board Coordinator, will update the Board

Evaluation Form and distribute the revised version to the board members upon completion.

IV. **BOARD ASSIGNMENTS**

The Board Review Committee discussed the assignment and established how the boards would be divided. The Mayor's Citizens' Advisory Boards were distributed as follows:

Affordable Housing Advisory Committee	Denise Aldridge
Appearance Review Board	Elena Pathak
Audit Board	Eileen Fernandez
Board of Zoning Adjustment	Elena Pathak
Building and Fire Codes Board of Appeal	Mark Jansen
Certification Board	Jason Searl
Chapter 57 Review Board	Andre Young
Citizens' Police Review Board	Mark Jansen
Civil Service Board	Denise Aldridge
Code Enforcement Board	Mark Jansen
Criminal Nuisance Abatement Board	Dense Aldridge
Downtown Development Board	Jason Searl
Downtown South Neighborhood Improvement District Advisory Council	Andre Young
Families, Parks and Recreation Board	Celeste Thomas
Harry P. Leu Gardens Board of Trustees	Celeste Thomas
Historic Preservation Board	Elena Pathak
Mennello Museum of American Art Board of Trustees	Andre Young
Municipal Planning Board	Jason Searl
Nominating Board	Eileen Fernandez
Public Art Advisory Board	Eileen Fernandez
Vehicle for Hire Appeal Board	Celeste Thomas

V. **2010/2011 Board Review**

The 2010/2011 Citizen Board Review Committee Report, City Staff Questionnaire and Board Member Questionnaire were distributed and discussed. Jenovie Irizarry, Board Coordinator, received feedback from the Committee which will be used to create the 2018 Questionnaires.

VI. **OTHER BUSINESS**

The Board Review Committee established meetings to take place on the second Thursday of every month at 8:30a.m.

VII. **PUBLIC COMMENTS**

Kelvin Thompson Jr. informed the board that he has attended multiple City Board Meetings, including the Affordable Housing Advisory Committee and the Citizens' Police Review Board, and advised he is in support of additional board member training.

VIII. **CITY CLERK'S REPORT**

None.

IX. **SECRETARY'S REPORT**

None.

X. **ADJOURNMENT**

There being no further business to discuss, Chairman Celeste Thomas, declared the meeting adjourned at 9:29 a.m. Next meeting: May 10, 2018 at 8:30 a.m.

Celeste Thomas
Chairman

Jenovie Irizarry
Board Coordinator