



## MEMORANDUM

**TO:** Silvia Coste, Procurement and Contracts Division

**THRU:** Janeiro R. Coulter, MBE Division Manager

**FROM:** Byron Raysor, MBE Project Manager

**DATE:** June 24, 2020

**SUBJECT:** M/WBE Award Approval Memo

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The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Public Works Division recommendations in the amendment to the awarded contract IFB19-0300 for **Iron Bridge Diffused Aeration System Replacement to Wharton-Smith, Inc.**

The recommended action is to authorize the execution of an amendment with Wharton Smith, Inc. to increase the current contract amount from \$1,767,000.00 to an estimated amount of \$2,250,023.27. This increase of \$438,023.27 will allow Wharton Smith, Inc. to install a mixer system while the basin has been drained.

The Minority Business Enterprise Division has reviewed the subject Procurement and has determined that there were no city-certified M/WBE firms that are able to provide this installation service.

cc: David Billingsley, Chief Procurement Officer

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**EXECUTIVE OFFICES • MINORITY BUSINESS ENTERPRISE DIVISION**

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