

MEMORANDUM

TO: Silvia Coste, Purchasing Agent

FROM: Charlie Conklin, P.E., Project Manager

DATE: June 17, 2020

SUBJECT: Leesburg Concrete Company Piggyback Term Contract

The Parks and Recreation Division wants to construct two small restrooms at Bill Frederick Park and we need to piggyback the subject term contract to purchase them from Leesburg Concrete. Piggybacking their contract with Lake County is a very beneficial way to obtain these restrooms and could be used by other project managers or other City divisions in the future. Therefore, please prepare a City Council Agenda item to be approved at the next City Council meeting.