
May 28, 2020, 2:00 p.m.

Virtual meeting via Zoom Webinar

MINUTES

Members Present: Jennifer Quigley, Marcia H. Goodwin, Shannon Fitzgerald, Terry Olson and Barbara Hartley

Others Present: Mary-Stewart Droege, Project Manager; Candace Cardillo, Board Coordinator; Andrea Morgan, Assistant City Attorney; Ashley Edwards, Recording Secretary; Jacques Coulon, Planner III; Doug Metzger, Chief Planner; and Stacey Adams, Assistant Attorney III

1. Welcome:

The meeting was called to order at 2:07 p.m.

2. Roll Call:

Ashley Edwards, Recording Secretary, announced that a quorum was present, with all members in attendance.

3. Committee Training:

- a. Candace Cardillo, Board Coordinator, reviewed the attendance policy with committee members.
- b. Andrea Morgan, Assistant City Attorney, explained the application of sunshine laws, public records laws, and ethics laws to committee members.

4. Public Comments:

None.

5. Selection of Committee Chairperson:

- a. A motion was made by Terry Olson and seconded by Marcia Goodwin to elect Jennifer Quigley as Chair. The motion passed unanimously.
- b. A motion was made by Jennifer Quigley and seconded by Barbara Hartley to elect Terry Olson as Vice Chair. The motion passed unanimously.

6. Project Manager Report:

Mary-Stewart Droege, Project Manager, gave a two-part presentation. The first part of the presentation focused on the background and criteria of the I-4 Ultimate Art Project as well as

a review of the proposed art site. The larger property is generally located south of W. Colonial Dr., north of Concord St., east of N. Garland Ave. and I-4, and west of CSX railroad tracks. The second part of the presentation reviewed the multi-page Call for Artists, which is to be issued through the CaFÉ on-line art solicitation website.

A committee discussion then ensued and committee members made the following recommendations for the Call for Artists, including:

- Artists should provide two references;
- A minimum artist stipend amount should be identified in the solicitation;
- Project approach should have a limited scope as it concerns initial artist submittals;
- A project timeline extension should be requested from SGL and its I-4 Ultimate Art Endowment partners to better support the multi-step art solicitation process and address the unexpected delays due to COVID-19.

7. Next Steps:

Mary-Stewart Droege, Project Manager, presented the next steps to include finalizing the Call for Artists and establishing a timeline.

8. Next Meeting:

The next meeting of the I-4 Ultimate Art Committee is TBD.

9. Adjourn:

There being no further business to come before the I-4 Ultimate Art Committee, Chair Jennifer Quigley adjourned the meeting at approximately 3:17 p.m.

Jennifer Quigley

Jennifer Quigley
Chair

Ashley Edwards

Ashley Edwards
Recording Secretary