



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Mayor Dyer and City Commissioners

FROM: Dayci S. Burnette-Snyder, Director of Board Services

DATE: June 18, 2020

SUBJECT: APPROVAL OF AVIATION AUTHORITY ITEMS

It is respectfully requested that on July 6, 2020, Orlando City Council specifically approve the following items approved by the Aviation Authority at its June 17, 2020 meeting (see attached draft minutes):

ITEM NO.	DESCRIPTION
CA-E	Obtain Orlando City Council concurrence for: (1) Change Order No. BP-00486-03 in the deductive amount of (\$155,984.37) and no time extension (as required because of FAA funding)
CA-K	Disposal of Surplus Property.

CONSENT AGENDA

1. Item J was pulled for discussion. Upon motion by Mr. Good, second by Mayor Demings, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: April 6 and April 20, 2020, Concessions/Procurement Committee; March 24 and March 31, 2020, Construction Committee; February 26, 2020 (2 sets), March 10 and March 24, 2020, Professional Services Committee, and April 7, 2020, Construction Finance Oversight Committee;

B. accept the recommendation of the Construction Committee to approve an Addendum to the ORL Taxiways F and G Rehabilitation, and Taxiway E4 Construction Agreement with C&S Engineers, Inc. for Design Phase A/E Services for BP No. 00045, ORL Taxiways F and G Rehabilitation, and Taxiway E4 Construction, at the Orlando Executive Airport, for a total amount of \$245,850, which includes a lump sum fee amount of \$201,008, a not-to-exceed fee amount of \$37,937, and a not-to-exceed reimbursable expense amount of \$6,905, with funding from a 100% FAA Grant, which includes both AIP and CARES Act funding (Orlando City Council concurred to accept the grant and associated contracts on June 1, 2020); and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100823]**;

C. accept the recommendation of the Construction Committee to approve Amendment No. 4 to Addendum No. 3 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction for BP No. S00142, South Terminal C, Phase 1, Airside Terminal Foundations (GMP No. 6-S) at the Orlando International Airport, for a total negotiated deductive GMP Amendment amount of (\$242,156), which includes a deductive amount of (\$180,260) for CM@R Contingency, a deductive amount of (\$46,615) for Owner Contingency, a deductive amount of (\$1,598) for Performance and Payment Bonds, and a deductive amount of (\$13,683) for the CM@R Fee (6.031%), resulting in a revised GMP amount of \$21,699,986, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100824]**;

D. accept to the recommendation of the Construction Committee to approve Amendment No. 5 to Addendum No. 16 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00168, South Terminal C, Phase 1, Airside Terminal Interiors Finishes and Specialties (GMP No. 6-S.4) at the Orlando International Airport, for a total negotiated deductive GMP Amendment amount of (\$906,284), which includes a deductive amount of (\$849,096) for Owner Contingency, a deductive amount of (\$5,979) for Performance and Payment Bond, and a deductive amount of (\$51,209) for the CM@R Fee (6.031%), resulting in a revised GMP amount of \$63,319,376, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100825]** ;

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E. accept the recommendation of the Construction Committee to: (1) approve Change Order No. BP-00482-04 in the amount of \$167,868.19 and a 97 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; (2) approve Change Order No. BP-00486-03 in the deductive amount of (\$155,984.37) and no time extension, and request Orlando City Council and Federal Aviation Administration (FAA) concurrence (as required because of FAA funding), with funding as outlined in Attachment A; (3) approve Change Order No. R-S00001-02 in the deductive amount of (\$25,000) and a 146 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; (4) approve Change Order No. V-00867-03 in the amount of \$63,240.42 and a 124 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; (5) approve Change Order No. V-S00008-06 in the amount of \$1,966.50 and a 267 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; and, (6) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel;

F. accept the recommendation to: (1) approve an amendment to the Lease Agreement, at Colonial Promenade, Orlando Executive Airport, with DMANSR Enterprises Inc., to extend the length of the Lease Agreement for 12 months, through May 31, 2021, for 1,271 square feet, at the annual rental rate of \$13 per square feet, plus taxes and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel. **[FILED DOCUMENTARY NO. 100826];**

G. accept the recommendation to: (1) approve Amendment No. 1 to the Automated Retail Concession Agreement, at Orlando International Airport, with Prepango, LLC, to increase the premises by 192 square feet, from 256 square feet to 448 square feet, for the sale of Personal Protective Equipment and supplies only and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100827];**

H. accept the recommendation of the Concessions/Procurement Committee to: (1) deem the Bid received from Archive Corporation as non-responsible; (2) award Purchasing Contract No. 08-20, Offsite Records Storage Services, to VRC Companies LLC, as the lowest responsive and responsible bidder, for an initial five-year term, in an amount not-to-exceed \$324,755.20; (3) authorize funding from the Operations and Maintenance Fund in an amount not-to-exceed \$324,755.20; (4) authorize funding from the Operations and Maintenance Fund for payment to Retrievox, Inc., for an end of contract transfer fee, in the amount not-to-exceed \$85,650; and (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100828];**

I. accept the recommendation to: (1) approve User Fee Facility Full Cost Recovery with U.S. Customs and Border Protection for Customs Services at Orlando Executive Airport; (2) authorize funding from previously-approved Operation and Maintenance Fund estimated at \$216,700 per year; and (3) authorize the Chief Executive Officer to renew the MOA annually, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 100829];**

J. considered separately;

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K. accept the recommendation to: (1) find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.