

MEMORANDUM

TO: Cindy Jordan, Procurement and Contracts Division

THRU: Janeiro R. Coulter, MBE Division Manager *Mary Coulter for Janeiro Coulter*

FROM: Kay Hall, Contract Compliance Investigator

DATE: June 17, 2020

SUBJECT: M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Facilities Management Division recommendations for the award of **IFB20-0207 to D. H. Pace Company, Inc.**

The M/WBE Division has reviewed the subject procurement and has determined that there were no city-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer
LouEmma Cromity, Assistant Chief Procurement Officer