

February 11, 2020, 3:30 p.m.

Sustainability Conference Room, 2nd Floor, City Hall

Members Present:

Kevin Edmonds, Chief Administrative Officer
Heather Fagan, Chief of Staff to Mayor
Christopher McCullion, Chief Financial Officer
Wes Powell, Assistant City Attorney

Others Present:

Michelle McCrimmon, Deputy Chief Financial Officer
Martin Carmody, Budget Division Manager
Jason Wojkiewicz, Budget Analyst IV
Anthony Bellizio, Budget Analyst III
Ricky Vanderoef, Budget Analyst III
Kevin Pierre, Budget Analyst III
Amy Kessel, Transportation Fiscal Manager
Maria Ash, Recording Secretary

CALL TO ORDER

The Budget Review Committee meeting on February 11, 2020 was called to order by Kevin Edmonds at 3:31 p.m.

PUBLIC COMMENT

There was no Public comment.

NEW BUSINESS

FY2019/20 BUDGET – APPROPRIATIONS

1. DESIGNATED REVENUE FUND (0005_F)

- A. BA20-24, Break Room Repair & Renovation (REM0004_P) – Request to recognize historical revenues (FY15 - FY19) received from vending machine commissions. Net increase to budget: \$77,030.

2. GRANTS FUND (1130_F)
 - A. BA20-28, FY 20 UCF Parramore Community Garden Grant (SUS0005_G) – Request to recognize receipt of the FY20 UCF Parramore Community Garden Grant and appropriate it accordingly. The funds will be used to provide educational programming for the ACE School Community on gardening and other environmental topics. Net increase to budget: \$9,000.

3. CAPITAL IMPROVEMENT FUND (3001_F)
 - A. BA20-29, IRIS Initiative (OPD0005_P) – Request to move \$150,000 from Police’s equipment replacement project (OPD0002_P) for the repair and replacement of the City’s IRIS cameras. For the past couple of years Police has been budgeting the \$150,000 within their larger equipment replacement project, this amendment will simplify the budgeting and monitoring of spending on IRIS cameras.

4. WATER RECLAMATION GENERAL CONSTRUCTION FUND (4106_F)
 - A. BA20-27, Narcoossee Road Reclaimed Water Main (CIP0237_P) – Request to recognize revenue from a Joint Participation Agreement (JPA) between the City of Orlando and Orange County approved at the April 22, 2019 City Council Meeting. The City has agreed to incorporate construction of the County portion of two transmission pipelines into the project in order to reduce interference. The agreement provides that the County will pay the City for the full cost of constructing the County portion. Net increase to budget: \$4,842,835.

5. AFTER SCHOOL ALL STARS FUND (0023_F)
 - A. BA20-30, Children Affairs - Ounce of Prevention (CAD0002_C) – Related to PA-06, request to recognize revenue and expense budget for salary and benefits related to the creation of one (1) Healthy Kids Orlando Project Coordinator - C (NB105) position. The position will be funded thru June 2020 by the Ounce of Prevention Fund of Florida grant received by the Orlando Youth and Community Trust, Inc. (“Trust”). The Trust will fully reimburse the City of Orlando for all salary and benefit expenses. Net increase to budget: \$17,709.

6. VARIOUS FUNDS
 - A. BA20-25, Randal Park Blvd - SE Impact Fee Fund (TSP0068_P) - Request to replace District 1 capital contribution (\$225,000) to the Lake Nona Park project with funding from Southeast Park Impact Fees. The District 1 capital contribution will instead be used to partially fund a turning lane on Randal Park Boulevard near Sun Blase Elementary School. Additional funding for the turning lane will come from another District 1 capital contribution (\$50,000) and Southeast Transportation Impact Fees (\$175,000). Net increase to budget: \$175,000.

FY2019/20 BUDGET – STAFFING

Note: Staffing changes are approved with the flexibility for specific classification decisions to be reviewed and revised by Human Resources as necessary.

7. GENERAL FUND (0001_F)
 - A. PA20-05, Strategic Support (TMD0002_C) – Request to create one (1) Project Portfolio Manager (NB115) position to oversee the planning, development, and implementation of all information technology (IT) projects. This position will ensure all IT projects are prioritized, budgeted, and tracked correctly. The estimated cost of \$93,504 will be absorbed within the department’s existing budget.

- B. PR20-07, Chief Information Officer (TMD0001_C) – Request to reclassify one (1) 503677 Client Support Services Manager (NB117) position to an Enterprise Architect (NB117). This position will ensure all business, applications, data, and technology align with the City's strategies and implement ways to improve IT infrastructure. There is no additional cost.
- C. PA20-09, Director of Transportation (TRN0001_C) – Request to drop one (1) Transportation Deputy Director (NB121) and add one (1) Transportation Planning Division Manager (NB119) position to Transportation Planning (TSP0001_C). This action would reinstate the role of the Transportation Planning Division Manager position and in order to coordinate transportation planning initiatives between the Division and the Director's Office. No net increase to the budget.

8. AFTER SCHOOL ALL STARS FUND (0023 F)

- A. PA20-06, Children Affairs - Ounce of Prevention (CAD0002_C)– Request to create one (1) Healthy Kids Orlando Project Coordinator - C (NB105) position. This position will manage overall implementation and operations of the Healthy Kids Orlando (HKO) program. HKO seeks to increase physical activity and nutritional knowledge of children residing in the underserved neighborhoods of Parramore and Englewood. The position will be fully funded for four (4) months by the Ounce of Prevention Fund of Florida grant received by the Orlando Youth and Community Trust, Inc. The estimated cost of \$17,709 will be fully reimbursed by the Orlando Youth and Community Trust, Inc.

A Motion to approve items 1A through 8A was made by Wes Powell. Chris McCullion seconded the motion and the vote carried to approve items 1A through 8A.

ADJOURN

The meeting was adjourned at 3:32 p.m.



Christopher McCullion
Chief Financial Officer



Maria Ash
Recording Secretary