

July 9, 2019, 3:30 p.m.

City Hall, Sustainability Conference Room, 2nd Floor

MINUTES

Members Present:

Kevin Edmonds, Acting Chief Administrative Officer
Frank Billingsley, Chief of Staff
Christopher McCullion, Chief Financial Officer
Wes Powell, Assistant City Attorney

Others Present:

Brian Battles, Deputy Chief Financial Officer
Martin Carmody, Budget Division Manager
Jason Wojkiewicz, Budget Analyst IV
Ricky Vanderoef, Budget Analyst III
Anthony Bellizio, Budget Analyst III
Amy Kessel, Transportation Department Fiscal Manager
Ashley Connolly, Public Works Department Fiscal Manager
James Varnado, Treasury Manager
Maria Cioce, Recording Secretary

1. Call to Order

The Budget Review Committee meeting on July 9, 2019 was called to order by Kevin Edmonds at 3:31 p.m.

2. Public Comment

There were no public comments.

3. New Business

FY2018/19 BUDGET – APPROPRIATIONS

1. VARIOUS FUNDS

A. BA19-64, Creative Village Central Park, Roadway and Plaza Infrastructure (Various Projects) - Request to budget the Impact Fee – North fund contribution to the Creative Village project and align CRA funding. Net increase to budget: \$1,116,770.

2. FLEET REPLACEMENT FUND (5002 F)

A. BA19-59, Fleet Replacement Program (FLT0005_C) – Request to transfer budget from various funds to 5002_F Fleet Replacement Fund. This is the 3rd quarter reimbursement for costs incurred due to department-requested additional vehicles and/or upgrades to replacement vehicles. Net increase to budget: \$1,286,001.

3. GRANTS FUND (1130 F)

- A. BA19-60, FY 19 FDOH EMS Matching Grant (OFS0005_G) – Request to recognize grant revenue for FY 19 FDOH (Florida Department of Health) Emergency Medical Services (EMS) Matching Grant. In order to satisfy the grant match requirement, \$20,623 will be transferred from General Fund (0001_F) to the grant match in Designated Revenue Fund (0005_F). The grant will be used to purchase chest compression devices and was approved by City Council on December 10, 2018. Net increase to budget: \$82,497.
- B. BA19-61, FY 18 JAG Countywide - State Solicitation (OPD0082_G) – Funding is to be used to purchase 162 Point Blank Active Shooter Response Kits within 3 months of award approval, and to distribute kits within 6 months of award approval. This item was approved by City Council May 13, 2019. Net increase to budget: \$55,151.

4. CAPITAL IMPROVEMENTS FUND (3001 F)

- A. BA19-63, FY 19 Dowden Rd Phase 1 (TSP0066_P) – Request to recognize internal loan revenue to fund the City of Orlando commitment to the Starwood Development Agreement. On October 24, 2016, City Council approved the Agreement that commits the City to fund 50% or \$9 Million, whichever is less, for the City's Contribution to Phase One of the Regional Road Network. Net increase to Budget: \$9,000,000.

5. TRANSPORTATION IMPACT FEE – SOUTHWEST

- A. BA19-62, Terry Avenue Extension (TSP0005_P) – Request to allocate fund balance to fund design work on the Terry Avenue extension. This will fund design work on elements consistent with the City's Complete Streets Policy, which exceeds the baseline design FDOT is providing. Net increase to budget: \$500,000.

FY2018/19 BUDGET – STAFFING

Note: Staffing changes are approved with the flexibility for specific classification decisions to be reviewed and revised by Human Resources as necessary.

6. GENERAL FUND (0001 F)

- A. PR19-16, Human Relations (EXO0007_C) – Request to reclassify one (1) Intake Docketing Specialist (S14) to a Discrimination Investigator I (S14), drop one (1) Discrimination Investigator II (S13) and add one (1) Human Relations Coordinator (S16). There is a need for increased administrative support and adjusting these positions will provide for that while continuing to support the investigatory functions of the team. There is no additional cost.
- B. PR19-17, Material and Equipment Management (STW0007_C) – Request to reclassify one (1) Streets Right-Of-Way Supervisor (S14) to a Streets Right-Of-Way Supervisor (S13). This reclassification will serve to bring the compensation level up with similar positions across the City. The estimated cost of \$4,329 will be absorbed within the department's existing budget.

4. Adjourn

A motion to approve items 1A through 6B was made by Frank Billingsley. Christopher McCullion seconded the motion and vote carried to approve items 1A through 6B.

The meeting was adjourned at 3:32 p.m.



Christopher McCullion
Chief Financial Officer



Maria Ciocce
Recording Secretary