

April 9, 2019, 3:30 p.m.

MINUTES

City Hall, Tarpon Conference Room, 4th Floor

Members Present:

Kevin Edmonds, Acting Chief Administrative Officer
F.J. Flynn, Acting Deputy Chief Administrative Officer
Frank Billingsley, Chief of Staff
Heather Fagan, Deputy Chief of Staff
Christopher McCullion, Chief Financial Officer
Wes Powell, Assistant City Attorney

Others Present:

Brian Battles, Deputy Chief Financial Officer
Martin Carmody, Budget Division Manager
Jason Wojkiewicz, Budget Analyst IV
Ricky Vanderoef, Budget Analyst III
Kevin Pierre, Budget Analyst III
Anthony Bellizio, Budget Analyst III
Carmen Rasnick, Budget Analyst II
Amy Kessel, Transportation Fiscal Manager
Maria Cioce, Recording Secretary

1. Call to Order

The Budget Review Committee meeting on April 9, 2019 was called to order by Kevin Edmonds at 3:34 p.m.

2. Public Comment

There were no public comments.

3. New Business

FY2018/19 BUDGET – APPROPRIATIONS

1. TRANSPORTATION IMPACT FEE-NORTH FUND (1070 F)

- A. BA19-50, Alden/Lake Highland Realignment (TSP0064_P) - Transfer budget authority from Fund Contingency to Alden/Lake Highland Realignment (TSP0064_P) project. Utility design is already underway and restoration of the streets impacted presents a timely opportunity to commence design for Alden Road realignment and the relocation of the Alden Road and Lake Highland Drive intersection. Funding for construction is requested for consideration in the FY20-24 CIP. Estimated cost \$250,000. No net change to budget.

2. GAS TAX FUND (1100 F)

- A. BA19-49, Alexander Place Reconfiguration (TRE0043_P) - Request to allocate fund balance for the modification of the street surface and traffic signalization of Alexander Place in Creative Village. Net increase to budget: \$300,000.

3. GRANTS FUND (1130 F)

- A. BA19-46, FY 19 Ford Kiene Private Grant – OFD (OFS0003_G) and FY 19 Ford Kiene Private Grant – OPD (OPD0079_G) - Request to recognize revenue received from a private donation to the Orlando Fire Department and Orlando Police Department. A \$100,000 private donation was made to the City by Mr. Ford W. Kiene to support public safety operational and/or programmatic needs. Each department will receive \$50,000. Net increase to budget: \$100,000.

4. CAPITAL IMPROVEMENTS FUND (3001 F)

- A. BA19-47, Smart Cities (CAO0004_P) – Request to move existing project funding from under the Transportation Department to under the Smart City Project Director. No net change to budget.

5. REAL ESTATE ACQUISITION FUND (3006 F)

- A. BA 19-48, Land Acquisitions (REM0010_P) – Request to recognize revenues received from Valley National Bank related to a lease termination. On March 1, 2019, the City acquired a 12,287 sq. ft. (.28 acres) lot located at 1810 Edgewater Drive for the expansion of Dartmouth Park. The property was leased to Valley National Bank for the construction of a bank building on the property; however, Valley National Bank decided against construction and terminated the lease. Net increase to budget: \$1,000,000.

6. INVESTING IN OUR NEIGHBORHOODS CONSTRUCTION FUND (3034 F)

A. BA19-52, Various Projects – Request to budget the balance of Neighborhood Improvement bond proceeds allocated to Stormwater projects, the Tennis Center Project and other infrastructure needs. This action also transfers \$1.3M from the Bicycle Beltway project to the Rosemont Gym project.

- i. \$3,500,000 allocated to Parramore Pond;
 - ii. \$2,480,000 allocated to Phase III – Colonial Town – Shine from Oregon to Marks;
 - iii. \$2,400,000 allocated to Lake Ivanhoe Area II;
 - iv. \$2,300,000 allocated to SEL – Al Coith Park to Lake of the Woods;
 - v. \$2,000,000 allocated to SE Lakes – Lake Beauty to Lake Lurna;
 - vi. \$1,680,000 allocated to Lake Lawne Property Acquisition & Treatment;
 - vii. \$1,500,000 allocated to Gaston Foster Drainage;
 - viii. \$1,500,000 allocated to the Packing District: Tennis Center;
 - ix. \$1,500,000 allocated to Lake Adair Total Maximum Daily Load;
 - x. \$1,000,000 allocated to Street and Stormwater Yard;
 - xi. \$1,000,000 allocated to Stormwater Management;
 - xii. \$833,964 allocated to Jefferson Street Drainage Grant Match;
 - xiii. \$625,000 allocated to Lake Ivanhoe – Area 6 – Grant Match;
 - xiv. \$542,060 allocated to Colonialtown Phase 2 – Oregon from Fern Creek to Shine Grant Match;
 - xv. \$500,000 allocated Wilshire Bridge – Grant Match;
 - xvi. \$368,980 allocated to Pasadena Street Drainage Grant Match;
 - xvii. \$214,389 allocated to SE Lakes – Lake Lancaster to Davis – Grant Match; and
 - xviii. \$3,445,920 allocated to Public Safety, Transportation & Parks Infrastructure
- Net increase to budget: \$27,390,313.

7. VARIOUS WATER RECLAMATION FUNDS

A. BA19-54, Various – Request to complete a variety of adjustments to various Water Reclamation project budgets. These adjustments focus on the realignment of expense budgets due to project prioritization and higher than expected project cost estimates. No net change to budget.

FY2018/19 BUDGET – STAFFING

Note: Staffing changes are approved with the flexibility for specific classification decisions to be reviewed and revised by Human Resources as necessary.

8. GENERAL FUND (0001 F)

A. PA19-28, OFD Training (OFA0006_C) – Request to create one (1) Fire District Chief (DCH40) position dedicated to provide training and development for a more diverse and inclusive Fire Department. The estimated cost of \$71,675 will be absorbed within the department's existing budget.

B. PA19-30, Parks Administration (PKS0001_C) – Request to add one (1) Landscape Architect - Contract (S12) position. The addition of new parks, along with the ongoing renovations at current parks, requires an additional employee to carry out the design and construction of two park/playground renovation projects a year. This position will deal mostly with playground renovations and will receive funding from the Parks Playground Renovation Project to help supplement the cost. The estimated cost for the remainder of this fiscal year is \$48,132.

9. MENNELLO MUSEUM FUND (0020 F)

A. PA19-32, Mennello Museum (LEU0002_C) – Request to add one (1) Museum Registrar (S16) position. This position will supervise installations, incoming and outgoing loans and reproduction requests as well as assess conditions of storage and exhibition spaces. The estimated cost for the remainder of this fiscal year is \$41,115 and will be absorbed within the Museum’s existing budget.

10. AFTER SCHOOL ALL STARS (0023 F)

A. PA19-29, Youth Workforce and AmeriCorps (CAD0003_C) – Request to add one (1) Program Coordinator – Youth Workforce and Americorps – Contract (NB110) position. This position will manage both the Americorps programs and the new youth workforce initiative. All costs associated with this position will be reimbursed to the City by After School All Stars through grant funds received by the American Hotel & Lodging Association. The estimated cost for the remainder of this fiscal year is \$34,088.

B. PA19-31, My Brother’s Keeper (CAD0002_C) – Request to add one (1) Project Coordinator – My Brother’s Keeper Orlando – Contract (NB110) position. This position will be responsible for administrative and professional work directing and coordinating grant projects operated under the City’s My Brother’s Keeper program. Up to \$50,000 of the costs associated with this position will be reimbursed to the City by the Orlando Community & Youth Trust through a grant from the Obama Foundation. Any additional costs will be paid by After School All Stars. The estimated cost for the remainder of this fiscal year is \$34,088.

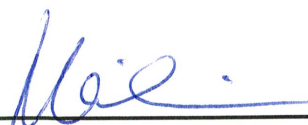
4. Adjourn

A motion to approve items 1A through 10B was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 10B.

The meeting was adjourned at 3:35 p.m.



Christopher McCullion
Chief Financial Officer



Maria Cioc
Recording Secretary