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Application Overview

OVERVIEW

18A - Special Events Permit

View # 0858

ID # SPEC7795401

Aug 21, 2018
(start date)13d 3h
(time elapsed)N/A
(allowed time)N/A
(time remaining)☐ Pre - Warning ☐ Over - Warning ← Based on Calendar Days[Print Overview](#) [PDF](#) [Hide Information](#) [Contact Information](#)

Client		Permit		Fees		Rcpt
name	Emily Bonvini	start date	Nov 30, 2018	X Closures: Not for Profit	\$ 200.00	
physical address	400 S Orange Avenue 2nd Floor Orlando, FL 32801	end date		X Processing Fee: 501+ (no alcohol)	\$ 200.00	
mailing address	400 S Orange Avenue 2nd Floor Orlando, FL 32801	Expires: No Standard End Date		total fees	\$ 400.00	
phone	(407) 246-2728	Renewal: None		There have been no payments.		
mobile	(321) 217-4252	Council District	4	amount due	\$ 400.00	
email	emily.bonvini@cityoforlando.net	Describe Event	Mayor Buddy Dyer's annual Tree Lighting Celebration returns to Lake Eola Park for an evening of live performances, holiday decorations, food trucks, and the official lighting of the City's 72-foot Christmas tree for the first time this season.			
Organization: Sponsor	City of Orlando	Details: Aerials	No			
Organization: Type	Not for Profit	Details: Aerials Type	None			
Organization: Phone	407-246-2121	Details: Alcohol Served	No			
Organization: Head	Buddy Dyer	Details: Alcohol Type	None			
Organization: Address	400 S Orange Avenue	Details: City Park	Yes			
Organization: Billing	PO Box 4990	Details: City Park Facility	Lake Eola Park			
Organization: 501 (c)(3)	Yes	Details: Clean-up street/sidewalk	City staff to clean up after event			
Organization: Federal Tax ID#	85-8015427957C-9	Details: Clean-up Trash	City staff to handle cleanup			
		Details: Closure	Yes			
		Details: Street Closure	Closing east lane of Rosalind Avenue from Washington Street to Robinson Street, 8 a.m. to midnight			
		Details: Entrance Fee	No			
		Details: Entrance Fee Type	None			
		Details: Food Service	Yes			
		Details: Food Type	Food trucks			
		Details: Pyrotechnics	No			
		Details: Pyrotechnics Type				

Details: Signs or Banners	Yes
Details: Signs or Banners Type	Promotional signs and banners
Details: Sound	Yes
Sound Details	amplified sound at amphitheater and tree
Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	10x10 vendor tents
Event: (1) Set-up	11/30/2018 @ 8:00am
Event: (2) Start Date	11/30/2018 @ 5:00pm
Event: (3) End	11/30/2018 @ 9:00pm
Event: (4) Breakdown	11/30/2018 @ 11:00pm
Event: Estimated Participants	200
Event: Estimated Spectators	10000
Event: Location	Lake Eola Park
Event: Name	Tree Lighting Celebration
Parade: Conducted	
Parade: Animals	
Parade: Closure	
Parade: Marshalling	@
Parade: Dispersal	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

Items Needed

Driver's License or Other Photo ID

▸ Drivers License.JPG

Miscellaneous Documents

▸ Item Missing

Site Plan / Route - 1

▸ TreeLightingCelebration.jpg

Site Plan / Route - 2

▸ Item Missing

Street Closure Form

▸ Street Closure Form - Tree Lighting 2018.pdf

501c3 Documentation

▸ COO Tax Exempt Cert.pdf

Insurance: General Liability

▸ Item Missing

Insurance: Liquor Liability

▸ Item Missing

Liquor License

▸ Item Missing

N. ROSALIND AVE

Food Trucks

Vendor Tents

Tree

