



October 17, 2018

Chris Castro
Director of Sustainability
City of Orlando
400 South Orange Ave
PO Box 4990
Orlando, FL 32802-4990

Dear Chris Castro,

I am pleased to inform you that the Energy Foundation has approved a grant to City of Orlando, in the amount of \$65,300.00. The grant period is seven months, from September 25, 2018 to April 24, 2019.

This grant is designated solely for the purposes expressed in City of Orlando's September 10, 2018 proposal and budget to the Energy Foundation. Your Energy Foundation contact for work performed under this grant is Sierra Martinez.

Grant payment will be generated upon the Energy Foundation's receipt of the signed grant agreement. The final report deadlines are stated in the grant agreement. However, if you intend to apply for a renewal grant, we must receive your final report before the renewal proposal.

The success of the Energy Foundation will depend on the success of our grantees. In order to make the largest impact with our limited funds, we will rely on you and your colleagues to keep us informed of progress and trends in the field, and of your work in particular. For this reason, we ask that your reports tell us the good and the bad, the success and the failure. This will strengthen and speed our learning.

Please carefully review the terms and conditions explained in the enclosed grant agreement. Sign one copy of the grant agreement and return it to us. Upon receipt of the form, we will forward your payment.

Please refer to grant **G-1810-28606** in all future correspondence and reports which relate to this grant.

Please do not hesitate to contact the Grants Department via email at grants@ef.org should you have any questions about this grant or our policies.

Sincerely,

Carmelita Mitchell
Senior Director of Grants

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Grant Agreement
Terms and Conditions

Date: October 17, 2018

We are pleased to award the following grant.

Grant number:	G-1810-28606
Grantee:	City of Orlando
Address:	400 South Orange Ave PO Box 4990 Orlando, FL 32802-4990
Project Contact:	Brittany Sellers Sustainability Project Manager
Phone:	407-246-2530
Email:	Brittany.Sellers@cityoforlando.net
Grant Sector:	Buildings
Grant Amount:	\$65,300.00
Time Period:	Seven months, from September 25, 2018 to April 24, 2019

Grantee agrees and consents to the conditions of the proposal submitted to the Energy Foundation and to the following conditions of the grant:

Grantee shall use this grant solely for the purposes as expressed in City of Orlando's proposal document submitted to the Energy Foundation which incorporates a description of the project work to be provided, dated September 10, 2018, and project budget, dated September 10, 2018 to the Energy Foundation. It is understood that these grant funds will be used for such purposes substantially in accordance with the budget submitted. Grantee shall repay to the Energy Foundation any portion of the amount granted which is not used for the purposes of this grant.

The grantee agrees that no funds provided pursuant to this Grant Agreement may be used to contact, or urge the public to contact, members of a legislative body for the purpose of proposing, supporting, or opposing legislation; or to advocate the adoption or rejection of legislation. See Treasury Regulation section 1.501(c)(3)-1(c)(3)(ii).

Grantee ensures that the grant funds under this award will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders. Grantee also agrees to take all reasonable precautions to ensure that any person or group expected to receive money from the grantee will neither make any payment nor provide any material support to any person on any United States government list of suspected terrorists.

Grant payment will be generated upon the Energy Foundation's receipt of the signed grant agreement.

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A final financial report is due according to the schedule below. As standard practice, Energy Foundation does not require narrative reports for grants to government entities; however, the Foundation reserves the right to request narrative reporting in special circumstances where we believe the additional detail will help us better understand your work. The financial report should show revenues and expenses for both this grant and the project. Clearly show the amount funded by the Energy Foundation and how these funds have been spent according to the categories of the submitted budget. Use three columns for the report:

- Column 1 - Present the entire project budget (all sources of revenue and expenditures) as included in the original proposal;
- Column 2 - Present the actual revenue and expenditures for the project in total;
- Column 3 - Present the actual revenue and expenditures funded by the Energy Foundation grant only.

Final report is due as follows:

Final Financial report due no later than:

May 24, 2019

If grantee intends to apply for a renewal grant, the Energy Foundation must receive an interim financial report along with the new grant application.

Grantee shall not use any portion of the funds granted to carry on propaganda or otherwise to attempt to influence specific legislation, either by direct or grassroots lobbying, to influence the outcome of any specific voter registration drive, to make grants to individuals on a non-objective basis, nor for any non-charitable or non-educational purpose. Please include a positive disclaimer to both narrative and financial reports that no Energy Foundation funds were used for lobbying purposes.

Grantee shall notify the Energy Foundation of any organizational changes during the term of the grant, including, but not limited to, changes in key personnel, changes in tax status, and changes in the project timing or goals.

Grantee shall permit representatives of the Energy Foundation to visit the premises during normal business hours and review the activities of the Grantee with respect to the programs supported by this grant.

Grantee may announce receipt of this grant. Please furnish the Energy Foundation with any results of this announcement.

Please refer to grant number **G-1810-28606** in all future correspondence and reports which relate to this grant.

The board and staff of the Energy Foundation are pleased to be able to make this grant to your organization. Please sign and return one copy of this grant agreement as evidence of your understanding and agreement with the terms and conditions defined in this letter.

Carmelita Mitchell

1/9/18/18

Carmelita Mitchell
Senior Director of Grants

Date

Signature

Date

Print Name/Title
City of Orlando

Direct Phone
Grant Number: G-1810-28606