

**MEMORANDUM**

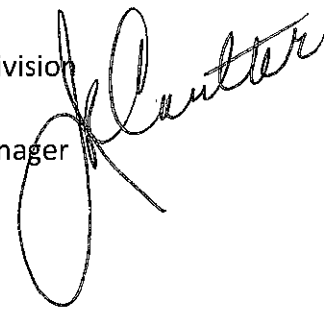
**TO:** Angela L. Thomas, Procurement and Contracts Division

**THRU:** Janeiro R. Coulter, MBE/ BLUEPRINT Division Manager

**FROM:** Kay Hall, Contract Compliance Investigator

**DATE:** August 20, 2018

**SUBJECT:** M/WBE Award Approval Memo



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The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Information Technology Division **to utilize GSA Contract Schedule GS-35F-0265X with Immix Technology for the Annual KRONOS Workforce Software and Equipment Maintenance, C18-0533.**

The City does not utilize other agencies' contracts when there are opportunities for city-certified M/WBE firms to participate. The M/WBE office has reviewed the subject procurement and has determined that there were no city-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer