



**MEMORANDUM**

**DATE:** July 25, 2018

**TO:** Lisa J Henry, Streets And Stormwater Division Manager

**THROUGH:** Lisa A Lotti, Stormwater Compliance Program Manager

**FROM:** Angela L Thomas, Purchasing Agent III  
Procurement and Contracts Division

**SUBJECT:** Bid Submittals and Award Recommendation

**BID NUMBER/TITLE:** IFB18-0289 – HYDROLOGIC MONITORING STATIONS

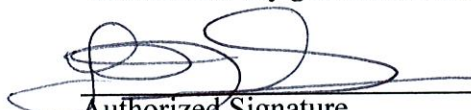
The bids for the subject solicitation were opened on **Wednesday, July 11, 2018 @ 2:00 p.m.** Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and M/WBE, if applicable, the recommendation of awards is as follows:

Line Item(s)	Recommended Award	Amount:
All	YSI, Inc.	\$ 465,432.55

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by **Wednesday, July 31, 2018.** In addition, forward a Fiscal Impact Statement\* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

  
Authorized Signature \_\_\_\_\_ Div Manager \_\_\_\_\_ 7/26/18 \_\_\_\_\_  
Title Date  
Streets and Stormwater  
Department

**PROCUREMENT AND CONTRACTS DIVISION**

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