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Application Overview

OVERVIEW

18A - Special Events Permit

View # 2196

ID # SPEC3329390

Jun 14, 2018
(start date)

12d 14h
(time elapsed)

N/A
(allowed time)

N/A
(time remaining)

☒ Pre - Warning ☐ Over - Warning ← Based on Calendar Days

► Print Overview ► Hide Information ► Contact Information

Client		Permit		Fees	Rcpt
name	Courtney Firebaugh	start date	Oct 3, 2018	X Closures: Not for Profit	\$ 200.00
physical address	901 N. Highland Ave Orlando, FL 32803	end date		X Processing Fee: 101 - 500 (no alcohol)	\$ 100.00
mailing address	901 N. Highland Ave Orlando, FL 32803	► Expires: No Standard End Date		► total fees	\$ 300.00
phone	(407) 206-1900 x1202	► Renewal: None		There have been no payments.	
email	cfirebaugh@lhps.org	Council District	3	► amount due	\$ 300.00
Organization: Sponsor	Lake Highland Preparatory School	Describe Event	Glna Martin 2 mile run/ walk		
Organization: Type	Not for Profit	Details: Aerials	No		
Organization: Phone	407-206-1900	Details: Aerials Type	N/A		
Organization: Head	Alfred Harms	Details: Alcohol Served	No		
Organization: Address	901 N. Highland Ave	Details: Alcohol Type	None		
Organization: Billing	Lake Highland Preparatory School	Details: City Park	No		
Organization: 501 (c)(3)	Yes	Details: City Park Facility			
Organization: Federal Tax ID#	85-8012620842C-8	Details: Clean-up street/sidewalk	N/A		
		Details: Clean-up Trash	Lake Highland		
		Details: Closure	Yes		
		Details: Street Closure	N. Highland Ave and the intersection of Lake Highland Drive. Also N. Highland Ave approx 20 minutes.		
		Details: Entrance Fee	Yes		
		Details: Entrance Fee Type	\$25 fee charged to participant. T-Shirt and timing provided to runners.		
		Details: Food Service	No		
		Details: Food Type	N/A		
		Details: Pyrotechnics	No		
		Details: Pyrotechnics Type	N/A		
		Details: Signs or Banners	No		
		Details: Signs or Banners Type			
		Details: Sound	No		
		Sound Details			

	Details: Tent, Stage, Structure No Details: Tent/Stage/Structure Type Event: (1) Set-up 10/03/2018 @ 6:30pm Event: (2) Start Date 10/03/2018 @ 6:30pm Event: (3) End 10/03/2018 @ 7:00pm Event: (4) Breakdown 10/03/2018 @ 7:00pm Event: Estimated Participants 300 Event: Estimated Spectators 25 Event: Location N. Highland Ave between Pasadena and Lake Highland Drive Event: Name Gina Martin Run Parade: Conducted No Parade: Animals Parade: Closure Parade: Marshalling @ Parade: Dispersal @ Parade: People Parade: Total Units Parade: Vehicles	
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Items Needed

- i Driver's License or Other Photo ID**
 - Drivers License Firebaugh.pdf
- i Miscellaneous Documents**
 - Item Missing
- i Site Plan / Route - 1**
 - GMR Site Map.pdf
- i Site Plan / Route - 2**
 - Item Missing
- i Street Closure Form**
 - Street closure authorization 2018.pdf
- i 501c3 Documentation**
 - tax ID number.pdf
- i Insurance: General Liability**
 - COI-City of Orlando .pdf
- i Insurance: Liquor Liability**
 - Item Missing
- i Liquor License**
 - Item Missing
- i Park Contract Documents**
 - Item Missing



