

MEMORANDUM

TO: David Billingsley, Chief Procurement Officer

THRU: Janeiro R. Coulter, MBE/BLEUPRINT Division Manager *Marya Collier for Janeiro Coulter*

FROM: Marya Collier, MBE/BLEUPRINT Program Manager

DATE: June 18, 2018

SUBJECT: M/WBE Award Approval Memo

The Minority Business Enterprise and BLUEPRINT Division concurs with the Procurement and Contracts Division recommendation for **C18-0441, the purchase of forty-five vehicles to supplement current City Fleet for various City divisions.**

The City does not utilize other agencies' contracts when there are opportunities for city-certified M/WBE firms to participate. The M/WBE office has reviewed the subject procurement and has determined that there were no city-certified M/WBE firms that are able to provide the subject goods or services.