

## MEMORANDUM

**TO:** David Billingsley, Chief Procurement Officer

**THRU:** Janeiro R. Coulter, MBE/BLEUPRINT Division Manager *Marya Collier*

**FROM:** Marya Collier, MBE/BLEUPRINT Program Manager

**DATE:** June 18, 2018

**SUBJECT:** M/WBE Award Approval Memo

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The Minority Business Enterprise and BLUEPRINT Division concurs with the Procurement and Contracts Division recommendation for **C18-0442, the purchase of thirty vehicles to supplement current City Fleet for various City divisions.**

The City does not utilize other agencies' contracts when there are opportunities for city-certified M/WBE firms to participate. The M/WBE office has reviewed the subject procurement and has determined that there were no city-certified M/WBE firms that are able to provide the subject goods or services.