

A meeting of the City of Orlando Certification Board was held on Wednesday, April 25th, 2018 at City Hall, 400 S. Orange Avenue, 1<sup>st</sup> Floor North & South Collaborations Room, Orlando, Florida 32802. The Board convened at 9:00 a.m. to review case files.

Board Members Present: Anass Kabbaj, [5-2]  
Arlene Guffin, [7-0]  
Bruno Portigliatti, Chairperson [5-2]  
Evelyn, Lebron [1-0]  
Julio Rocha, [5-2]  
Khalid Muneer, Vice Chairperson [4-3]  
Sarah Ristorcelli, [4-3]

Staff Members Present: Janeiro Coulter, MBE and BLUEPRINT Division Manager  
Marya Collier, MBE and BLUEPRINT Program Manager  
Kimberly Wyche, Recording Secretary

Bruno Portigliatti, Chairperson called the Certification Board meeting to order at 9:15 a.m. The Chairperson introduced Evelyn Lebron, whom was elected as a New Board Member. Evelyn Lebron briefly spoke to the Board. The Chairperson announced that there was a quorum present.

### **Old Business**

The minutes from the February 28, 2018 Board meeting were presented. It was moved by Sarah Ristorcelli, seconded by Anass Kabbaj and vote carried unanimously to approve the minutes.

The new applications, recertifications and terminations from the meeting on March 28, 2018 were brought to the Board for official approval. It was moved by Sarah Ristorcelli, seconded by Khalid Muneer and vote carried unanimously to recommend certification to Al Ledesma Transport LLC; BlackRain Partners, LLC; Torres Total Flooring Inc.; VEI Solutions, Inc.. The vote carried unanimously to recommend re-certification to Ambient Technologies, Inc.; Baker Barrios Architects, Inc.; Base Consultants, Inc.; Baslee Engineering Solutions (BES), Inc.; Breaking Ground Contracting Company; Corbel Design, Inc.; DS Transportation, Inc.; EAC Consulting, Inc.; First American Steel Erectors Corp.; G.W. Trucking, Inc.; Gartek Engineering Corporation; M2 Management, Inc.; MULE Engineering, Inc.; PSA Constructors, Inc.; S R Plumbing; Samuel A. Ramirez & Co., Inc.; Sancho Trucking, Inc.; SkyBuilders USA, LLC; Triangle Construction, Inc.; Trijay Systems, Inc.; Votum Construction, LLC.; Yvonne I. Froscher. The vote carried unanimously to recommend termination to Antillian Engineering Associates, Inc.; Bithgroup Technologies, Inc.; Done Today Beautiful Tomorrow; Integrity Protective Services, LLC; Mega Solutions, LLC; Miracle Touch Cleaning Services, LLC; On French LLC; Sandy Hope Inc.

At this time Bruno Portigliatti announced that Julio Rocha, Board Member had entered the meeting at 9:20 a.m.

### **New Business**

#### **MWBE RULINGS**

**AH Actuarial Solutions, LLC** – The applicant did not appear before the Board. Discussion ensued. It was moved by Arlene Guffin, seconded by Sarah Ristorcelli and vote carried

unanimously to certify AH Actuarial Solutions, LLC as a MWBE Business & Financial Management Consultant; and P&C (Property & Casualty).

**Anew Establishment Corp** – The applicant did not appear before the Board. Discussion ensued. It was moved by Arlene Guffin, seconded by Sarah Ristorcelli and vote carried unanimously to certify Anew Establishment Corp as a MWBE Janitorial Service Company- Residential and Commercial and Construction Clean-Up.

**DHN Attorneys, PA** – The applicant did not appear before the Board. Khalid Muneer, Board Member presented a memorandum of voting conflict – Form 8B (attached) and recused himself from voting. Discussion ensued. It was moved by Arlene Guffin, seconded by Sarah Ristorcelli and vote carried unanimously to certify DHN Attorneys, PA as a MBE Professional Law Firm and Legal Services.

**Global Trading, Inc.** – The applicant did not appear before the Board. Discussion ensued. It was moved by Arlene Guffin, seconded by Sarah Ristorcelli and vote carried unanimously to certify Global Trading, Inc. as a MBE Supplier of Safety Shoes and Uniforms.

**RB Advisory LLC** – The applicant did not appear before the Board. Discussion ensued. It was moved by Arlene Guffin, seconded by Sarah Ristorcelli and vote carried unanimously to certify RB Advisory LLC as a MWBE in Cyber Security Services and Enterprise Intelligence; Risk Assessment, Business Cyber Risk Analysis, Enterprise Security Assessment and Managed Security Services.

### **Re-Certifications**

The applicants did not appear before the Board. Discussion ensued. It was moved by Sarah Ristorcelli, seconded by Arlene Guffin and vote carried unanimously to recertify the following companies: Antillian Engineering Associates, Inc.; CNational Security LLC; Collins Survey Consulting, LLC; Creative Impact Consulting, LLC; Devo Seereeram, Ph.D., P.E., LLC; Frasca & Associates LLC; Larry Simmons, Inc.; Nadini Enterprises, Inc.; OM Engineering Services, Inc.; One Source Roofing, Inc.; PES, LLC; PlanActive Studio LLC; Risk Management Solutions of America, Inc.; Shred Pros, Inc.; Synergy Software Solutions, Inc.; T. Gregory Construction, Inc.; TKW Consulting Engineers, Inc.; Triple Crown Construction, LLC.

### **Terminations/ Non-Responsive**

The applicants did not appear before the Board. Discussion ensued. It was moved by Evelyn Lebron, seconded by Anass Kabbaj and vote carried unanimously to terminate the following companies: A & Associates, Inc.; Caldwell Marketing & Media, Inc.; Champion Painting Specialty Services Corp.; Constructioneer Corporation; Cruzado Transport, Inc.; Ghyabi & Associates, Inc.; H.W. Fort Construction, Inc.; Haynes Building Services; Naej Security, Inc.; PKChef, Inc.; Sell & Associates.

At this time, Bruno Portigliatti, the Chairperson spoke and informed the Board that next month's Board Meeting will be his last as his term expires. Janeiro Coulter, MBE and Blueprint Division Manager, spoke to the Board informing them that they will elect a new Chairperson at the next Board Meeting.

There being no further business, the meeting adjourned at 9:30 a.m.

The next regularly scheduled meeting will be held on Wednesday, May 30th, 2018

*Kimberly Wyche*

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Kimberly Wyche, Recording Secretary

DH Attorney

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>MILNER KHARID</b>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>CERTIFICATION</b>	
MAILING ADDRESS		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY	COUNTY	NAME OF POLITICAL SUBDIVISION:	
DATE ON WHICH VOTE OCCURRED <b>4/25/2018</b>		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

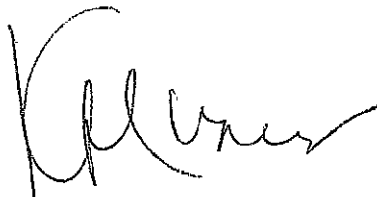
I, Khalid Muner, hereby disclose that on 4/25, 20 18:

(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, DHN Attorneys, PA;
- ☐ inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☐ inured to the special gain or loss of \_\_\_\_\_ by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

4/25/18  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.