

On April 24, 2018, the Consultants' Qualifications Board (CQB) met on the eighth floor of City Hall, in the Crossroads Room, 400 South Orange Avenue, Orlando, Florida. The meeting was called to order at 2:02 pm.

Members Present:

Richard M. Howard, P.E., Public Works Director

Michael O'Dowd, Assistant City Attorney

Tom Connery, P.E., Project Management Division Manager

Staff Present:

Sandy Shook, Public Works Administrative Specialist

Others Present:

No Others Present

APPROVAL OF MINUTES

A motion was made by Mr. Connery to approve the draft minutes of the March 20, 2018 Consultants' Qualifications Board meeting. Mr. O'Dowd seconded and the motion carried unanimously.

NEW BUSINESS

1. The Board had twelve respondents for the City of Orlando's Request for Proposals for Continuing Transportation Engineering Services RQS18-0265:

1. Alfred Benesch & Company
618 E. South Street, Suite 500
Orlando, Florida 32801
2. Burgess & Niple, Inc.
1800 Pembroke Drive, Suite 265
Orlando, Florida 32810
3. Comprehensive Engineering Services, Inc.
201 South Orange Avenue, Suite 1300
Winter Springs, Florida 32801
4. Cribb Philbeck Weaver Group, Inc.
1221 East Broadway Street, Suite 1031
Oviedo, Florida 32765
5. DRMP, Inc.
941 Lake Baldwin Lane
Orlando, Florida 32814
6. HDR Engineering, Inc.
315 East Robinson Street, Suite 400
Orlando, Florida 32801
7. Horizon Engineering Group, Inc.
2603 Maitland Center Parkway, Suite B
Maitland, Florida 32751

8. Kimley-Horn and Associates, Inc.
189 South Orange Avenue, Suite 1000
Orlando, Florida 32801
9. Kisinger Campo & Associates, Corporation
135 West Central Boulevard, Suite 300
Orlando, Florida 32801
10. Kittelson & Associates, Inc.
225 East Robinson Street, Suite 355
Orlando, Florida 32801
11. Metric Engineering, Inc.
615 Crescent Executive Court, Suite 524
Lake Mary, Florida 32746
12. Vanasse Hangen Brustlin, Inc.
225 East Robinson Street, Suite 300
Orlando, Florida 32801

After careful review and discussion, a motion was made by Mr. O'Dowd to qualify all twelve firms in category #107 Traffic and Transportation Engineering and forward all twelve firms to the Selection Committee. Mr. Connery seconded the motion and the motion carried unanimously.

The Chairman opened the meeting to public comment. Hearing no requests to comment, the meeting adjourned at 2:48 pm.

Sandra A. Shook
Public Works Administrative Specialist