



MEMORANDUM

DATE: June 4, 2018

TO: Michael Wilson
Parks & Recreation

FROM: Diane Wetherington, Purchasing III
Procurement and Contracts Division

SUBJECT: Bid Submittals and Award Recommendation
IFB18-0175 Ball Field Maintenance

The bids for the subject solicitation were opened on May 31, 2018. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
ALL	Lake Jem Farms	\$116,576.00

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.



Authorized Signature

Rec Division Mgr

Title

6/7/18

Date

FPR

Department

PROCUREMENT AND CONTRACTS DIVISION

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