



## **MEMORANDUM**

DATE:

June 5, 2018

TO:

Tyrone Walker, Parks & Recreation

FROM:

Diane Wetherington

**Procurement and Contracts Division** 

SUBJECT:

Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB18-0030, Sodium Hypochlorite

The bids for the subject solicitation were opened on December 22, 2017. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
All	Spies Pool, LLC	\$105,304.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by June 7, 2018 In addition, forward a Fiscal Impact Statement\* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

Authorized Signature

ila Parks & Recorder