

**1222.1 SUBJECT: USE AGREEMENTS, LEASES, AND
CONCESSION AGREEMENT**

:1 OBJECTIVE:

Provide representation of the City of Orlando in negotiating certain use agreements, leases, and concession agreements for the ~~facilities~~ Venues under the management of ~~the~~ Orlando ~~Centroplex~~ Venues.

:2 AUTHORITY:

This procedure amended by City Council April 19, 1993_____.

:3 DIRECTION:

~~Executive~~ Chief Venues Officer (CVO) ~~Director or Designee~~, as an appointed official, serves at the pleasure of, and receives direction from the Mayor ~~or the Mayor's~~ Designee.

:4 METHOD OF OPERATION:

A. General

1. The ~~Executive~~ CVO ~~Director or Designee~~ shall represent the City in negotiating ~~certain~~ all use agreements, leases, novelty and concession agreements with users, tenants, concessionaires, and prospective users at the ~~Orlando Arena~~ Amway Center, ~~Orlando Citrus Bowl~~ Camping World Stadium, ~~and Tinker Field~~, Mennello Museum of American Arts, and Harry P. Leu Gardens Expo Centre, ~~McCracken Field~~, ~~Mayor Bob Carr Performing Arts Centre~~, and ~~Ben White Raceway~~, hereinafter referred to as those facilities comprising the Orlando ~~Centroplex~~ Venues.
2. The ~~CVO~~ Executive ~~Director or Designee~~ shall execute on behalf of the City, facility use agreements in accordance with City Policy & Procedure 161.3 and on standard forms approved by the Office of Legal Affairs, and for rates approved by City Council for use of the facilities comprising the Orlando ~~Centroplex~~ Venues. ~~If there is any deviation from the approved standard form, same will be referred to the Office of Legal Affairs for approval prior to execution by the Director.~~ Rates shall be in accordance with standard schedules approved by City Council. When it is deemed to be in the overall best interest of the City, deviations from the rate schedule of 15% (fifteen percent) or less of the amount due the City of Orlando under the terms of the original contract may be authorized by the Executive Director; deviations in excess of 15% may be approved by the ~~Chief Administrative Officer~~ CVO. ~~Deviations from the rate schedules may only be made by written amendment to the agreement and will be subject to annual auditing.~~ The CVO may establish internal operating policies and procedures to facilitate the operation of the venues facilities.
3. Leases, novelty, concessions, and other agreements related to the facilities comprising ~~the~~ Orlando ~~Centroplex~~ Venues shall be executed by the ~~Executive Director~~ CVO or designee in accordance with applicable provisions of the City Code and City Policies and Procedures. All such leases, ~~concessions~~, and ~~other~~ agreements with durations in excess of ~~one~~ three years must be approved by

City Council.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:
None.

:7 REFERENCE:
City Code Chapter 2, Article XVI, Section 2. 141-1. Procedure adopted by City Council October 24, 1977, Item 13; amended August 20, 1979, Item 14; amended March 12, 1984, Item 7A-2; amended August 31, 1992, Item 4J; re-formatted only April 2004.

:8 EFFECTIVE DATE:
This procedure effective ~~April 19, 1993~~_____.