

1222.1 SUBJECT: USE AGREEMENTS, LEASES, AND CONCESSION AGREEMENT**:1 OBJECTIVE:**

Provide representation of the City of Orlando in negotiating certain use agreements, leases, and concession agreements for the Venues under the management of Orlando Venues.

:2 AUTHORITY:

This procedure amended by City Council_____.

:3 DIRECTION:

Chief Venues Officer (CVO) or Designee, as an appointed official, serves at the pleasure of, and receives direction from the Mayor.

:4 METHOD OF OPERATION:**A. General**

1. The CVO or Designee shall represent the City in negotiating all use agreements, leases, novelty and concession agreements with users, tenants, concessionaires, and prospective users at the Amway Center, Camping World Stadium, Tinker Field, Mennello Museum of American Arts, and Harry P. Leu Gardens, hereinafter referred to as those facilities comprising the Orlando Venues
2. The CVO or Designee shall execute on behalf of the City, facility use agreements in accordance with City Policy & Procedure 161.3 and for rates approved by City Council for use of the facilities comprising the Orlando Venues. Rates shall be in accordance with standard schedules approved by City Council. When it is deemed to be in the overall best interest of the City, deviations from the rate schedule may be approved by the CVO and subject to annual auditing. The CVO may establish internal operating policies and procedures to facilitate the operation of the venues facilities.
3. Leases, novelty, concessions, and other agreements related to the facilities comprising Orlando Venues shall be executed by the CVO or designee in accordance with applicable provisions of the City Code and City Policies and Procedures. All such leases, and agreements with durations in excess of three years must be approved by City Council.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

None.

:7 REFERENCE:

City Code Chapter 2, Article XVI, Section 2. 141-1. Procedure adopted by City Council October 24, 1977, Item 13; amended August 20, 1979, Item 14; amended March 12, 1984, Item 7A-2; amended August 31, 1992, Item 4J; re-formatted only April 2004.

:8 EFFECTIVE DATE:

This procedure effective_____.