



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

MEMORANDUM

TO: Mayor Dyer and City Commissioners

FROM: Dayci S. Burnette-Snyder, Director of Board Services

DATE: May 30, 2018

SUBJECT: APPROVAL OF AVIATION AUTHORITY ITEMS

It is respectfully requested that on June 11, 2018, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on May 16, 2018 (see attached draft minutes):

ITEM NO.	DESCRIPTION
CA - J	Seek approval from Orlando City Council for the Critical Rail Corridor Improvement Preparation Work Agreement, the Vehicle Maintenance Facility Site Preparation Work Agreement and the Sixth Amendment to the Rail Line Easement Agreement by and between the Greater Orlando Aviation Authority, All Aboard Florida-Operations, LLC and the City of Orlando
CA-Q	Obtain Orlando City Council concurrence for the non-budgeted expenditure of \$573,820 for Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for Construction Services for Project V-00874, OPD Relocation (Design/Build), at the Orlando International Airport
CA-V	Obtain Orlando City Council concurrence for the non-budgeted expenditure of \$138,195 for BP-00488, Project BP-00488, West Security Screening Check Point (SSCP) Expansion, at the Orlando International Airport
CA-W	Obtain Orlando City Council concurrence for the non-budgeted expenditure of \$90,986 to H-00293 Landside A and B Commercial Lane Improvements, at the Orlando International Airport
CA-Z	Disposal of Surplus Property
CA-JJ	Obtain Orlando City Council concurrence for the non-budgeted expenditure of \$4,000,000 for West Security Screening Check Point Expansion and Related Costs

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### CONSENT AGENDA

3. Consent Agenda Item K was revised. Upon motion by Mayor Jacobs, second by Mr. Fouche, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept for filing the following minutes - February 2, 2018, Ad Hoc Committee; March 30, 2018, Florida Delegation Meeting; March 29 and April 12, 2018, Capital Management Committee; March 21, 2018, Commercial Properties Development Committee; March 5 and April 9, 2018, Concessions/Procurement Committee; February 13, 20, March 6, 13, 20, and 27, 2018 Construction Committee; January 25 and March 27, 2018, Design Review Committee; March 21, 2018, Finance Committee; January 26, February 19, and February 29, 2016, Professional Services Committee; February 9 (2 meetings), 20, 22, 27, March 8, 13, 22, 27 (2 meetings), and April 3, 10, and 17, 2018 Professional Services Committee;

B. confirm the appointment of Carson Lee as Chairman of the Orlando Executive Airport Advisory Committee with a term to expire December 31, 2019;

C. confirm the Chairman's re-appointment of David Konstan as Chairman of the Aviation Noise Abatement Committee for a one-year term effective April 5, 2018;

D. approve the second year renewal option of the CBS Radio HD Sponsorship Agreement; approve an amendment to the CBS Radio HD Sponsorship Agreement to authorize CBS Radio Stations, Inc. to sell the Aviation Authority's commercial inventory at the rate not-to-exceed 20% of all commercial inventory fees collected; authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$262,500; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

E. accept the recommendation of the Concessions/Procurement Committee's to: (1) authorize the Single Source Procurement Justification for a Software as a Solution web-hosted on-line employee benefits subscription solution with Hodges-Mace, LLC for a term of five years; (2) authorize funding from previously-approved Operation and Maintenance Fund in the not-to-exceed amount of \$290,000; and (3) authorize the Purchasing Office to issue the necessary purchase orders.

F. approve the recommendation of the Concessions/Procurement Committee to: (1) approve Amendment No. 2 to Purchasing Contract 04-14, Pest Control Services to Home Paramount Pest Control Company, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$145,269.68; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an amendment following satisfactory review by Legal Counsel.

G. approve the Amendments to extend the Lease Agreements at Colonial Promenade by and between the Greater Orlando Aviation Authority and K&G Men's Company Inc., T-Mobile South, LLC, DMANSR Enterprises Inc., Gonzo Marketing Services, LLC, and Timothy E. Linger, individually, Orange County Library System, and SOS Furniture Company, Inc. and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate Amendments, subject to satisfactory review by Legal Counsel.

H. approve the Concessions/Procurement Committee's recommendation to: (1) approve Amendment No. 2 to Purchasing Contract 06-11, Building Automation System

Preventative Maintenance and Repair Services at Orlando International Airport with MC2, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$475,000; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an amendment following satisfactory review by Legal Counsel.

I. accept the recommendation of the Chief Executive Officer and accept the Non-binding MOU with JetBlue provided, however, that the authorization of this item shall be conditioned on the approval by the Aviation Authority Board of the new business item presented on May 16, 2018 for the Expansion of the South Terminal C Phase 1 project

J. approve the Critical Rail Corridor Improvement Preparation Work Agreement, the Vehicle Maintenance Facility Site Preparation Work Agreement and the Sixth Amendment to the Rail Line Easement Agreement by and between the Greater Orlando Aviation Authority, All Aboard Florida-Operations, LLC and the City of Orlando; (2) seek approval from the City of Orlando; and (3) authorize an Authority Officer or the Chief Executive Officer to execute all documents related to the Utility Work Agreement subject to satisfactory review by legal counsel.

K. accept the recommendation of the Professional Services Committee and (a) deem the proposal submitted by Jervis B. Webb Company as non-responsive, and (b) approve the award of the Design-Build-Operate-Maintain Services for Baggage Handling System (BHS) for Project BP-S00132, South Terminal C, Phase 1, Program, at the Orlando International Airport, to Vanderlande Industries, Inc., for the total proposal price amount of \$153,421,587.70 ~~\$180,654,646.15~~, which includes \$94,900,000 ~~\$96,850,000~~ for the Design/Build Services and \$58,521,587.70 ~~\$83,804,646.15~~ for the Initial 7-years ~~10 years~~ of Operate/Maintain Services, with funding from Passenger Facility Charges, General Airport Revenue Bonds, and Operations and Maintenance Fund; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

L. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement for the South Terminal C, Phase 1, with Turner-Kiewit Joint Venture for Project BP No. S00139, South Terminal C, Phase 1, Landside Site Utilities and Balance of Sitework (GMP No. 5-S.2), for a total negotiated GMP amount of \$37,185,724, which includes \$28,018,588 for Direct Cost of Work, \$1,545,314 for Unbought Scope, \$3,400,000 for Allowances, \$1,648,195 for CM&R Contingency, \$824,098 for Owner Contingency, \$246,913 for P&P Bonds (0.664%), and a maximum fee amount of \$1,502,616 (4.211%), with funding from Customer Facility Charges and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

M. accept the recommendation of the Construction Committee and approve an Addendum to the Architect of Record for South Terminal C, Phase 1 Agreement with HNTB Corporation for Conceptual Design Services for the Ground Transportation Facility (GTF) Boulevard Pedestrian Bridge/Rent-A-Car (RAC) Counters and Offices, at the Orlando International Airport, for a total lump sum fee amount of \$3,994,760, with funding from General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

N. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Civil Engineering and Professional Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Engineering Services for BP No. 00489, East Airfield Wildlife Attractant Removal and Associated Work, at the Orlando International Airport, for a total amount of \$361,900.48, which includes a lump sum fee amount of \$283,744, a not-to-exceed fee amount of \$24,268, and a not-to-exceed reimbursable expenses amount of \$53,888.48, with funding from Capital Expenditure Funds and Passenger Facility Charges; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

O. accept the recommendation of the Construction Committee and award Project E-00230, Fuel Farm Security Improvements at the Orlando International Airport, to Electric Services, Inc. for the total bid amount of \$299,900, with funding from Capital Expenditure Fund to be reimbursed by the Fuel Consortium Fund to the extent eligible; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

P. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Roofing Construction Services Agreement with P&A Roofing and Sheet Metal, Inc. for Construction Services for Project R-00091, Colonial Promenade Building No. 239 Roof Replacement, at the Orlando Executive Airport, for the direct-negotiated lump sum amount of \$439,690, with funding from ORL Revenue Fund and ORL Property Disposal Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Q. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for Construction Services for Project V-00874, OPD Relocation (Design/Build), at the Orlando International Airport, for the direct-negotiated lump sum amount of \$299,831.95, with funding from Capital Expenditure Fund; (2) accept the recommendation of the Construction Finance Oversight Committee and authorize the transfer of \$573,820, from previously-identified sources to Project V-00874; (3) request Orlando City Council concurrence for this non-budgeted expenditure; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

R. accept the recommendation of the Construction Committee to (1) approve Change Order No. BP-00443-65 in the amount of \$679,815 and no time extension, with funding as outlined in Attachment A; (2) approve Change Order No. BP-00444-34 in the amount of \$6,900.09 and a 126 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; (3) approve Change Order No. BP-00445-21 in the amount of \$30,043.12 and a 69 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel.

S. accept the recommendation of the Professional Services Committee and (1) approve Addendum No. 31 to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for FY 2018 Information Systems Staff Augmentation

Support for Maximo Systems Analyst, in the total not-to-exceed fee amount of \$120,800, with funding from Operations and Maintenance Fund; (2) approve Addendum No. 32 to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for FY 2018 Information Systems Staff Augmentation Support for Facility Asset Analyst, in the total not-to-exceed fee amount of \$70,920, with funding from Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

T. accept the recommendation of the Construction Committee and approve a no cost Addendum to the Continuing Sustainability and LEED Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. to exercise the first one-year renewal option and extend the Agreement to July 24, 2019; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

U. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Continuing Environmental Engineering Consulting Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Aviation Authority, as follows: First - AECOM Technical Services, Inc.; Second - Terracon Consultants, Inc.; Third - Professional Service Industries, Inc.; and, Fourth - MSE Group, LLC; (2) approve a no cost Continuing Environmental Engineering Consulting Services Agreements with all four ranked firms; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary contract documents following satisfactory review by legal counsel.

V. accept the recommendation of the Construction Finance Oversight Committee and approve the transfer of \$138,195 from previously-identified Capital Expenditure Funds to BP-00488; and, request Orlando City Council concurrence for these non-budgeted expenditures.

W. accept the recommendation of the Construction Finance Oversight Committee and approve the transfer of \$90,986 of previously-approved Capital Expenditure Funds to H-00293; and, request Orlando City Council concurrence for these non-budgeted expenditures.

X. accept the recommendation of the Finance Committee to: (1) approve the selection of Garcia Hamilton & Associates as the U.S. Core Fixed Income Fund Manager for the OPEB Trust and (2) authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Y. approve the Resolution adopting the Local Mitigation Strategy and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by Legal Counsel.

Z. (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

AA. approve the recommendation of the Ground Transportation Committee to amend the Ground Transportation Rules and Regulations at Orlando International Airport to become effective May 16, 2018.

BB. approve the Purchase and Sale Agreement By and Between The Greater Orlando Aviation Authority, Orange County, and the City Of Orlando Relating To The

Sale Of Land Along Boggy Creek Road; (2) request Orlando City Council approval for the Purchase and Sale Agreement; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, subject to satisfactory review by legal counsel.

CC. approve the Property Access License Agreements; (2) delegate to the Chief Executive Officer the authority to execute future Property Access License Agreements related to Low Score Site Initiative Programs that are in substantially the same form as the above Agreement, all subject to satisfactory review by legal counsel and (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the Property Access License Agreements, subject to satisfactory review by legal counsel.

DD. accept Staff's recommendation and resolve to: (1) approve the agreements with Greens Energy Services, Inc. and Central Florida Regional Transportation Authority as described in the memorandum for emergency provision of fuel for the Aviation Authority's fleet of ground transportation buses and operations vehicles; (2) authorize funding from the Operation and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel.

EE. accept the recommendation of the Finance Committee and resolve to: (1) exercise the second and final renewal option of the agreement for auditing services with Moore Stephens Lovelace, P.A. through March 31, 2020; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$190,690; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel.

FF. accept the recommendation of the Finance Committee to: (1) exercise the first one-year renewal option of the Master Banking Services Agreement with Wells Fargo Bank, N.A. through June 30, 2019 and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel.

GG. accept the recommendation of the Finance Committee to: (1) exercise the second and final one-year renewal option of the agreement for Investment Advisory Services with PFM Asset Management LLC through September 30, 2019; (2) authorize funding from the Operation and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel.

HH. accept the recommendation of the Concessions/Procurement Committee and : (1) approve Amendment to the Single Source Agreement PS-221, Payroll Processing Services, with ADP, LLC and extend the Agreement for an additional 5 years through December 31, 2023, in a not-to-exceed amount of \$203,000 and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documentation, following satisfactory review by Legal Counsel

II. accept the Concessions/Procurement Committee's recommendation to: (1) award Purchasing Contract 11-18, Landscape Maintenance of Parking Lots at Orlando International Airport to Helping Hand Lawn Care, LLC; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$751,840.00; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel; and

JJ. accept the recommendation of the Construction Finance Oversight Committee and approve (1) the transfer of \$4,000,000 of Capital Expenditure Funds to the West Security Screening Check Point Program and (2) request Orlando City Council concurrence for this non-budgeted expenditure.