



## CHANGE ORDER Routing Form


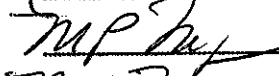
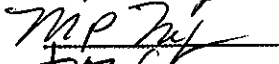
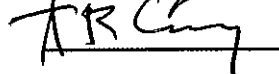
**Master Project Name:** Rapid Response Repair Contract (CIP0055)

**Contract Name:** Rapid Response Northwest Comm Ctr Playground Replacement

**Change Order No.:** 4 **Project No.:** PKS0009C

**Contractor:** Cathcart Construction Company

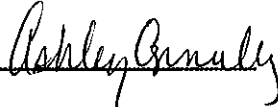
## SIGNATURES

	Print Name	Signatures	
Contractor:	<u>Matt Blanton, President</u>		Date: <u>4/25/18</u>
Project Manager:	<u>Michael Melzer</u>		Date: <u>4/25/18</u>
Construction Manager:	<u>Michael Melzer/Adam Walosik</u>		Date: <u>4/25/18</u>
Division Manager:	<u>Thomas R. Connery</u>		Date: <u>4/26/18</u>

## CHANGE ORDER PROCESSING

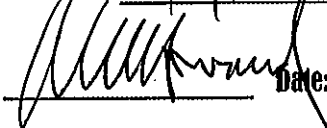
### Capital Improvement & Infrastructure Division

*Fiscal Management Section*

Ashley Connolly 

Date: 4/30/18

**Director of Public Works** Richard M. Howard, P.E.

 Date: 5-1-18

CITY OF ORLANDO  
PUBLIC WORKS DEPARTMENT  
CHANGE ORDER FORM

<i>Master Project Name:</i> <b>Rapid Response Repair Contract</b>	Change Order No.: 4
Project Name: Northwest Community Ctr Playground Impvts	Project No.: PKS0009C
Contractor: Cathcart Construction Company	<i>Master Project No.:</i> <b>01P0055</b>
NTP Date: Apr-10-2018	Original Contract Time: 0
Bid Date: Apr-09-2018	

The following changes are hereby made to the CONTRACT DOCUMENTS

ORIGINAL CONTRACT PRICE	\$0.00
Current CONTRACT PRICE ADJUSTED by previous Change Order	\$69,994.00
The CONTRACT PRICE due to this Change Order will Increase	\$319,720.00
The CURRENT CONTRACT PRICE including this Change Order will be	\$389,714.00
The CONTRACT TIME (Days) due to this Change Order will Increase	168
The CURRENT CONTRACT TIME (Days) including this Change Order will be	0
The date for Substantial Completion of all work will be	Sept-24-2018

**CHANGES ORDERED**

**GENERAL**

This Change Order is necessary to cover changes in the work to be performed under this Contract. The GENERAL CONDITIONS, SUPPLEMENTARY CONDITIONS, SPECIFICATIONS, and all parts of the Project Manual listed in Article 1, definitions of the GENERAL CONDITIONS apply to and govern all work under this Change Order.

**II. WORK CHANGED BY CHANGE ORDER**

**1. Required Changes -**

As per Notice to Proceed, issued by the Public Works Director to initiate renovating playground at Northwest Community Center.

**2. Justification -**

The Families, Park & Recreation Division requested to replace existing playground.

**3. Payment -**

UNIT PRICE & LUMP SUM

**III. ORIGINAL CONTRACT SCOPE IMPACTED BY THIS CHANGE ORDER**

**1. Required Changes/Impact**

See Item II.1

**2. Justification**

See Item II.2

**3. Payment**

See Item II.3

CITY OF ORLANDO  
PUBLIC WORKS DEPARTMENT  
CHANGE ORDER FORM

IV. PRIOR CHANGE ORDERS IMPACTED BY THIS CHANGE ORDER

1,2, and 3.

V. WAIVER

This change order constitutes full and mutual accord and satisfaction for the adjustment in Contract Price and/or Time as a result of increases or decreases in costs and time of performance caused directly and indirectly from the change. Acceptance of this Waiver constitutes an agreement between CITY and CONTRACTOR that the Change Order represents an equitable adjustment to the contract and that CONTRACTOR shall waive all rights to file a claim on this change order. Execution of this Change Order shall constitute CONTRACTOR'S complete acceptance and satisfaction that it is entitled to no more costs or time (direct, indirect, impact, etc.) pursuant to this Change Order.

VI. APPROVAL AND CHANGE ORDER AUTHORIZATION

ACKNOWLEDGEMENTS

The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and,  
It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original other than matters expressly provided herein.

Change Order Requested by

Change(s) Ordered by

Public Works Department, City of Orlando, Florida

Richard Howard, P.E., Director of Public Works

RECOMMENDED BY

M.P. Mc For Adam Valosik  
Construction Manager

DATE 4/25/18

Tom Coddery  
Division Head

DATE 4/26/18

APPROVED BY

CITY OF ORLANDO, FLORIDA

Richard Howard  
Owner  
Director of Public Works

DATE 5-1-18

ACCEPTED BY

[Signature] Cathcart Construction Company  
CONTRACTOR

BY [Signature]  
TITLE Matt T. Blanton, President

DATE 4/25/18

Original City Council Approval Date

Date: October 9, 2017

Item No.: B-01

City Council Approval This Change Order

C.O. No. 1: 10-9-17, B-01

C.O. No. 2: 10-9-17, B-01

C.O. No. 3: 10-9-17, B-01

C.O. No. 4: 10-9-17, B-01



# CITY OF ORLANDO

April 10, 2018

## NOTICE TO PROCEED

Mr. John Cathcart  
Cathcart Construction Company  
2564 Connection Point  
Oveido, FL 32765

SUBJECT: Project Name: Northwest Community Center Playground Replacement  
Rapid Response  
Project No. PKS0009\_P

Dear Mr. Cathcart,

As you are aware, your firm has a Rapid Response Repair Agreement with the City of Orlando to perform certain rapid response repair work on an as-needed basis, and as authorized by Change Order.

Change Order No. 4 will be issued to you for the above-referenced project. The amount of the Change Order will be \$319,720. You are hereby notified to proceed with the work on the project as of April 10, 2018 and be completed by the substantial completion date of September 24<sup>th</sup>, 2018. A copy of the change order will be mailed to you once it is executed.

Please submit Applications for Payment and all other documentation to Capital Improvement & Infrastructure Division, City of Orlando, Department of Public Works, 400 S. Orange Avenue, P.O. Box 4990 Orlando, FL 32802. All such invoices must comply with the requirements of the Contract Documents.

Sincerely,

*Tom Connery*  
Richard M. Howard, P.E.  
Public Works Director

cc: Tom Connery, P.E. Division Manager, CIID  
Ashley Connolly, Fiscal Manager  
Byron Raysor, Compliance Officer, MWBE Office  
Ron Proulx, Assistant Division Manager, CIID  
File:

# BID FORM – Addendum No. 1

## PROPOSAL TO THE CITY OF ORLANDO, FLORIDA FOR THE CONSTRUCTION OF

Northwest Community Center Playground Improvements

Project No. PKS0009 P

Name of Bidder: Catapult Construction Company - Florida, LLC.  
Mailing Address: 25124 Connection Point  
Street Address: 25124 Connection Point  
City/State/Zip: Orlando, FL 32765  
Phone Number: 407-629-2900

TO: City Clerk of the City of Orlando, Florida

Pursuant to and in compliance with your notice inviting sealed proposals (Invitation for Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned Bidder, having familiarized himself with the terms of the contract documents, local conditions affecting the performance of the contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, and tools, expendable equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. 1 through       , on file at the Families, Parks & Recreation Department Director's Office, City of Orlando, for the prices hereinafter set forth.

The undersigned bidder agrees that the Work shall be completed according to the schedule set forth in the Contract Documents.

If the work is not completed within the Contract Time, the undersigned bidder further agrees to pay liquidated damages as described herein and as may be provided in the Supplementary Conditions, which may be in addition to such other amounts for actual delay damages.

Bid prices must be stated in words in accordance with paragraph 11.2 of the Instruction to Bidders in the blank space(s) provided for that purpose.

The undersigned as Bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any person, firm or corporation; and he proposes and agrees, if the proposal is accepted, that he will execute a contract with the CITY in the form set forth in the Contract Documents; that he will furnish the Contract Security, Insurance Certificates, Endorsements, and Policies, that he will comply with all Minority and Women-Owned Business Enterprise requirements, as well as the Responsible Contractor's Policy requirements, and that he is aware that failure to properly comply with the requirements set out in the "Instruction to Bidders" and elsewhere in the Contract Documents may result in a finding that the Bidder is non-responsive and a forfeiture of the Bid Security.

CHECK ONE (FAILURE TO MARK ONE OPTION MAY CAUSE THIS BID TO BE DECLARED NON-RESPONSIVE.)

☐ I have satisfied the health benefits requirement of the Responsible Contractor's Policy by providing such benefits to my workers through a bona fide health benefits program and have executed the Certification of Contractor's Bona Fide Health Benefits Program Included in this Bid package.

 I have satisfied the health benefits requirement of the Responsible Contractor's Policy by increasing the hourly wage of my workers on this project by 20% and am not required to execute the Certification of Contractor's Bona Fide Health Benefits Program.

IF, AFTER THE BID OPENING BUT PRIOR TO THE FINAL AWARD OF THE CONTRACT, IT IS DETERMINED BY THE CITY THAT THE BIDDER DID NOT SATISFY THE HEALTH BENEFITS REQUIREMENT AS INDICATED BY THE CHOICE MARKED ABOVE, THIS BID WILL BE DECLARED NON-RESPONSIVE. IF, SUBSEQUENT TO THE FINAL AWARD OF THE CONTRACT, IT IS DETERMINED BY THE CITY THAT THE BIDDER DID NOT SATISFY THE HEALTH BENEFITS REQUIREMENT AS INDICATED BY THE CHOICE MARKED ABOVE, THE CONTRACTOR MAY BE SUBJECT TO ONE OR MORE OF THE FOLLOWING PENALTIES: TERMINATION OF THE CONTRACT, DEBARMENT, SUSPENSION AND/OR FINE, WHICHEVER IS IN THE BEST INTEREST OF THE CITY. FAILURE OF THE CITY TO EXERCISE THIS PENALTY PROVISION SHALL NOT ACT AS A WAIVER OF THE CITY'S RIGHTS.

## **PROPOSAL AND BID FORM**

### **Summary:**

The Project consists of renovating the playground at Northwest Community Center at 3955 WD Judge Drive. Specific items include demolition, grading, excavation, concrete pads, engineered wood fiber, safety mats, sod, and various playground equipment. Provide materials, labor, equipment, engineering, and permitting according to this proposal and bid form and drawings dated March 5<sup>th</sup>, 2018.

- Engineer's Estimate: \$300,000
- Estimated Equipment Lead Time: 120 days

### **Clarifications:**

- Access to the playground will be from an asphalt driveway to the North.
- Vehicle parking and equipment laydown area to be at the end of the access driveway near the lift station.

### **Permitting:**

Contractor to prepare, submit, and pull structural and plumbing permits.  
City to pay permit fees.

### **Schedule:**

- Bids must be received at the City Clerk's Office on the 2<sup>nd</sup> floor of Orlando City hall on or before Monday, April 9<sup>th</sup>, 2018, at 2:00 P.M. Electronic bids will be accepted if submitted by 1:00 PM via email to [Michael.Melzer@CityofOrlando.net](mailto:Michael.Melzer@CityofOrlando.net)
- Bids will be publically opened at 2:00 P.M., Monday, April 9<sup>th</sup>, 2018 outside of the City Clerk's Office, 2<sup>nd</sup> Floor City Hall.
- Notice of award and notice to proceed for this rapid response project will be issued on or before Tuesday, April 10<sup>th</sup>, 2018. Project duration will be 168 days. Substantial completion will be September 24<sup>th</sup>, 2018. No sitework is to begin earlier than Monday, August 13<sup>th</sup>, 2018.
- Payment and Performance bonds will be required.
- **Hours of work will be from 7:00 AM to 3:30 PM Monday thru Friday.**
- Liquidated Damages will be assessed at \$1,000/day.

# PROPOSAL AND BID FORM

DESCRIPTION OF CONTRACT: Northwest Community Center Playground Improvements No. PKS0009 P

TO: City of Orlando, Florida

## SCHEDULE OF BID PRICE

*All Prices in Dollars*

BID ITEM #	QTY	UNIT	ITEM DESCRIPTION (Unit price in Words)	UNIT PRICE (in Numerals)	EXTENDED PRICE (in Numerals)
1	1	LS	MOBILIZATION AND DEMOBILIZATION @ <u>Twenty Thousand</u> LUMP SUM	\$ 20000	\$ 20000
2	1	LS	BOND & INSURANCE @ <u>six thousand</u> LUMP SUM	\$ 6000	\$ 6000
3	1	LS	DEMOLITION, EXCAVATION, GRADING, FILL @ <u>thirty-five thousand</u> LUMP SUM	\$ 35000	\$ 35000
4	1	LS	PREVENTION, CONTROL AND ABATEMENT OF EROSION AND WATER POLLUTION @ <u>one thousand</u> LUMP SUM	\$ 1000	\$ 1000
5	1	LS	DRINKING FOUNTAIN AND ASSOCIATED ITEMS REQUIRED TO MAKE IT FULLY FUNCTIONAL AS SPECIFIED @ <u>seven thousand</u> LUMP SUM	\$ 7000	\$ 7000
6	1	LS	4" CONCRETE SIDEWALK AND BENCH PADS @ <u>four thousand</u> LUMP SUM	\$ 4000	\$ 4000
7	991	SY	ENGINEERED MULCH SAFETY SURFACING @ <u>twenty</u> SQUARE YARD	\$ 20	\$ 19820
8	2	EA	CONCRETE HANDICAP ACCESSIBLE CURB RAMPS @ <u>two thousand</u> EACH	\$ 2000	\$ 4000
9	1	LS	PLAY EQUIPMENT - ALL PLAYGROUND EQUIPMENT @ <u>one hundred ninety-three thousand</u> LUMP SUM	\$ 193000	\$ 193000
10	1	LS	FINE GRADING @ <u>twenty thousand</u> LUMP SUM	\$ 20000	\$ 20000
11	2	EA	PICNIC TABLES - PROVIDE AND INSTALL PICNIC TABLES, OR APPROVED EQUAL @ <u>two thousand</u> EACH	\$ 2000	\$ 4000
12	1	LS	FENCE GATE - PROVIDE AND INSTALL FENCE GATE @ <u>thirty-seven hundred</u> LUMP SUM	\$ 3700	\$ 3700
13	1200	SF	Sod - Bahia @ <u>one</u> SQUARE FEET	\$ 1	\$ 1200
14	200	LF	Temporary Construction Fence @ <u>five</u> LINEAR FEET	\$ 5	\$ 1000

TOTAL BASE BID IN FIGURES: \$ 319,720

TOTAL BASE BID WRITTEN IN WORDS:

Three hundred nineteen thousand seven hundred twenty dollars

In the event that the Bidder believes that the cost of any part of the Work is not reflected in the bid items listed in the Bid Form, the cost for that part of the Work should be included in a listed bid item or items so that the total base bid represents the total price for completing the Work in its entirety.

Byron  
If Awarded,

We would self-perform all  
work except for  
work required to be  
done by sole-sourced

vendor. If any  
MWBE opportunities

Arise, we would  
include them in  
project.

John Cuthbert