



# CITY OF ORLANDO

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## MEMORANDUM

**To:** David Billingsley, Chief Procurement Officer

**From:** Rosa Akhtarkhavari, Chief Information Officer *Rosa Akhtarkhavari*

**Date:** April 20, 2018

**Subject:** Microsoft Consulting Services

The Information Technology Department (IT) seeks your assistance to secure City Council approval for the acquisition of personal computer (PC) administration consulting services from Microsoft Corporation.

Please reference the attached Microsoft Consulting Services (MCS) Work Order in the amount of \$176,410. MCS will be used to assist City IT staff with planning, design and implementation of a technical solution within the IT User Acceptance (UAT) lab environment, and pilot a production environment for computer application delivery among multiple City locations. To facilitate these outcomes, this work will include improvements to configurations and security controls within the City's Microsoft Active Directory and group policy environments.

MCS pricing, terms and conditions for this work are offered via Florida State Contract Number 43230000-15-01, also known as the Microsoft Premier Support and Consulting Services Agreement and Agreement No. DR-001-FL. The MCS Work Order will expire April 18, 2019.

**Attachments:** Fiscal Impact Statement – Microsoft Consulting Services  
Microsoft Consulting Services Work Order DORV184-175432201702