

## FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

### 1. DESCRIPTION: Structure Cleaning Services Annual Continuing Service Contract

#### COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?  
☐ Yes ☒ No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:  
☐ Yes ☒ No If No, how will this item be funded? Individual projects will be funded as structure cleaning services are required on an as needed basis using this annual continuing service contract. The contract will be primarily used by the Water Reclamation Division and the Streets & Stormwater Division.

Did this item require BRC action? ☐ Yes ☒ No If Yes, BRC Date: \_\_\_\_\_ BRC Item #:

4. This item will be charged to Fund/Dept/Program/Project: WAS 4100\_F & STW 4160\_F various projects.

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$	\$	\$
Operating			
Capital	\$ 500,000	\$ 500,000	\$ 0
<b>Total</b>	<u>\$ 500,000</u>	<u>\$ 500,000</u>	<u>\$ 0</u>

6. If costs do not continue indefinitely, explain nature and expiration date of costs: The use of this contract is on an as needed basis and therefore no recurring costs can be predicted or quantified. The initial contract is for a period of one year with the option for additional yearly extensions.

#### 7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are **not** reflected above: ☐ Yes ☒ No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ \_\_\_\_\_ Payment due date \_\_\_\_\_

(c) What is the nature of these costs: \_\_\_\_\_

#### REVENUE:

8. What is the estimated increase in "valuation" added to the tax rolls? \$ N/A. Tax roll increase is:  
☐ real property, ☐ tangible personal property, ☐ other (identify \_\_\_\_\_).

9. What is source of the revenue and the estimated annual recurring revenue? Source: N/A \$ \_\_\_\_\_

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source N/A Fiscal year \_\_\_\_\_ \$ \_\_\_\_\_ non-recurring revenue

11. What is the Payback period? N/A years

12. **JUSTIFICATION:** Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. This annual CSC is an effective way to have contractors available as needed for cleaning out wastewater or stormwater structures for either emergency situations or when specialized equipment is needed and the City's vector trucks aren't properly equipped to do certain difficult projects such as cleaning the primary clarifier tank at Conserv II.

13. **APPROVED:** Richard M. Howard, P.E., Public Works Director (Submitting Director or authorized Division Mgr Only)

